

Faculty Policies Committee
Minutes of the Meeting of Feb. 15, 2017
Approved: March 1, 2017

Call to Order:

The Chair called the meeting to order at 1:06pm

Roll Call:

Roll was taken

Voting Members Present: Cyrenne, Ives, Smith, Zeigler

Absent: Boulgarides, Kochis, Wang

Non-Voting/Ex-Officio Members Present: none

Absent: Heather, Hurley

Open Forum

The reporting of absences by faculty implementation was discussed as the CFA is asking for a meet and confer. Currently, if a faculty has no absences, nothing will need to be completed.

A reminder was given to complete the annual Preference Poll. Current members term expiration dates were discussed,

Approval of the Agenda and Minutes: The agenda and the minutes of Feb. 1 were unanimously approved.

Update from Chair/Subcommittees

The Chair advised the committee of the status of the impaction reports under Senate review. The Livingston Lecture is scheduled for Monday, Feb. 20.

Intellectual Property Policy

The proposed Intellectual Property Policy was discussed. Typos were found on pg. 22 and 2, referring to five recommendations by the committee, but only four are listed. Additional concerns were noted about course materials, with questions being asked if other campuses could use materials from out campus. There was a comment that the policy could seem to disempower faculty, with there being less incentive for creativity. Responses are due to the Senate office by Monday, Feb., 20 at noon. The Chair will prepare and submit a summary of responses.

Evaluation Survey

Gerri provided a list of the recurring themes occurring in the responses to the survey. This was a fantastic analysis.

[Gerri, Maria and Sarah will compile the qualitative responses; David will tackle the introduction; De-Laine and Ta-Chen will work on the quantitative response. The recommendations will be compiled by the committee.]

Academic Calendar 2018-2019

Major points including the following will be placed on the survey:

- There are a minimum/maximum number of work days (170-180)
- The number of instructional days over the Fall and Spring is 147±2
- There can be no more than 45 days in a pay period (Aug/Sept, Jan/Feb combine)
- The academic calendar is actually a Pay Period Certification
- Deadline for submission by the Registrar to the Chancellor's office is in late Jan. for the following academic year.
- The calendar just submitted, 17/18 AY, has 145 work days.
- Some holidays are fixed and some are variable.
- A work week does not have a minimum number of days.

Additionally, faculty survey will include the option of selecting a model similar to what is currently used by CSUSF, which is an academic calendar policy, rather than deciding a new calendar every year. The Chair will continue to work on the Survey which will be administered through Class Climate.

Religious Holidays

University Counsel, Jill Peterson, attended the meeting and discussed the legal ramifications of observing/not observing holidays. Additionally, the difficulty in defining a religious holiday was discussed. The consensus was that a policy was not needed, but that a recommendation to senate could be written of general practices.

Adjourned 2:40pm