

**2014-15 FACULTY SENATE**  
**GRADUATES STUDIES POLICIES COMMITTEE**  
**MINUTES**

**November 4, 2014**

*Approved 11-18-14*

Members Present: Adan, Cowan, Hamilton, Heather, Kaplan, May, Miller, Newsome, Reddick, Sprott, Wassmer

Members Absent: Hembree, Thakur

Guests: Kathy Garcia (Senate Analyst)

**1. Call to order:** Called to order at approximately 8:30 a.m.

**2. Minutes of 10-21-14:** Approved with edits.

**3. Information Items**

a. Report from Chair

Heather informed the committee that

- the Senate Executive Committee and the Senate are now beginning to officially review committee charges.
- the Hornet reported on the 10-21-14 GSPC meeting

b. Report from Graduate Dean

Dean Newsome informed the committee that the WASC Steering Committee has asked us to consider (a) how we are going to explicitly demonstrate knowledge and (b) what other institutions we would like to resemble and against which we will benchmark ourselves. The WASC Steering Committee also discussed the new strategic plan and the need to organize discussions around its themes of leadership, service, and success.

Hamilton asked about the new online admission process. Dean Newsome informed the committee that the Office of Graduate Studies has decided to hold a pilot program with one program per college to ensure that the database software is set up to meet the needs of graduate coordinators.

c. Report from Statewide Senate

The Faculty Senate Chair asked the Statewide Senators a question about the section in the tentative agreement providing funds for assigned time to faculty with exceptional levels of service. According to this section, the campus Senate would develop procedures for allocation of these funds. Miller suggested that one option might be for Standing Policy Committees to identify categories of individuals who might be eligible; this could include graduate coordinators. Heather noted that the campus CFA President suggested there would only be enough funds to buy out 20 courses per year.

#### **4. Action Items**

a. GSPC Charge and Membership

The committee reviewed the revision of its charge and membership and proposed one change to its membership: One voting member should be from a graduate program offered through the College of Continuing Education. The committee asked the Senate Executive Committee to verify that the section on quorum reflects Robert's Rules of Order.

The revised charge and membership was unanimously passed by the committee.

#### **5. Discussion Items**

a. Old Business: Graduate Culture Road Map

The committee continued its discussion of this document.

b. Old Business: GVAR Proposal

The Committee deferred discussion.

c. Other Business

There was no other business.

**Adjourn:** Meeting was adjourned at approximately 10:20 a.m.

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Julian Heather, Chair, GSPC