

ACADEMIC SENATE  
OF  
CALIFORNIA STATE UNIVERSITY  
SACRAMENTO

MINUTES

Issue #13

May 12, 1982

ROLL CALL

Present: Adams, Barkdull, Brackmann, Breese, Charlton, Collins, Comstock, Esquerra, Fish, Gillespie, Haq, Horine, Keltner, Kingsnorth, Kostyrko, Krebs, Joan Maxwell, McDaniel, Meeker, Reinelt, Scott, Semas, Serrano, Shaban, Skube, Slaymaker, Spray, Urone, Wade, Weininger, Whitney

Absent: Campbell, Gavin, Goulard, Harley, Heidecker, Kearney, Kerster, Livingston, John Maxwell, Rue, Shattuck, Spilsbury, Stroumpos, Stull, Tzakiri, Whitesel

A regular meeting was convened by Alan Wade, Wednesday, May 12, 1982, at 2:00 p.m. in SSC-107.

INFORMATION

1. President's responses to Senate actions, 1981-82 (Attachment A);
2. Report on May 13-14, 1982, Statewide Academic Senate meeting (Attachment B). (Also see Attachment B1)

ACTION ITEMS

AS 82-22/F1r. MINUTES

The Minutes of April 14, 1982 are approved.

Carried unanimously.

\*AS 82-23/Ex. COMMITTEE APPOINTMENTS

Military Studies Advisory Board: KEITH RAUTIO, Student (82)

Academic Policies Committee: WANDA COLLINS, Senator, 1983 (repl. for W. Collins)

\*AS 82-23/Ex. COMMITTEE APPOINTMENTS -- contd.

Fiscal Affairs Committee: JOHNNIE STROUMPOS, Senator, 1984 (repl. for J. Rue)

General Education Committee: ANNE-LOUISE RADIMSKY, Sch./Div., 1983 (repl. for W. Schuster)

Ad hoc Search Committee, Director, Center for Instructional Media: ROBERTA HARGAN, Staff; NANCY LEWIS, Staff (President Johns will appoint one)

Ad hoc Search Committee, Vice President for Administration and Business Affairs: ALBERT GUTOWSKY, FELICENNE RAMEY, MURRAY WORK

Carried unanimously.

AS 82-24/Ex. SMOKING POLICY

The Academic Senate endorses the "Campus Policy Relative to Smoking" recommended to President Johns by the Public Safety Advisory Committee (Attachment C).

Carried unanimously.

\*AS 82-25/UARTP, Ex. FACULTY MANUAL UPDATE - ARTP

The Academic Senate approves amendment of the FACULTY MANUAL to accommodate campus reorganization (Attachment D).

Carried unanimously.

\*AS 82-26/Ex. MILITARY STUDIES

The Academic Senate recommends that the Department of Military Science and the Department of Aerospace Studies be administratively assigned to the School of Arts and Sciences.

Carried.

AS 82-27/CC, Ex. MILITARY SCIENCE ADVISORY BOARD

The Academic Senate approves the following:

- 1) The Military Science Advisory Board should be called the Military Studies Advisory Board.
- 2) The Military Studies Advisory Board should report to the Executive Committee of the Academic Senate, except for normal liaison with standing Academic Senate committees as specified in the Faculty Manual.

AS 82-27/CC,Ex. MILITARY SCIENCE ADVISORY BOARD -- contd.

- 3) Composition of the Military Studies Advisory Board should be as follows: three faculty members appointed by the Academic Senate to serve staggered three-year terms; professor of Military Science; professor of Aerospace Studies; one student, selected by the Academic Senate from three nominees submitted one each from ASI, the Army ROTC Program, and the Air Force ROTC Program. Regular appointment of board members and midyear appointments to fill unexpired terms would be made according to normal Academic Senate procedures.

Carried.

AS 82-28/Ex. INTERCOLLEGIATE ATHLETICS

The Academic Senate of California State University, Sacramento reaffirms support for the definition and administration of the intercollegiate athletics program contained in section 6.09.00 of the FACULTY MANUAL.

Carried.

AS 82-29/Ex. CSUS NAME CHANGE

The Academic Senate requests that procedures be initiated to change the name of this institution to "Sacramento State University."


Defeated.

AS 82-30/Flr. RESOLUTION OF APPRECIATION

The Academic Senate extends its thanks and appreciation to David Wagner for serving as Parliamentarian for the 1981-82 Academic Senate.

Carried unanimously.

The meeting was adjourned at 4:00 p.m.

  
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Jan McPherson, Secretary

JM/CD

\*President's approval requested.

1981-82  
PRESIDENT'S ACTIONS

ACADEMIC SENATE'S ACTIONS		PRESIDENT'S ACTIONS		OTHER
Date	Action	APPROVED	DISAPPROVED	OTHER
9/16/81	AS 81-42 Committee Appointments	11/5/81		Approved faculty appts. Staff pending 10/21/81
9/16/81	AS 81-46 Search, Division of Social Work		10/21/81	
10/14/81	AS 81-48 Committee Appointments	11/5/81		Approved faculty appts. Staff pending 10/21/81
10/14/81	AS 81-49 Early Childhood Education, MA Degree	11/5/81		
10/14/81	AS 81-50 Merit Salary Increase	11/5/81		
10/14/81	AS 81-52 Employment Beyond Mandatory Retirement Age	11/5/81		
11/11/81	AS 81-56 Committee Appointments	12/4/81		
11/11/81	AS 81-57 Grievance & Disciplinary Action Panel	12/4/81		
11/11/81	AS 81-59 Funding of Grievances	12/4/81		
12/9/81	AS 81-63 Committee Appointments	2/12/82		Laurie Bissett
12/9/81	AS 81-64 Catalog Changes	2/12/82		
12/9/81	AS 81-65 Certificate in Public Economics	2/12/82		
12/9/81	AS 81-66 Physical Education Waiver Program	2/12/82		
12/9/81	AS 81-67 Academic Calendars, 1982-83 & 1983-84	2/4/82		Approved as amended
12/9/81	AS 81-68 Sabbatical Leaves - Tie Breaking	2/12/82		Approved as amended
12/9/81	AS 81-69 Leaves with Pay			
12/9/81	AS 81-70 Certificate in Canadian Studies	2/12/82		
12/9/81	AS 81-71 Convocation (STAR)		1/22/82	
2/10/82	AS 82-02 Committee Appointments	3/19/82		



Report on the May 13-14, 1982 Statewide Academic Senate Meeting  
 Bill Neuman, Dorothy Sexter, Pete Shattuck

1. Chairman Kully's Report

- a) Reported the status of the Carpenter bill, making a faculty member a member of The Board of Trustees, now on the Senate floor.
- b) Putting students on RTP committees has been withdrawn from the BOT agenda as they conceded it was an unfair labor practice.
- c) The board will review the Sonoma layoff situation.
- d) The Long Beach Senate has appealed to PERB as an unfair in the reassignment of TSAs. The state senate has become involved as the rights of senates need to be defined under HEERA and the system staff council has asserted in a legal brief that senates do not have rights to recourse to PERB (and apparently anywhere else) where their defined rights/responsibilities have been violated.
- e) State finances are in dismal shape and a \$100 million cut is being discussed for the CSU. Expect higher fees in the near future.
- f) On the Chancellor Search Committee, faculty and student involvement; Chair Kully reported that he was asked by a member as to how the senate might participate. At the moment no parameters to extra-committee participation has been specified thus no response is possible. There may be negotiation on this, but it is the eleventh hour and the clock is running.
- g) Resolution of the CB election challenges could take up to six months in PERB.

2. Comments

Alex Sheriffs speaking from a prepared text commented on the changes before the system. Chancellor/Senate/CB and the communication relationships and lack of trust, frankly a true lack of civility among the constituents in the CSU, but not unique to us.

He spoke on the future role of senates and the need to preserve the distinction between academic matters and bargaining matters. He also praised the contributions and success of Bob Kully, retiring senate chair.

Tony Moyer reported on current status of the system budget. The joint house caucus committee is meeting and we will soon get our hour to respond to their proposal. The system has had to find internally enough money to support the 2000 FTE not funded in the governor's budget. This will be done in part by a variety of fee increases, e.g., transcripts, admission application, late registration and the so-called one time fee on registration. The other part will be the use of the "Investment in People" monies. The legislature seems to be very sympathetic to us, but there is no money. They are down on community colleges for jogging, macrame courses at state expense. The community colleges point out that other segments (us) offer such activity courses. Look to fees to at least non-matriculated students for such courses. Forty FTEF costs about a million; CSU has 310 such PE and activity positions. A \$300 increase in fees generates \$5 million, should we see a 10% overall cut, fee increases don't do it. It is unrealistic to believe that the legislature will consider any tax increase until after the November elections.

3. The State Academic Senate acted on nearly forty resolutions of substance and the agenda was thicker than any I remember for many years. I urge you read the recent Academic Senator for three poignant articles on where we are, why and what should/can be done about it. These are by outgoing senate chair Kully, outgoing Chancellor Dumke and outgoing senate secretary Silvers. My contribution was the pictures save one.

Senate actions of greatest interest/importance are:

- a) Consultation with Faculty Concerning Academic Structure of the University. There is no question that consultation requires interaction with properly constituted senates and faculty bodies and not just checking with individuals and departments as has been the case in the CSU when really nitty gritty problems have been faced. The operational meaning of consultation has to be developed on each campus and has to be made to work to avoid those guffs such as that now occurring at Sonoma over layoffs, occurred last year at Long Beach over assignment of TSA's and may now be occurring on our campus over Athletics.
- b) Statement on Preparation in English and Mathematics by the Academic Senates of the CSU, the CCC and the UC. This historic document now in its fifth draft after 18 months of strenuous effort is well on its way to becoming a basis for high school preparation in California for entry into higher education. See Chair Kully's statement in the Academic Senator.
- c) The Senate passed five resolutions on the impact on educational quality in the CSU of chronic budget shortfalls. Seven resolutions dealt with current legislation.
- d) Not passed, 19 yes, 22 no, was a proposal to provide specific membership on the Senate to lecturers (full-time or part-time temporary employees).

4. Dorothy Sexter of our campus was elected to at-large membership on the Academic Senate Executive Committee. We have not had such a representative since Austin Gerber (and we remember what happened to him). Jack Bedell of Fullerton was elected Chair. Lyman Heine of Fresno is to be Vice-Chair. Joe Weatherby of SLO will be secretary. Perk Hardeman of LB will continue as the other at-large member and of course Bob Kully will become past-chair. Dorothy is to be congratulated for her leadership and many contributions to the Senate which earned her the esteem of her colleagues.

Should you have any questions please contact your senators: Neuman, Sexter and Shattuck. The agenda and its attachments are available in the Senate Office.

Bill Neuman  
Dorothy Sexter  
Pete Shattuck

Let me very briefly underline one part of Bill Neuman's report to you about last week's Statewide Academic Senate meeting. As he notes, Tony Moyer discussed a statement by Ken Maddy to the effect that the CSU should anticipate a budget cut, for 1982-83, of \$100 million. That constitutes approximately 10% of the total CSU budget. He further said that the Legislature might be expected to authorize--in addition to a variety of incidental fee increases--a \$300 charge per student, which would raise \$65 million. Nothing has been said, specifically about the other \$35 million. But it seems clear that the system has "saved" just about all it can short of major reductions in faculty and staff.

As you know, layoffs are a reality at Sonoma State. In a statement of support for Sonoma's President, Peter Diamondopoulos, Chancellor Dumke said, "...future budget reductions by the State could lead to a Sonoma-like situation on a number of other campuses of the California State University. If such actions do take place, then other campus administrators will have no choice but to face the necessity for making decisions equally as challenging as those made by the President of Sonoma State University."

What would those challenging decisions be, in the event of a real cut of \$35 million? The answer is frightening. \$35 million translates into nearly 1400 faculty positions and more than 300 staff positions. Assuming that enrollments did not drop, it would mean an increase in the Student-Faculty Ratio, from the current 17.87:1 to 20:1. On our campus, assuming that the cuts were allocated proportionally throughout the system, the result would be the loss (according to my arithmetic) of 90 faculty positions and 20 staff positions.

All this is, of course, not much beyond the stage of rumor and speculation. The final result may be better; it may be worse. But these are the numbers that are currently being used. They depress me, and I thought I'd share my depression with you.

*Peter Shattuck*  
Peter Shattuck



CAMPUS POLICY RELATIVE TO SMOKING

In order to protect the health, safety, and comfort of the students, faculty and staff, accord recognition for the rights of smokers and non-smokers, and to prevent damage to University property, the following policy relating to smoking will become effective

The Following Are Designated As "NO SMOKING" Areas and Rooms:

1. All classrooms and laboratories.
2. All rooms and areas designated "NO SMOKING" by legal regulations or responsible administrative authorities.
3. Clearly marked areas in dining halls, restaurants, cafeterias, and other public eating areas.

Smoking Is Permitted In The Following Areas:

1. Corridors and foyers, except where posted "NO SMOKING".
2. Restrooms.
3. Faculty, staff, and administrative offices, subject to supervisory and departmental discretionary decision.
4. Only in clearly marked sections of dining halls, cafeterias, and other public eating areas.

Smoking May Be Permitted In The Following Areas:

1. Student activity workrooms shall be designated by the Department Chair as smoking or non-smoking areas.
2. Lounges for public use such as those in the University Union and elsewhere on campus are to be divided into clearly designated smoking or non-smoking areas.
3. Rooms for meetings and conferences/<sup>such as</sup> in the University Union shall be designated either smoking or non-smoking.

Definition of the Above Areas Takes Into Consideration The Following Guidelines:

1. The rights of those for whom smoking is objectionable must be observed and protected.
2. If an employee or student has pulmonary stress or allergies prohibition of smoking or relocation of the person must be considered.
3. Litter and damage to State property must be considered.
4. Smoking in meetings or conferences in areas not designated "NO SMOKING" should be at the discretion of the chair, based upon the wishes of the conferees and availability of ashtrays.

CAMPUS POLICY RELATIVE TO SMOKING

5. If smoking is not permitted by the chair in a meeting or conference, provision should be made for the convenience of the smoker(☉)
6. Space reservation requests should include a clear indication of whether smoking or nonsmoking space is desired.
7. Visiting lecturers should be advised of the campus policy in advance and asked to state their preference for the use of a smoking or non-smoking room.
8. Limitations on smoking should also depend on the size of the room, the number of persons present, adequacy of ventilation, and the availability of alternative areas for smoking. If smoking is permitted, ashtrays must be provided.

Infractions of this policy, i.e. violation of "NO SMOKING" signs, should be called to the attention of the person in charge of the meeting. If this is ineffective, the matter should be presented in writing to the appropriate individual such as the department chair, unit supervisor, or the Dean of Students.

Successful implementation of the provisions of the above policy will depend upon a high degree of cooperation from all concerned.

Revised April 28, 1982, Public Safety Advisory Committee.  
Approved by President Johns, May 3, 1982

State of California

California State University, Sacramento

**Memorandum**

To : Alan Wade, Chair  
Academic Senate

Date : March 22, 1982

Subject:

From : William A. Bynum, Chair  
University ARTP Committee

Academic Senate Received  
MAR 22 1982  
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At the March 18, 1982 University ARTP Committee meeting the following languages were recommended to accommodate campus reorganization:

Section 4.03.02.C

"Secondary level of evaluation" generally means a school or a non instructional division...

Section 4.05.01.F.

The secondary level ARTP committee and the School Dean/Chair of non instructional Divisions participate...

Section 4.05.02.A.

The primary level is either the department or an equivalent level in the case of a school or non instructional divisions....

...there must be at least two primary units in each school or non instructional division... e.g., Library and Student Affairs...

Section 4.05.02.B.

The secondary level generally is the school or non instructional division...

Page IV-6 Consultative Process Model

#6. Secondary Level ARTP Committee + Dean or Chair of Non Instructional Divisions.

Section 4.05.04.D.2.

Contributions to the faculty member's school or non instructional division such as...

Section 4.05.06

Secondary Level (School/Non Instructional Division)  
ARTP Committee

Section 4.05.06.A.1.

Each school or non instructional division shall be responsible for electing a secondary level ARTP...

Section 4.05.06.A.2.

...other than the dean or chair of the non instructional division...

Section 4.05.06.B.1.

The secondary level ARTP committee shall develop review policies and procedures appropriate to its school or non instructional division...

Section 4.05.06.B.8.

The secondary level ARTP committee and the dean/chair of the non instructional division shall...

Section 4.05.06.B.9.

... The dean or chair of the non instructional division shall...

Section 4.05.06.B.10.

The chair of the secondary level committee and the dean/chair of the non instructional division shall...

Section 4.05.07.A.1.

The UARTP Committee shall be composed of one student, selected by the Student Senate, and tenured faculty members elected by and from their colleagues in each school, non instructional division, or equivalent (Library - Student Affairs). Each school, non instructional division, or equivalent unit shall ...

No school, non instructional division or equivalent unit shall...

Section 4.06.01.B.

If the faculty member is in the School of Arts and Sciences, School of Health and Human Services, School of Education, or the School of Business and Public Administration, the .... If the faculty member is in the School of Engineering, then the personnel action file is maintained in the office of the Dean. Personnel action files for the faculty within the Division of Academic Services are maintained in the Office of the Deputy Director of Academic Services. ...

Section 4.10.05.A.

If the School Dean or Chair of a non instructional Division concurs ...

Section 4.10.06.A.

... Higher rank shall be granted only in unusual circumstances after recommendation by the appropriate committees and the School Dean or Chair of the non instructional Division.

Section 4.10.08.D.4.

... Overall supervision of such appointees will be the responsibility of the School Dean or Chair of the non instructional Division....

Section 4.13.09.B.1. and Section 4.21.02.A.

...There must be at least two primary units in each school or non instructional division. However, very small units or units difficult to divide, e.g., Library, Student Affairs, Admission and Records, etc., may apply...

Section 4.13.09.B.2 and Section 4.21.02.B

The secondary level generally is the school or non instructional division unless an exception has been granted.

Section 4.13.09.E.7.

The secondary level ARTP committee and the dean/chair of the non instructional division shall ...

Section 4.13.09.E.8 and Section 4.21.06.J.

...The dean or chair of the non instructional  
division shall...

Section 4.23.00 and Section 4.23.02

Multiple Academic Assignments (delete University  
Programs)

Section 4.23.01.A.1.

Delete Statement

Section 4.23.02.A

Delete statement

Section 4.23.02.B.1.

...CSUS in Multiple Academic Assignments

Section 4.23.02.C.

...from the Multi-Academic Primary Review Committees

Section 4.23.02.C.2.

Delete Statement

Section 4.23.02.C.4.

An independent evaluation will be made by the  
academic administrator who is assigned  
responsibility for administering interdisciplinary  
programs...

If there are questions relative to any points, please feel free  
to contact me at your pleasure (Ext. 6369).

WAB/mp

cc: Vice President Barkdull