

**2012-13 FACULTY SENATE  
ACADEMIC POLICIES COMMITTEE**

**MINUTES**

Approved: *December 07, 2012*

November 16, 2012

Members Present: Bradley, Buckley, Escobar, Gonsier-Gerdin, Judge, Migliaccio (Chair),  
Raskauskas, Schmidlein, Taylor, Van Gaasbeck

Members Absent: Downey, Irwin

Guests: Judy Dean (for Viridiana Diaz), Vivian Llamas Green, Lakshmi Malroutu,  
Ed Mills, Kris Trigales

1. **Call to Order:** Called to order at 2:00 p.m.
2. **Open Forum:** None.
3. **Agenda for November 16, 2012** – Agenda was approved as distributed. MSC
4. **Minutes November 02, 2012** – Minutes were approved as distributed. MSC
5. **Unit Load Exemption:**
  - The committee is considering exemption of specific issues for unit loads by developing a form. The committee is waiting on data before implementing the form to determine its usefulness. The committee discussed and reviewed the proposed form.
  - The committee discussed whether an exemption should be made or a new policy needs to be created? Do we exempt ‘these’ courses?
  - After discussion, the committee voted to postpone taking action on this item until the data are available. MSC
6. **Pre-Majors:**
  - Defining a policy that identifies what a pre-major is, considering issues of impaction and advising.
  - Students in pre-majors for impacted programs sometimes assume that being in pre-major guarantees their ultimate admission to the impacted program.
  - The committee discussed and reviewed the proposed pre-major terminology and policy.
  - Buckley distributed a handout about pre-majors from his college/department.
  - After discussion, the committee voted to separate the policy into two: 1) definitions and 2) policy.

- Ed Mills volunteered to revise the proposed definitions. He will email the committee to review the new language.

**7. Multiple Majors:**

- The item was not addressed prior to adjournment.

**8. Information Items:**

- **CMS Questions** – was not addressed prior to adjournment.

**9. Meeting Schedule for Fall 2012**

<del>September 7</del>	<del>October 5</del>	<del>November 2</del>	December 7
<del>September 21</del>	<del>October 19</del>	<del>November 16</del>	

**10. Adjournment:** Meeting adjourned at 3:30 p.m.

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Lana Sysa, Faculty Senate Staff