

**2012-2013 FACULTY SENATE  
GENERAL EDUCATION/GRADUATION REQUIREMENTS POLICIES COMMITTEE**

**MINUTES**

*Approved: February 04, 2013*

December 3, 2012

Members Present: Nicole Baptista, Fiona Glade, Lisa Harrison, Andrew Hertzoff, Sue Holl (Vice Chair), Thomas Krabacher, Sheree Meyer, Joan Neide, Ravin Pan, Reza Peigahi (Chair), Chris Taylor, Heidi Van Beek.

Members absent: Dana Kivel (excused), Courtney Williams.

Guests: Kace Chalmers.

1. Welcome:
2. Open Forum:
  - a. Members inquired if GE/GRPC would be having a Retreat sometime in January. Consensus was that the retreat last year was valuable and that it would be a good idea to hold another sometime over the January break. An assessment plan, pilot program and policy changes were issues that could be discussed. Chair Peigahi agreed to poll members to determine the best time and date to schedule a retreat in January.
  - b. Heidi mentioned that Maria Mayberry (Foreign Languages) will become a first year advisor beginning next semester (spring 2013).
  - c. Chair Peigahi welcomed and thanked Kace Chalmers for attending and introduced her to GE members. Professor Chalmers is thinking about offering an Academic Learning Collaborative in the spring and is attending today to report on it.
3. Called to Order: 3:02 p.m.
4. Action Item:
  - a. December 3, 2012 agenda was approved as written. MSC.
5. Action Item:
  - a. November 19, 2012 minutes were approved as written. MSC.
6. Announcements and Chair's Business:
  - a. Chair Peigahi updated members on actions taken at the last Senate meeting. He announced that GE Double Counting passed and would become effective fall 2013. Chair Peigahi went on to report that double counting will be unlimited. A discussion took place and it was clarified that this will be accomplished by completing a Form B and would go through the curricular review process. Additionally, it was suggested that perhaps a workshop might be offered to educate Chairs, Deans etc. on the changes.
  - b. Chair Peigahi mentioned that he feels it would be highly unlikely for the Senate to get to the Area D proposal at the next Senate meeting and that the December 6<sup>th</sup> meeting might be the last meeting of the semester. If the Dec. 6<sup>th</sup> Senate meeting is the last for the semester, Area D will not be taken up until the first Senate meeting of spring semester, which will most likely be February 7<sup>th</sup>. Chair Peigahi agreed to keep members updated if indeed the Senate does meet on December 13<sup>th</sup>. He invited all members to attend, whenever the Area D proposal is discussed.
7. Business:

- a. Kace Chalmers attended to discuss a new Academic Learning Collaborative Proposal entitled “Perspective on Power”, which will hopefully be offered next spring. Kace reported that Julie Mumma (Criminal Just. Dept.), Maria Sampanis (Gov’t. Dept.) and herself will be teaching the ALC together. It is their desire to look at where Economics, Criminal Justice and Government overlap. As part of their “hybrid” portion of the course, they are thinking about requiring students to keep a weekly journal, perhaps a book review, etc. Kace reported that three teaching assistances will be provided to help them. They are also hoping to have a culminating experience and are thinking of having students create a poster. GE members requested that perhaps at the end of the course, the three faculty might return to a GE/GRPC meeting to report back on how the ALC experience went.

Action Item:

Motion for GE/GRPC members to approve the above described Academic Learning Collaborative entitled “Perspective on Power” which will be offered in the spring 2013 semester.

MSC.

- b. Chair Peigahi reported that GE/GRPC has officially been charged to work on Assessment and e-portfolios. The first step is to begin revising and reviewing the assessment policy. Concerns with e-portfolios were discussed. Fiona reported that many schools have had e-portfolios for years. She reported that the content has changed over the years, but the process of using e-portfolios for assessment has been in place for many years. Using a platform that is flexible, inexpensive, easy to use and accessible, were important attributes in using e-portfolios successfully. The possibility of creating both undergraduate and graduate e-portfolios was also discussed. Because WASC will be returning shortly, members determined that there definitely is a time pressure to get some sort of assessment in place, quickly.
- c. The conversation about World Cultures in the context of the GE revisioning process will take place. Concerns have been expressed and GE/GRPC and the Senate will discuss World Cultures at a future time.
- d. Developing one, and two unit B5 courses, as part of the original Dean’s proposal from Academic Affairs, was discussed. It was reported that apparently some Deans will be putting out a call in the near future encouraging departments to develop such courses.

8. Ongoing Business items and Checklist for 2012/2013 GE/GRPC:

**GE Checklist**

<b>Item</b>	<b>When it should be addressed</b>	<b>Who will address it</b>	<b>Done?</b>
GE Revisioning – structure Proposed Structural Revisions to the GE Program	Fall 2012	Faculty Senate with GE/GRPC speaking for it.	Ongoing
GE Revisioning – models Thematic or other models of General Education Curriculum	Spring 2013	GE/GRPC with possible recommendations to Senate	Begun (10/1)
Area Learning Outcomes A – convening of group	Fall 2012 convened, Spring 2013 complete	Area Working Group. Spring GE/GRPC action, Faculty Senate recommendation with Area Learning Groups speaking	

		for it	
Race and Ethnicity Graduation Requirement Outcomes – convening of group	Fall 2012 convened, Spring 2013 complete	Area Working Group. Spring GE/GRPC action, Faculty Senate recommendation with Area Learning Groups speaking for it	
Area Learning Outcomes E - completion of process	Fall 2012	Area Working Group. Fall GE/GRPC action, Faculty Senate recommendation with Area Learning Groups speaking for it	
Area Learning Outcomes for Areas C and D – completion of process	Spring 2013 – after Structural Revision Proposals have been acted upon by Senate	Area Working Group. Spring GE/GRPC action, Faculty Senate recommendation with Area Learning Groups speaking for it	
Assessment Plan for Area B Learning Outcomes	Fall 2012/Spring 2013	Area Working Group. Faculty Learning Collaborative, GE/GRPC action. Does this go to the Senate?	Ongoing
GE Assessment	Fall 2012/Spring 2013	GE/GRPC, possibly additional guests Amy Liu, Lynn Tashiro, Janet Hecsh, others.	Begun (10/1)
Academic Learning Collaborative Assessment	Fall 2012 / Spring 2013	GE/GRPC	
GE Self-Study	Spring 2013	PROC, GE/GRPC	
GE Commissioned Study on supply/demand for seats in GE	Fall/Spring 2012/13	GE, Academic Affairs, OIR/IRT?	
GE Courses with Prerequisite requirements	Fall 2012	GE	
<b>Other?</b>			

9. The next meeting will be held on Monday February 4, 2012 in Sacramento Hall 275 from 3:00-4:30 p.m.

10. Meeting adjourned at 4:35 p.m.

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Bonnie Smith/Senate Staff