

**FACULTY SENATE EXECUTIVE COMMITTEE
2014 - 2015**

**Tuesday, July 15, 2014
9:00 – 11:00 am, Sacramento Hall, Room 275
MINUTES**

Approved: August 4, 2014

Attendees: Bayne, Bowie, Cyrenne, Fell, Heather, Holl, Ingram, Krabacher, Migliaccio, Miller, Peigahi

Absent: Allain, Kivel, Porter, Sessoms

Guests: Brad Nystrom, Humanities and Religious Studies, David Toise, English; Tony Sheppard, Recreation, Parks and Tourism Administration; Larry Gilbert IRT; Ali Izadian, Facilities Management; Don Taylor, Academic Affairs; Ron Coleman, AITC

1. Approval of the Agenda: The agenda was approved as published.

2. Minutes: [June 16, 2014](#): The minutes were approved as published.

- **Classroom Configuration by IRT:** Gilbert provided an update on classroom upgrades and the [Learning Space Advisory Workgroup](#) (LSAW). Peigahi reported that Academic Affairs will be establishing a small taskforce on classroom scheduling. Concerns brought up were:
 - **Equipment:** After an hour of play, equipment auto logs-off when a class is watching a two hour movie. Some of the newer podiums in Smart Class rooms have degraded both the quality and functionality of some movies. Gilbert reported IRT is investigating an App to address the log-off issue.
 - **Communication:** The Provost's Task Force, AITC, and LSAW should address communication concerns and establish a clear feedback process that keeps departments informed throughout any planned classroom changes.

3. From the Chair

- [ATCS Administrator-In-Charge](#): The deadline for submit a letter of interest is July 18.

- **Senate Actions of January 30, April 24, May 1, May 8, and May 15:** Exec was directed to the President’s responses to Senate actions (attachment [EX 14/15-09](#)) and Peigahi reported that the President approved [FS 13/14-17](#) “Modification In or Deletion of Existing Programs” on July 9.
- **[CODE End of Year Report](#):** The report will be placed on the Aug 27 agenda as an Information Item.
- **Department Representatives Elections:** Exec discussed department representative elections and reaffirmed the existing process: The number of Senate representatives allocated to an electing unit (department) during an academic year is determined by the number of tenure/tenure-track faculty in that unit at the time of the Senate’s first organizational meeting during the preceding spring semester. Any changes in the number tenured/tenure-track faculty in an electing unit during an academic year are used in the determination of the number of that unit’s Senate representatives for the following year.
- **Research Proposal Endorsement:** The Chair informed Exec that a request has been made, from a party on campus, for the Senate's endorsement of an individual research project and the related proposal for external funding. Exec determined that it is has not been the practice of the Senate to endorse specific research projects nor would it set a beneficial precedent to do so, given both the number and diversity of such projects undertaken on campus and such activity falling outside the traditional interpretation of shared governance. Exec instructed the Chair to communicate this decision to the interested party, including that the item would not be placed on the Senate calendar.

4. **From the Provost:** No update.

5. **P2D, Graduation Initiative, Priority Registration and Degree Planning Update:**

- **Graduation Initiative:** Mills reported on consultation with the Provost regarding a restructure of the Graduation Initiative to a single Steering Committee, chaired by Marcellene Watson-Derbigny. The committee would include members from the Faculty Senate, Student Affairs, and Academic Affairs. Mills also recommended an IRT representative sit on the Committee. The committee will be convened in the fall with the new structure.

The restructured Graduation Initiative would be project based allowing for a centralized place for proposed projects. The committee would review and approve project ideas from individuals each fall for consideration in the next academic year. P2D and priority registration are two potential topics of research for the newly restructured Graduation Initiative.

- 6. Faculty Senate Retreat:** The following items were suggested for the Retreat agenda and will be discussed at the August 4 meeting.
- Writing and Reading Report: Reforms to the Comprehensive Writing Program
 - Preference Poll / Committee Appointments – term limits
 - WASC Reaccreditation
 - Presentations: 1) To the Executive Committee, and 2) to the Faculty Senate (*Taylor and Donath*).
- 7. From the Standing Policy Committee Chairs:** No update
- 8. From the ASI Representative:** No update
- 9. Committee Appointments:**
- **Grade Appeal Procedural Appeals Board:** The following faculty will be contacted about serving: Kuei-Hsien Niu, Geni Cowan, and Vahl Scott Gordon.

Open Forum:

- **Tennis Courts Accessibility:** The need to make the facility more widely accessible to the campus community was expressed. The courts are “owned” by the Department of Kinesiology and Health Science, which pays for maintenance of those courts from their departmental funds. The Senate Chair will follow-up.
- **Writing Intensive Course and the Writing Placement for Juniors (ENGL 109) Concurrent Summer Enrollment:** It was noted that the WIC and the WPJ can be taken at the same time which might reduce the success of a student doing both. The Chair will follow-up Dean Meyer.

Adjourned.