

2015-16 FACULTY SENATE
ACADEMIC POLICIES COMMITTEE
MINUTES March 4, 2016
Approved: March 18, 2016

March 6, 2016

Members Present: Blumberg, Bradley, Escobar, Hunt, Irwin, Li, Migliaccio, Schmidlein,
Van Gaasbeck, Vogt, Hernandez, Murphy, Trigales, Taylor

Members Absent: Bowie, Fields, Geyer, Gonsier-Gerdin, Gonzalez , Watson-Derbigny

Guests Present: Anderegg, Malroutu, Slabinski

Call to Order: Called to order at 2:05 p.m.

1. Open Forum: N/A

2. Agenda Approved: Approved 2:07pm

3. Minutes for February 19, 2015 Reviewed. Minutes approved, 2:10pm

4. Timely Declaration of Major Policy, Amendment of. (Appendix B). The Committee reviewed the amended policy draft, which included 4 comments from the Executive Committee which had briefly reviewed the policy changes at its meeting on March 1st. After discussion, APC agreed with one recommendation pertaining to the “Expressed Interest” definition and decided to amend it to include a sentence at the end of the definition which states that completion of pre-requisites and submission of the supplemental application does not guarantee admission to the major program and made minor changes to the document. The other suggestions from Exec centered on concern with the 120 units maximum for changes of major and the requirement that students declare a major before or by the time they reach 60 units (some Exec folks felt that was too late and recommended “the 5th semester). The Committee is not going to change anything with respect to the 60 units or 120 units because those concerns were not brought to the Committee. In other words, APC was not tasked with reviewing those parts of the policy and, therefore, did not want to change anything or address them at this time. Chair Escobar agreed to make the one recommended change with respect to the definition of “Expressed Interest” status and bring back to Exec for the March 8th meeting.

5. Drop Policy, Amendment of. (Appendix C). The Committee discussed the newly posted Drop Policy, which is the policy that had been approved by the 98-99 Faculty Senate and then by President Gerth. The Committee considered adding language which would have allowed faculty to have a more restrictive drop policy so long as that language was included in their syllabi. However, the Committee felt that the Drop Policy already contains fairly restrictive parameters for dropping students from a course and

decided to ‘drop’ the idea of that more restrictive language. The Committee did decide to proceed with an amendment to the policy by taking part of the policy language and incorporating it into a more recent policy change (May 2010) regarding drops and withdrawals (specifically, *FS 10-60/APC/Ex. W (WITHDRAWAL) AND (WU) WITHDRAWAL UNAUTHORIZED POLICY)). This change occurred as a result of EO 1037. The Committee felt that the Drop Policy needs to be updated in order to reflect these changes. Therefore, Chair Escobar will bring back a draft of the proposed policy amendments for the next meeting on March 18th.

- 6. Information Item (T. Migliaccio).** T. Migliaccio brought up the Advising Policy in light of the fact that a number of issues the Committee is discussing are very much advising-related. He stated that one missing piece of the policy is that every department/unit on campus should develop an advising plan. However, in order to do that effectively, the departments will need access to various reports that are generated by different offices on campus. Some questions that arose included: (a) What kinds of reports are departments requesting? (b) using? (c) Are these “common reports” or other, more specific (i.e., focused on particular groups of students)? (d) What is actually contained in these reports? J. Murphy mentioned that there is a newly formed Advising Task Force on campus that is currently looking at the Advising Policy. The first item they are tackling is taking an inventory of the various types of advising that are happening on campus (and perhaps where it is happening). Rather than duplicate efforts, K. Van Gaasback, who is currently on the Advising Task Force, will be the ‘APC liaison’ and report back to the Committee.

7. Meeting Schedule for Spring 2016

February 5	March 18	May 6
February 19	April 1	
March 4	April 15	

- 8. Adjournment:** Meeting adjourned at 3:30pm.

Sue C. Escobar, Committee Chair