

**2013-2014 UNIVERSITY ARTP COMMITTEE
MINUTES**

Approved: December 3, 2013

**Meeting #8
November 19, 2013**

Members Present: Dammel, Dillon, Gee, Jones, Hall, LaRocco, Mayes, Porter, Shaw, Turrill

Members Absent: Dube, Roberts

Guest: Chris Bellon, Chair, Department of Philosophy

The Committee met at 3:05 p.m. in Mendocino 4003, Dillon presiding.

Minutes: The minutes of the meeting of November 5, 2013 (#7, 2013-2014) were approved as published.

Agenda: The agenda was approved as published.

Information: Dillon invited the Committee's attention to the following information.

The Senate office has transmitted to each member of the Committee a copy of the request from the Marketing and Supply Chain Management Area in the College of Business Administration for exceptions to the rule that all classes be evaluated. The Committee will consider the petition at its next meeting. LaRocco will extend to the liaison for the Area an invitation to attend that meeting.

At the first meeting of the Spring semester, Tuesday, February 4, 2014, Jean-Pierre Bayard and Helen Norris will attend to discuss the technical ability to handle electronic submissions to personnel action files. This is the first date both are available to meet with the Committee.

The next meeting of the Committee will occur on Tuesday, December 3, in the Capital Room, University Union. The Committee reserved to itself the decision whether to meet on December 10 or 17.

1. Philosophy Department's petition for an exception to the all classes rule

C. Bellon, Chair of the Philosophy Department, discussed with the Committee the Department's petition to except Philosophy 189 from the rule that all classes be evaluated. This one-unit course taken by all Philosophy majors in their final semester includes elements of program assessment, students' working with individual faculty members to develop further a previously completed paper or develop a new one and an examination pertaining to philosophical analysis. The students do not meet together with one faculty member nor do any of the students necessarily meet with the instructor of record. Following discussion, LaRocco made and Dammel seconded a proposal to approve the request. The Committee agreed, with Mayes, a member of the Philosophy Department, having indicated prior to the vote that he would abstain. This

recommendation will be forwarded to the Provost with the Committee's recommendations pertaining to other changes to the Department's ARTP document following the Committee's consideration of Subcommittee III's report about them.

2. Provost's proposals to amend UARTP policy

The Committee continued its discussion of this topic, taking into account the remarks of the Provost during his attendance at the last meeting. Dillon apprised the Committee of his renewal to Kent Porter of the request for information pertaining to decisions to deny retention, tenure and promotion during the past two cycles in which faculty initiated a grievance in whole or part on the grounds that they were not previously informed of the expectations that were used as the reasons for denial and the levels of review to which those previously unannounced expectations could fairly be attributed. Such information about the extent of this problem would provide the Committee with a more definite basis for judging the necessity of some of the Provost's recommendations. The Committee will continue discussion of this topic at its next meeting, having had an opportunity to consult with colleagues regarding proposals contained in a draft amendment before it.

3. Subcommittee reports, discussion and action

- a. Subcommittee I (Roberts, Jones, Mayes) The subcommittee is waiting for a response from Teacher Education to clarify language in its proposed change pertaining to electronic submission of student evaluations.*
- b. Subcommittee II (La Rocco, Dube) is waiting for a response from Education Leadership and Policy Studies to clarify language in its proposed change to electronic submission of student evaluations.* Proposed changes to the ARTP documents of the Departments of Anthropology and Art are pending in the units.
- c. Subcommittee III (Turrill, Dammel, Shaw) is considering proposed changes to the ARTP documents of the Departments of Family and Consumer Sciences, Biological Sciences, Philosophy and History.
- d. Subcommittee IV (Dillon, Hall, Gee): Proposed changes to the ARTP document of the Department of Speech Pathology and Audiology have been returned to the unit for suggested revisions. Proposed changes to the ARTP document of the Department of Child Development* are pending in the unit.

*Note: The College of Education is in the process of preparing a new ARTP document to reflect its new organizational structure.

Adjournment

The Committee adjourned at 4:40 p.m. It will reconvene on Tuesday, December 3, 2013. These minutes were prepared by Marsha Dillon.

These minutes have not been approved. Any additions or corrections to these minutes will be reflected in the minutes of the next meeting.