

2013-14 FACULTY SENATE
GRADUATES STUDIES POLICIES COMMITTEE
MINUTES
3 September 2013
Approved 1 Oct 2013

Members Present: Barakatt, Blanton, Cowan, Hamilton (Chair), Heather, Hembree, Kaplan, May, Miller, Reddick, Sprott, Steinwert, Wassmer

Members Absent:

Guests: Chevelle Newsome

1. **Call to order:** Called to order at approximately 8:30 a.m.
2. **Minutes of 7 May 2013:** Were approved.

3. Information items:

a. Report from Chair:

Chair Hamilton reported that three policies from GSPC had been passed by the faculty senate at the end of the 2012-13 academic year:

1. Graduation with Distinction,
2. Graduate Student Repeat Policy, and
3. Credit Hour Policy (joint policy with CPC).

Chair Hamilton further reported that the Credit Hour Policy was approved for undergraduate and graduate courses, but the definition for credential courses still needs to be written. Pia Wong has agreed to meet with the committee to help in the crafting of that portion of the policy.

Chair Hamilton also reported that the policy written last year amending the current *Modification in or Deletion of Existing Programs* policy is still waiting for a first reading in the Senate.

Chair Hamilton reported that there had been discussion at the August Faculty Senate Retreat regarding the IPP process and Program Review. There is some discussion in the Senate about combining these two processes. This led to a discussion in GSPC regarding the need to have graduate programs reviewed/assessed in some way. Dean

Newsome and the office of graduate studies have been working with graduate coordinators to make sure that graduate programs have learning outcomes. There is concern over workload issues if the process for reviewing graduate programs is too cumbersome. One possibility is to have graduate programs write year-end reports each year.

b. Report from Graduate Dean:

Dean Newsome reported that the new Graduation with Distinction and Repeat policies would be highlighted in the current newsletter being sent to graduate coordinators.

Dean Newsome also reported there would be some Spring admissions this year and that her office is working on an automation process for graduate admissions.

4. Election of a Vice-Chair

Chris Miller was elected to be the Vice-Chair of GSPC for the 2013-14 Academic Year

5. Update and Discussion: Credit Hour Policy

The Credit Hour Policy passed last year was reviewed. The committee asked Chair Hamilton to invite Pia Wong to a future GSPC meeting to discuss the Credential course part of the credit hour definition. The committee also recommended that the current policy be sent to Wong in advance.

6. Discussion: End of Year Report

The GVAR was discussed again. It will be a discussion item at our next meeting.

7. Other business: There was no other business.

8. Adjourn: Meeting was adjourned at approximately 10:15.

Tracy Hamilton, Chair of GSPC