

# 2012-2013 FACULTY SENATE EXECUTIVE COMMITTEE

**Tuesday, April 2, 2013**  
**3:00 – 5:00 pm, Sacramento Hall, Room 275**

## MINUTES

*Approved: April 9, 2013*

**Attendees:** Biagetti, Echandia, Gossett, Hamilton, Hecsh, Judge, Krabacher, Marbach, Migliaccio, Miller, Peigahi, Rechs, Sheppard, Strasser

**Absent:** Porter

**Guests:** JP Bayard, Director, AVP Academic Affairs Technology Initiatives and Director of ATCS; Associate Dean Sheree Meyer, Academic Affairs

1. **Approval of the Agenda:** The agenda was approved as published.
2. **Executive Committee Minutes – [March 19, 2013](#):** The minutes were approved.
3. **From the Chair**

Dean of Graduate Studies Search: Hecsh stated that it was her understanding that the search committee members had been contacted by Academic Affairs and the process was on-going. Hamilton, a member of the search committee, stated that she had not been contacted by AVP Taylor. Hecsh will follow-up.

Spring Convocation: April 8 Convocation from noon – 2 pm, in the University Union Ballroom. The speaker will be Chief Justice Tani Cantil-Sakauye.

### Elections and Committee on Committees:

- 2013-14 Senate Organizational meetings will be held on April 25 and May 2. Standing Policy Committee Chairs were reminded to conduct the call for nominations for committee chair and to provide the results to the Senate Analyst before April 18. Senate staff will handle the nomination process for the committees.
  - Committee on Committees (COCO):
    - April 4-18 call for nominations
    - Elections: April 18
    - Committee meetings: April 23 and 30, 3-3:30 pm, 275 Sac Hall. Exec was reminded that they are also members of COCO and that the Executive Committee meetings will begin at 3:30 pm on those dates.
  - GE March 21 Meeting Debrief: The committee reviewed the status of the resolutions and the April 3 email from Associate Dean Meyer to Hecsh regarding a confirmation from the Department of Foreign Language indicating their intention to revise and resubmit the program proposal placing the Foreign Language 1B courses into Area C to be implemented Fall 2013. A number of alternative approaches to dealing with the question were discussed. It was ultimately decided the Senate Chair would communicate with the Chairs of Foreign Language and Deaf Studies regarding their intentions.
4. **FPC: Outstanding Faculty Awards Policy:** Exec reviewed the proposed policy and suggested minor edits to the header of Section IV. B. The item will be placed on the April 18 agenda at First Reading.

5. **CPC: Service Learning Course Designation Policy and Subcommittee:** Exec discussed the proposed policy and suggested minor edits. Biagetti will make edits for Exec's review on April 9. The item will be placed on the April 18 agenda at First Reading.
6. **Program Proposal: College of Continuing Education – Bully Perspectives and Prevention Strategies – Certificate of Academic Achievement:** The item was tabled until the next meeting in order to receive the correct proposal from Academic Affairs.
7. **IPP Work Group Update:** Marbach presented the work group's recommendations. Exec will continue the discussion at the next meeting.
8. **E-Learning Policy:** The proposed policy was provided to Exec. Hecsh stated that a revised version would be reviewed at the next meeting.

**Open Forum:**

On-line Evaluations: Buckley shared concerns about the ATCS workforce vacancies and the salary gap between Sac State and other institutions making it difficult to meet the IT needs of the campus (including electronic evaluations) and to retain staff. He noted that the campus is not able to compete with the public sector starting salaries.

SafeConnect: Hamilton stated that in the SafeConnect email that went out to faculty it would have been helpful to have included information that the user had to be an administrator or have administrator privileges on their computer otherwise the process cannot be completed.

Classroom Technology: Sheppard provided additional information regarding his previous concerns expressed regarding classroom technology. He stated that part of the issue is with the work order process, explaining that because his department staff person had initiated the work order there was no history under his name when he follow-up on the status of the issue. Classroom Services had asked to meet with him and have him demonstrate the problem, however since the meeting did not take place within 5 days the ticket was closed as "resolved".

FPC – Faculty Scholarship: Rechs shared FPC's concern about RTP for scholarship--what is expected of faculty campus wide is starting to increase for the requirement of satisfying faculty scholarship.

Classrooms: Miller stated that this year in the Monday Briefing, IRT request feedback on classrooms and provided a link ([classroom@csus.edu](mailto:classroom@csus.edu)). Miller submitted feedback on combining classrooms and requested that before decisions are made faculty and departments should be consulted. The response she received from Larry Gilbert referred to "a comprehensive strategic study of classroom demand vs. capacity". Miller asked that Exec request a copy of the study and to also ask how faculty can be consulted on decisions of this type. Hecsh will follow-up.

Adjourned.