

**FACULTY POLICIES COMMITTEE
2015-2016**

Wednesdays, 1:00 p.m. - 2:30 p.m. SAC Hall 161

MEMBERS

Maggie Beddow (Undergrad Studies, EDU)
Lois Boulgarides (Physical Therapy, HHS)
De-Laine Cyrenne (Psychology, SSIS)
Susan Holl (Mech. Engineering, ECS)
Maria Kochis (Library, LIB)
Hellen Lee (English, A&L)

Sally Monical (Kinesiology & Health Science, HHS)
Hakan Ozcelik (Management, CBA)
Adam Rechs (Biological Sciences, NSM)
Gerri Smith (Comm. Studies, A&L)
Ta-Chen Wang (Economics, SSIS)

NON-VOTING/EX OFFICIO MEMBERS

Sylvester Bowie (Faculty Senate)
Vacant (US Staff Assembly)

Jake Hurley (Office of Human Resources)
Thomas Lilly (Associated Students, Inc.)

Year-end Summary

1. At the beginning of the academic year, FPC worked with the President's Office to revise and approve the Policy on Administrative Appointments to include additional faculty members in the members on committees to be appointed by the President.
2. We also consulted with the President's Office regarding the Email Policy and the Emeritus Policy. The Emeritus Policy was approved with minor revisions, and while the Email Policy provisions are being followed, additional work will be done this summer in collaboration with the President's Office to revise the wording, though not the intent, of the Email Policy.
3. The committee established the Exceptional Assigned Time Subcommittee as well as the procedures for the EATC. James Sobredo was selected as chair, and the committee has put forth its first recommended awardees to the Provost. The FPC would like to commend James Sobredo and the committee for their work and expediency.
4. Two faculty awards were renamed, the University Award for Research, Scholarship, and Creative Activity for Early-Career Faculty (formerly the University Award for Research and Creative Activity), and the University Award for Research, Scholarship, and Creative Activity for Senior Faculty (formerly the Outstanding Scholarly Achievement Award).
5. The Faculty Office Hours Policy was revised and approved to clarify that hours be based on appointment and to allow departments the ability to outline expectations for online or hybrid courses.
6. The Faculty Responsibilities to Students in the Educational Environment Policy was also revised to connect the policy with other university policies, including Faculty Office Hours and Last Week of Instruction.
7. The FPC worked on revising the Department Chair Policy, which was recommended to the UARTP Committee for additional review upon presentation to the Executive Committee.

Pending:

8. The Academic Leaves with Pay policy was examined, with the decision to postpone recommended changes to come forth in the Fall 2016 semester. We are currently reviewing the process of Online Student Evaluations of Teaching and soliciting feedback about possible problem areas. It is expected that early in the Fall, there will be revisions forthcoming to the Visiting Scholars Policy. Additional areas of policy revision or establishment include a policy on Bullying, in conjunction with the Faculty Responsibilities and Professional Ethics policy, an Email Privacy Policy, and a Policy on Responses to Requests for Emails.