

ATTACHMENT A

2012-13 FACULTY SENATE FACULTY POLICIES COMMITTEE MINUTES

February 6, 2013

Members Present: W. Buchan, D. Jadavi, M. Kochis, R. McCurdy, K. Porter, A. Rechs (Chair).
Members Absent: M. Beddow (excused), S. Bowie (excused), D. Grushkin, S. Holl, H. Lee (excused), T. Wang (sabbatical).
Guest: Lakshmi Malrouu, Assistant Vice President (Interim), Office of Academic Affairs.

1. Called to Order at 1:05 p.m.
2. Action Item:
 - a. Approval of February 6, 2013 agenda as published. MSC.
3. Information Items and Announcements:
 - a. Chair Rechs welcomed everyone.
4. Action Items:
 - a. November 21, 2012 minutes were approved as written. MSC.
 - b. FPC members unanimously agreed that Chair Rechs would update the Outstanding Faculty Awards policy as agreed upon and send an updated version to all FPC members by way of email. MSC.
5. Chair Rechs introduced Lakshmi Malrouu, Assistant Vice President (Interim), Office of Academic Affairs to committee members and explained the purpose of her attendance at today's meeting. Chair Rechs then turned the time over to Assistant VP Malrouu and she discussed at length the process, time lines, number of instructional days and academic work days, etc., as well as how the academic calendars are determined and the levels of approval granted before they are sent to both the President's and the Chancellor's Offices. Assistant Vice President Malrouu answered questions and assured members that the process begins with her office and that future calendars will be reviewed by FPC. She explained that since Sac State currently has approved calendars for the 2013-14 and 2014-2015 academic years, that FPC will not be reviewing future calendars until next year.
6. A side-by-side version of the 2012-13 call for Outstanding Faculty Awards and the Proposed Policy for Outstanding Faculty Awards was circulated by Chair Rechs. Minor recommendations were suggested and adopted and Chair Rechs agreed to make the agreed upon changes and distribute the updated version to all members.

7. Subcommittee reports:
 - a. Center for Teaching and Learning – Maria Kochis had nothing to report.
 - b. Pedagogy Enhancement Awards Subcommittee – Maggie Beddow was unable to attend, however, Rodney McCurdy reported that the committee is currently reviewing applications and will most likely announce recipients by the end of the month.
 - c. Research and Creative Activities Awards Subcommittee –Chair Rechs agreed to communicate with James Baxter to determine RCAS’s actions.
 - d. Visiting Scholars Subcommittee – Hellen Lee was unable to attend today’s meeting.
 - e. Lifetime Achievement Award for Community Service Selection Committee - Dante Jadavi is the FPC liaison, however, he has never been contacted by anyone from the committee. Consequently, Bonnie agreed to communicate with them again to remind them of Dante’s membership.
 - f. Livingston Lecture Committee – liaison will be determined later, since the committee has already met and completed their work for the year.

8. **The next FPC meeting is scheduled on February 20th from 1-2:30 p.m. in Sacramento Hall 275.**

Meeting adjourned at 2:00 p.m.

Bonnie Smith, Senate Office Staff