



**2016-2017 Faculty Senate
Executive Committee**

EXECUTIVE COMMITTEE
Minutes of the Meeting of November 1, 2016
275 Sacramento Hall
Approved: November 8, 2016

CALL TO ORDER: The Chair called the meeting to order at 3:05 pm.

ROLL CALL: Roll was taken.

Dimitri Bogazianos, De-Laine Cyrenne, Jeff Dym, Sue Escobar, Kathy Garcia, Andrew Hertzoff, Julian Heather, Sue Holl, Tom Krabacher, Hellen Lee, Mike Lee, Abraham Mendoza, Liam Murphy, Robert Nelsen (absent), Reza Peigahi (absent), Matt Schmidlein, Chris Taylor

Guests:

Academic Affairs: Steve Perez, Vice Provost (Interim)
College of Arts and Letters: John Williams, Associate Dean (Interim)
Committee on Diversity and Equity: Tabzeera Dosu, member
President's Office: Lisa Cordoza, Chief of Staff and Jim Dragna, Executive Director of University Initiatives and Student Success
School of Nursing: Katherine Kelly, faculty member
Recreation, Parks and Tourism Administration: Tony Sheppard, faculty member

APPROVAL OF THE AGENDA: The agenda was approved as published.

ACTION ITEMS

- **Minutes: October 4, 2016:** The minutes were approved as published.

ACTION ITEMS

- **November 3 Faculty Senate Agenda Items:** The following items will be placed on the November 3 Senate Agenda.

Consent Action

- Visiting Scholars Subcommittee Standing Rules
- Program Review: Liberal Studies Program
- Program Proposals: Health and Human Services:
 - Division of Social Work: Master of Social Work
 - Criminal Justice Division: Law Enforcement Candidate Scholars (LECS) Program – New Certificate
 - BS in Athletic Training

First Reading

- Academic Calendar for 2018/19
- Visiting Scholars Policy

- **Building Access – Saturday Classes:** The Provost and Senate Chair will follow-up.
- **US Immigration and Customs Enforcement Memo Follow-up and CODE’s Response:** The Committee will continue this discussion at a future meeting.
- **Drop Policy:** The item will be placed on the Nov 8 agenda.

INFORMATION / OPEN FORUM ITEMS

- **Building Access – Saturday Classes:** It was reported that a building was locked for a Saturday class. The Provost and Senate Chair will follow-up.
- **Rolling Chairs:** A request was made for installation of rolling chairs in more classrooms.

DISCUSSION ITEMS

US Immigration and Customs Enforcement Memo Follow-up and CODE’s Response: Exec discussed CODE’s recommendations. Chief of Staff Cordoza advised Exec that a campus policy is being drafted, in consultation with University Counsel and Police Chief Iwasa, which will be shared with the Senate.

Comments included:

- Concern was expressed regarding CODE’s recommendation to prohibit ICE and CBP from using campus facilities or participating in campus activities.
- Questions were raised about the authority and process for these agencies to come on campus to address individuals.
- Sacramento State is a public campus. Concern was expressed that if these groups are restricted from activities on campus then who else would be restricted.
- There is a need for better communication to the campus community when the U.S. Immigration and Customs Enforcement (ICE) Agency and US Customs and Border Protection (CBP) hold activities on campus or participate in campus events.
- Exec felt that CODE’s response should not be the only feedback included in the Senate Chair’s memo to the President.
- It was suggested that the President seek feedback from the Criminal Justice Division.
- Better communication to the campus community to advise the nature of activities on campus and the campus policy/practice. Better coordination with campus groups regarding activities.
- Better communication is needed to ensure that the campus community is aware that Sacramento State is a welcoming campus and a safe place.
- It was also expressed that the Senate should be speaking to these matters not Exec or CODE.
- It was not clear whether the Senate’s role is to provide input to be used in drafting policy to provide feedback after policy has been drafted.

Discussion will continue at a future Exec meeting, once clarification has been received about the role of the Senate in the policy creation process.

Impact Task Force Report Summary of Feedback: The memo from the Chair is a summary of the Committee’s responses and the Senate’s discussion on October 20. Minor edits were suggested and will be incorporated.

Faculty Involvement in Student Success Initiatives: Director Dragna will be establishing a Task Force for Student Success and has asked for faculty participation; the Task Force will have 5 faculty representatives, 5 administrators, and an ASI representative. Exec comments included the need for (a) faculty to be drawn from different ranks and colleges, and (b) the quality of education to be emphasized as an element of student success.

Chairs/Directors Meeting on November 3: Provost Lee indicated that Chairs and Directors will be discussing three topics at their meeting:

- **Scheduling Task Force Recommendations.** Vice-Provost Perez will also present this to the Faculty Senate.
- **On-line Absence Report System for Faculty.** The campus needs to be in compliance with the Chancellor's Office requirement; the Provost will discuss implementation of this requirement.
- **Driving on University Business—Required Form:** The Provost will discuss ways to implement this requirement.

Diversity Council: The nomination of Professor Cho will be placed on Consent Action on the November 3 Senate Agenda.

2018-19 Academic Calendar: FPC Chair Cyrenne stated spring break was moved forward one week to align the break with Caesar Chavez holiday. Exec discussed advising the Senate that due to the variety of schedules it is not possible to align spring break on campus with local school districts. The item will be placed on the November 3 Senate agenda at First Reading.

FPC Faculty Survey: Online Student Evaluations of Teaching: The survey was shared with Exec and will be distributed to faculty the week of November 7, with a deadline of December 2 for responses. FPC will share data with Exec.

Visiting Scholars Policy: A preamble was added to provide clarity and the history of the Program. Language was removed that should be address in the Standing Rules of the Visiting Scholars Subcommittee rather than the policy document. The item will be placed at First Reading on the November 3 Senate Agenda.

Visiting Scholars Subcommittee Standing Rules: The amendments address the administration and funding of the Visiting Scholars Program. The item will be placed on Consent Information on the November 3 Senate Agenda.

Drop Policy: At the time of adjournment, the item had not been discussed and will be placed on the Nov 8 agenda.

Adjournment: The meeting was adjourned at 5:00 pm.