

Faculty Policies Committee
Minutes of the Meeting of Dec 1, 2015
Approved: February 3, 2016

Call to Order:

The Chair called the meeting to order at 1:10pm

Roll Call:

Roll was taken

Voting Members Present: Cyrenne, Lee, Ozcelik, Rechs, Smith, Wang

Absent: Boulgarides, Holl, Kochis, Monical

Non-Voting/Ex-Officio Members Present:

Absent: Allain, Bowie

Open Forum

We chatted – no items were raised.

Approval of the Agenda: The agenda was unanimously approved.

Approval of the Minutes: The minutes of November 18, 2015 were unanimously approved

Department/Division Chair Policy

Additional revisions to the Department/Division Chair Policy were discussed, including adding CBA article numbers and minor formatting changes. Revised language will be available on the next agenda. Helen discussed the presentation of proposed language to the English Dept., indicating the proposed policy was place on the department minutes. Faculty were encouraged to submit recommendations at the beginning of the spring semester. Additional discussion centered on how to best present to the Senate. An FAQ sheet was suggested, and will be crafted at the next meeting (Feb. 3).

Announcement of Outstanding Faculty Awards

There was agreement that non-selected nominees should be notified of their status prior to announcement of the winners. All awards' policy language will be reviewed to see if a line can be added to ensure this procedure is followed.

On-line Evaluations

Committee members present agreed the student on-line evaluation procedure could use help. A question was raised about gathering comparative data to determine if the concerns about decreasing trends in satisfaction were accurate.

Adjourned 2:25pm