

Curriculum Policies Committee 2016-2017
1:30 – 2:50 PM
Sacramento Hall 161

Minutes for Tuesday, September 20, 2016

Approved: October 4, 2016

Attending: Amata, Baldus, Burke, Chalmers, Croisdale, Fell, Ingram, Keck, Lin, Liu, Mort, Murphy (Chair), Newsome, San Felipe.

Absent: Biagetti, Julian, Llamas Green.

Guests: None.

1. Approval of minutes from Sept 6, 2016. Motion by Amata, 2nd by Murphy; vote to approve.
2. Welcome to new student members from ASI, Mort and San Felipe.
3. Information Items
 - a. Report from Faculty Senate and Senate Executive Committee Report (Murphy):
 - Executive committee asking for Vice-Chair name for each standing committee.
 - The eLearning policy and Supplemental course policy CPC developed last year are with Executive committee.
 - A new transmittal form is in place to use for when CPC sends policy to Executive committee.
 - Impaction reports: feedback is invited and standing committees have been asked to review.
 - Diversity report is coming to Senate for 1st reading.
 - Executive Order 1071: Senate requested that Graduate Studies wait before conducting further review. Other committees pushed back on the ideas proposed in EO 1071 however, CPC members believe/stated it speaks to compliance with federal law and not an option to comply.
 - Courseleaf planning session on Thurs. Sept 22 and Murphy will attend as CPC representative. Purpose is to review course display for faculty and see SIS data; Murphy will share info at next meeting.
 - Pre-major policy: follow-up with Curriculum Subcommittee concern on how to count pre-major units; separately or as part of units toward a major?
 - Timely declaration of majors policy and Chair discretion: (Chairs must accept students with less than 120 units who want to declare a new major); this may go against the President's new graduation rates policy. Policy did not pass and Fell recommended checking with Executive Committee on the standing of this policy.
 - b. Report from Graduate/Undergraduate Dean Newsome. Continuing with new system testing and trials.
 - c. Report from Curriculum Subcommittee (Fell): continuing with old work (forms from prior AY), and will begin new business at next meeting. Subcommittee has critical need to fill vacant positions. Murphy will request that Executive Committee or

- Senate Chair Heather solicit more volunteers.
- d. Report from CPSP (Burke): working on an Educare initiative.
 - e. Report from APROC (Amata): no meeting in this AY yet.
 - f. Report from Assessment Policy working group (Murphy): CPC is charged with updating the old assessment policy from 1996. Amata suggests incorporating language on institutional assessment. Amata provided a history on assessment for current CPC members. In 2007, an Assessment Council body was proposed but 'shot down.' The work on the policy this year may include proposing a new committee/body to conduct institutional assessment. Fell again recommended that Senate/faculty should own and lead assessment rather than administration at the same time working with administration as members on the new committee. Amata mentioned the new body should address the historic decentralization, fragmentation, inefficiency, and lack of integration on campus relating to institutional assessment.

4. Discussion Items

- a. Old business:
 - i. Discussion of agenda items for current AY. Items included assessment policy, pre-major/expressed interest, co-requisite policy (Ingram gave examples of issues with co-requisites and subsequent courses and mentioned there is "little language" on the topic to help guide programs.
- b. New business:
 - Agenda items for new business tabled for next meeting:
 - Revision of campus assessment plan
 - Working group has convened
 - Would CPC like to respond to Impaction report?
 - no deadline, but Pres. Nelson wants feedback

5. Remaining 2016-2017 meeting dates

Oct 4, Oct 18, Nov 1, Nov 15, Dec 6

Feb 7, Feb 21, Mar 7, Apr 4, Apr 18, May 2