

Faculty Policies Committee
Minutes of the Meeting of Feb. 1, 2017
Approved: February 15, 2017

Call to Order:

The Chair called the meeting to order at 1:08pm

Roll Call:

Roll was taken

Voting Members Present: Cyrenne, Ives, Kochis, Smith, Zeigler

Absent: Boulgarides, Wang

Non-Voting/Ex-Officio Members Present: none

Absent: Heather, Hurley

Open Forum

The committee is concerned about membership, noting that we are 4 members short, do not have a student ASI representative. This concern will be brought to the Senate Office. Additionally, due to teaching schedules, one member will not be able to attend this semester, and another will be consistently late or unable to attend in order to meet student obligations. We acknowledge that these schedules are unavoidable, and would like to retain these members if they are willing.

The reporting of absences by faculty implementation was discussed.

Approval of the Agenda and Minutes: The agenda and the minutes of Dec. 7 were unanimously approved.

Update from Chair/Subcommittees

The Chair advised the committee that impaction reports will be coming to the Senate for review. The Paid Leave Committee (PLC) timeline was discussed, noting that review time was on-track. Any items the FPC would like to have on the Senate agenda this year are due to the Senate Office/Executive Committee by March 30. There was a concern that subcommittees were not notified of liaisons.

Evaluation Survey

The group will evaluate the responses and formulate a report to the Senate. Gerri, Maria and Sarah will compile the qualitative responses; David will tackle the introduction; De-Laine and Ta-Chen will work on the quantitative response. The recommendations will be compiled by the committee.

Academic Calendar 2018-2019

The Chair met with Dennis Geyer, University Registrar, and Don Taylor to discuss the requirements of the academic calendar and submission information. Major points include the following:

- There are a minimum/maximum number of work days (170-180)
- The number of instructional days over the Fall and Spring is 147±2
- There can be no more than 45 days in a pay period (Aug/Sept, Jan/Feb combine)
- The academic calendar is actually a Pay Period Certification
- Deadline for submission by the Registrar to the Chancellor's office is in late Jan. for the following academic year.
- The calendar just submitted, 17/18 AY, has 145 work days.
- Some holidays are fixed and some are variable.
- A work week does not have a minimum number of days.

There was still a question about the possibility of overlapping Spring/Summer and Fall/Winter sessions, as Summer/Winter are not included in the academic work days, and are paid through CCE. HR has been queried.

The model used by CSUSF was distributed and discussed, which is an academic calendar policy, rather than deciding a new calendar every year. A similar type of policy option will be placed on the survey to faculty.

Religious Holidays

The general consensus was that a calendar should not be made policy. Gerri Smith has agreed to contact University Counsel, Jill Peterson, to satisfy the consultation requested by the Exec. Comm.

Adjourned 2:30pm