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OCT 05 2000

ASSOCIATED STUDENTS CHILDREN'S CENTER
CALIFORNIA STATE UNIVERSITY, SACRAMENTO
PARENT ADVISORY COUNCIL

JULY 2000

Faculty
413

Senate Received

MEMBERSHIP

Voting Member Positions:

3 student parents – To be elected by majority vote of Children's Center parents. Parents wanting to serve on the Parent Advisory Council will indicate their interest on the Parent Involvement Form during registration of their child(ren).

Members' tenure: 1 position – one academic year
 1 position – 1 ½ academic years
 1 position – 2 academic years

1 faculty/staff parent – To be elected by majority vote of Children's Center parents. Parents wanting to serve on the Parent Advisory Council will indicate their interest on the Parent Involvement Form during registration of their child(ren).

Member's tenure: 1 position – one academic year

ASI Board Member – appointed by ASI President; tenure maximum of 2 semesters, to run concurrently with term of appointing ASI President.

1 Faculty Member / 1 Staff Member – to serve in alternating academic years, appointed on alternating years either by University Staff Assembly or Academic Senate; tenure is one academic year.

1 Children's Center Member – regular staff member (excluding Director) elected by entire staff, by majority vote during staff preparation for Fall semester; tenure is one academic year.

Vice President for Student Affairs or designee; designee tenure is two academic years, renewable subject to recommendation of V.P. for Student Affairs.

A minimum of two members representing ASI Board, University Faculty/Staff, Children's Center, and Vice President for Student Affairs should **not** have children currently enrolled in the ASI Children's Center.

Non-Voting Member Positions:

ASI Children's Center Director
ASI Executive Director or Designee
Parent Involvement Group Designee

STANDING COMMITTEES

1. Budget Committee
2. Policies and Procedures Committee
3. Evaluations/Accreditation Committee

CHARGE OF PAC

1. Advising Children's Center on program operation, including but not limited to, pedagogy/educational philosophy, parent fee structure and operating policies/procedures.
2. Advising Children's Center on long range planning (i.e. expanding services, changes in services, staffing, etc.)
3. Advising Children's Center in selection of evaluation tools for parental evaluation of program and staff. When necessary or required, if an evaluation is performed by an outside entity, the Parent Advisory Council will be involved as deemed appropriate by the outside agency. The PAC will select the outside agency.

RESPONSIBILITIES

Membership Responsibilities:

1. Yearly recommendation and support, as well as monthly review of budget and expenditures.
2. Exercise 2nd level review authority as designated in the ASCSUS Parent Handbook Hearing and Grievance Procedure.
3. Assist, as appropriate, with selection of Children's Center regular staff.
4. Monthly review of proposals for new or revised operating policies and procedures.
5. Members shall miss no more than three meetings in one academic year without good cause and notice. After the third absence, the member's name shall be placed on the next scheduled meeting's agenda for possible termination. The member shall not participate in the vote.
6. Members shall elect a Chair at the first meeting of the Council. The Chair shall vote only in the case of a tie.
7. Operating procedures shall be established at the first meeting of the Council.
8. Members shall advocate, in an advisory capacity, when appropriate, for local, state and national legislation that pertains to child care and development.