

**2012-13 FACULTY SENATE
CURRICULUM POLICIES COMMITTEE
MINUTES**

Approved: March 05, 2013

February 19, 2013

Members Present: B. Amata (Vice Chair), S. Biagetti (Chair), J. Judge, D. Melzer, S. Meyer, K. Pinch, B. Russell, D. Baker
Members Absent: V. Llamas Green, B. Michael, B. Fell, B. Holland, D. Lang
Guests Present: J. Ingram, Todd Miliaccio

Called to Order at 1:30 p.m.

I. Information Items:

a. Liaison reports:

- Kath Pinch had nothing to specific to report. The Curriculum Subcommittee continues its onerous work. They are currently meeting twice per month due to the number of course proposals.
- Dan Melzer reported that the Reading and Writing Subcommittee has been continuing its work in response to a request from GE Policies to reconsider the Comprehensive Writing Program in light of possible changes to English 20 outcomes. They are discussing ways to integrate ENGL 20 outcomes throughout the GE curriculum.
- Ben Amata had nothing to report from Program Review Oversight Committee (PROC)
- Ben Amata had nothing to report from the Provost's Advisory Committee on Assessment (PACA).
- Chair Biagetti reported that the Council for Preparation of School Personnel (CPSP) met on February 13. Reviewed proposal for Pupil Personnel Services Credential. Proposal sent back to proposer to clarification and revisions. Perfected revisions to charge and membership. When complete, will bring changes back to CPC for approval and forward to Faculty Senate.
- Ben Fell had nothing to report on the Diversity Awards Committee.

b. Faculty Senate and Senate Executive Update:

- i. Chair Biagetti reported that the Senate Exec referred to CPC the issue of defining a "track" within a concentration as Business describes it. Stephanie will consult with Janet for further clarification on this matter.
- ii. The Senate passed the minimum upper division units proposal with some clarification of the terms "major" and "major field."

c. Graduate Dean Chevelle Newsome was not present to report.

d. Associate Dean for Undergraduate Studies Sheree Meyer did not have anything to report at the time.

II. Action Items: February 5, 2013 minutes were approved.

III. Discussion Items:

a. Old Business: Service Learning Designation

- i. Sociology professor Todd Migliaccio visited the Committee to discuss the idea of a Service Learning designation.
- ii. Stephanie introduced a draft document for a service learning designation. Todd emphasized that this would be a designation and not an attribute and agreed with the Committee that it should be designated "SL" rather than "S" to avoid any courses currently using an "S" as a designation. Todd asserted that the SL designation will make things more cohesive. Stephanie explained that in the case of some sections of a course having an SL designation and some not, each type (SL and non-SL) would need to be a separate course.
- iii. One issue the Committee brought up is whether or not a student could repeat an SL version of a course with a non-SL version of a course or vice versa.
- iv. Amata asked if program assessment could be part of the proposal, and Todd was amenable to this addition.
- v. The Committee suggested that to ensure the process of SL approval being smooth at the level of the Curriculum Subcommittee, anyone who proposed an SL designation should attach the Form A of the original course and explain how the SL course differs from the original course in the justification. The SL course would also need to be submitted to the GE Curriculum Subcommittee if it's a GE course.
- vi. The Committee agreed that we need a Service Learning subcommittee, although Stephanie received contrasting responses from a former and current Curriculum Subcommittee Chair on this issue. Melzer argued that a Service Learning Subcommittee could do more than just approve courses—it could conduct assessment, draft policy, and lead faculty development activities. The Committee agreed that we should have a liaison to the Service Learning Subcommittee.
- vii. Stephanie asked the Committee to email her any ideas for arguments against the Service Learning designation.

b. Old Business: Credit Hour Definition

- i. Stephanie is finalizing the template for the credit hour presentation to the Senate.
- ii. GPC is finalizing their credit hour table. Stephanie will send a link to the model GPC is looking at (from University of Michigan), which is different than our table.
- iii. We will hold off on presenting our definition and table until GPC is ready with theirs

c. Old Business: eLearning Policy Revisions: Ben and Stephanie are meeting with Carolyn Gibbs about credit hour and E-Learning.

CPC will meet again Tuesday, March 5 at 1:30 p.m. in Sacramento Hall 275.

Meeting adjourned at 2:50 p.m.