

**2016-17 FACULTY SENATE
GRADUATES STUDIES POLICIES COMMITTEE
MINUTES
March 7, 2017**

Approved: April 4, 2017

Members Present: Bogazianos, Bradley, Hembree, Lindsay, Michaud (ASI), Pinch, Topping
Wassmer

Members Absent: Cowan, La Rocco, Newsome, Vargas

Guests Present: Endriga, McKeough

a. Call to order: Called to order at approximately 9 a.m.

b. Open Forum:

c. Time Certain 9:10am: Dr. Stephanie Biagetti spoke to GSPC concerning the Curriculum Workflow Project for Form As and Bs. Pinch asked if it will be online for the College level as well, which Biagetti answered affirmatively. Pinch also asked if there will be a signature space for College level curriculum committees on the new form, since currently there is only space for the Dean's signature. Biagetti said there wouldn't be. Wassmer asked if proposals for brand new degrees will be online also; Biagetti answered yes. Wassmer also asked if there would be ways of saving drafts as one works on it, and Biagetti answered that she wasn't sure but would ask. Endriga asked if EO1071 changes would be included for concentrations, and Biagetti answered yes. Endriga also asked who would have access to submit online, and Biagetti answered that she wasn't sure but would ask. Hembree asked if the project had been piloted, and Biagetti noted that it will be piloted through the summer and that there would be training opportunities. Topping noted that Academic Council has been confused about deadlines, and asked what will happen when it goes online. Biagetti answered that deadlines should remain the same, around February.

d. Minutes of February 7 and February 21: Both Approved. (Bradley noted that the minutes of Feb 21 mistakenly reported that the "University Factbook" had been consulted instead of the "Department Handbook." Bogazianos insured that the submitted minutes would reflect the correction.)

e. Approval of Agenda: Approved.

f. Information Items

a. Report from Chair

Bogazianos reminded the Committee that it will need to vote for GSPC Chair at the next meeting in order to forward the name on to Executive Committee, and that Bogazianos was the only one who had expressed interest in being considered for next GSPC Chair. Bogazianos also noted that President Nelsen had expressed interest to Executive Committee in being invited to attend all of the standing policy committee meetings. Bogazianos asked if the Committee had a date preference; after brief discussion, the Committee agreed that it would probably be best to suggest early Fall '17 since that would coincide with the Grad Task Force report, which will be submitted in Summer.

b. Report from Graduate Dean

Endriga reported that Paul Hoffmann from IPGE would like to meet with GSPC, and that a May meeting date would be best. Endriga also reported that CSU Apply is now being phased in and CSU Mentor is phasing out. She also noted that there have been a number of late requests. Endriga noted that small groups within the Grad Ed Task Force were working, and will bring reports to the full Task Force, and noted that the charge of the full Task Force was to make programs more competitive through the lens of student success.

c. Report from Statewide Senate

Nothing to report.

g. Discussion Items

a. New Business: EO 1071 Changes to Graduate Concentrations Policy

Bogazianos explained to the Committee that it had been charged by Senate Exec to bring the Graduate Concentrations Policy (which outlines the minimum requirements for concentrations within Master's Degree Programs) into compliance with EO 1071, which had recently become law at the system level. In order to facilitate discussion, Bogazianos distributed hard copies of the existing Graduate Concentrations Policy. A number of members were confused about the second paragraph, which appears to allow for students to return for additional concentrations after having already completed the degree. No one present had enough institutional memory to know which programs this policy element related to, but believed that deleting it might cause unforeseen problems for any programs that might be relying on it. In addition, since bringing the policy into compliance with EO 1071 had been clearly articulated as extremely time sensitive by the CSU system, campus administration, and Senate Exec, the Committee decided to go ahead with minor changes to the policy that would clearly bring it into compliance. During discussion, members agreed to make minor changes to the following policy elements: policy title; adding paragraph headings; the addition of the primary element of EO 1071 as it relates to grad concentrations—that “concentrations must constitute less than one half of the units required in the degree program—as a sentence in the first paragraph; and the deletion of a phrase for clarity. Bradley moved to approve the Policy as amended; Pinch seconded; the motion passed unanimously.

b. Continuing Business: Resolution Discussion

In order to facilitate continued discussion of a possible GSPC resolution about grad ed, Bogazianos distributed hard copies of Resolution draft ideas compiled from previous suggestions made by GSPC members. During discussion, members agreed that delaying a final version until early next Fall would be best given the reality of the incredibly short remaining timeline to get anything substantive onto the Senate agenda; as well as the fact that the Grad Ed Task Force would be submitting it's report over summer. The Committee agreed that draft ideas were moving in the right direction, but needed more work.

Adjourn: Meeting was adjourned at approximately 10:35 a.m.