

ACADEMIC SENATE
CALIFORNIA STATE UNIVERSITY, SACRAMENTO

AGENDA

Wednesday, March 9, 1983

2:00 p.m. Psych. 153

CONSENT CALENDAR

AS 83-11/Ex. COMMITTEE APPOINTMENTS

General Education Committee: JOAN MOON, Arts/Sci., 1984
(repl. for R. Platzner for Spring 1983,
pending election to fill remainder of term)

Committee on Committees:

Convenor:	BARBARA CHARLTON, Vice Chair Academic Senate
Student Senate:	No students appointed for 1982-83
Social Science:	G. McDANIEL
Humanities/Fine Arts:	J. MAXWELL
Science and Math:	P. URONE
Education:	D. RASKE
Business and Public Administration:	S. SWANSON
Engineering:	G. KOSTYRKO
Social Work:	W. COLLINS
Health and Physical Education:	L. ELFENBAUM
Nursing:	P. SEMAS
Library:	B. CHARLTON
Student Affairs:	A. WHITNEY
Ethnic Studies:	O. SCOTT

Student Service Fee Advisory Committee: MICHAEL DILLON

AS 83-12/FacA, Ex. SABBATICALS

The Academic Senate approves amendment of AS 82-15 for the purpose of clarification as follows:

For those eligible for sabbatical leaves, leaves without pay spent on professionally related activities after eligibility has been met will be applied towards the sabbatical leaves upon recommendation of the department and approval of the Executive Vice President for Academic Affairs. All future sabbatical lists will include the above policy for previous LWOP.

AS 83-13/Ex. BOARD OF TRUSTEES - FACULTY NOMINEE

The Academic Senate approves the following resolution:

WHEREAS, Vernon T. Hornback has been nominated by petition to the position of faculty member on the Board of Trustees of The California State University; therefore, be it

RESOLVED, That the Academic Senate, California State University, Sacramento, endorses and supports this nomination.

AS 83-14/GE, Ex. ADVANCED STUDY COURSES

The Academic Senate recommends approval of the following:

The passing of the Writing Proficiency Examination ~~be required~~ as a prerequisite for enrolling in Advanced Study courses, to be implemented in Fall, 1984.

REGULAR AGENDAAS 83-10/Flr. MINUTES

Approval of Minutes of meeting of February 9, 1983.

AS 83-15/Ex. BUDGET CONTINGENCY PLANS, 1983-84

carried
The Academic Senate of CSUS recommends that budget reductions be made primarily on the basis of academic program priorities rather than any other basis. (See Attachments A-1 through A-3 - additional budget information from the Fiscal Affairs Committee will be forthcoming)

AS 83-16/Ex. BUDGET - PROGRAM PRIORITIES

carried
The Academic Senate wishes to participate in the setting of programmatic priorities.

AS 83-17/Ex. BUDGET - ACADEMIC PRIORITIES

*Amended
Carried
unan.*

The Graduate Policies and Programs Committee and the Curriculum Committee shall ^{recommend} establish general and specific academic priorities and criteria by which programs may be evaluated according to the priorities.

AS 83-18/Ex. BUDGET - PROGRAM EVALUATION

*Carried
unan.*

The Graduate Policies and Programs Committee and the Curriculum Committee shall evaluate programs based on the criteria ^{approved by the Senate} developed and send their recommendations to the Fiscal Affairs Committee for fiscal impact assessment. Recommendations shall be submitted to the Executive Committee no later than April 5, 1983.

AS 83-19/Ex. BUDGET IMPACT

*Carried
unan.*

The Academic Senate recommends that all members of the university community make every effort to convey to the Legislature and the public the impact of the proposed budget.

AS 83-20/UARTP, Ex. PROMOTION FUNDS ALLOCATION

*Carried
yes-17
no -8*

The Academic Senate recommends that the President retain the current promotion distribution model rather than the new one proposed by the University Appointment, Retention, Tenure, and Promotion Committee. (See Attachment B--UARTP 2/14/83 memo to President Johns.)



California State University, Sacramento

6000 J STREET, SACRAMENTO, CALIFORNIA 95819

February 2, 1983

OFFICE OF THE PRESIDENT

M E M O R A N D U M

TO: President's Council
and
Academic Senate Executive Committee

FROM: *W. Lloyd Johns*
W. Lloyd Johns
President

SUBJECT: 1983-84 Budget Planning

The 1983-84 budget proposed by the Governor represents a reduction in excess of 10% (approximately) from the amount requested by the Board of Trustees. The actual reduction could be substantially more pending final interpretation of Section 9.25 of the Budget Bill. This section refers to a "reversion of funds" for "automatic salary adjustments" (MSA's). If campuses are required to absorb MSA's on a pro-rata basis, this campus would be faced with an additional general fund support reduction of approximately \$700,000. The reversion of the MSA dollars could mean additional reductions in excess of \$1 million depending upon final reconciliation as to the specific funds involved.

These reductions would compound the impact of the previous general fund reductions suffered by the University in recent years. As currently detailed in the Governor's budget and systemwide documents, this campus is potentially looking at a general fund support budget reduction of some \$4.5 million (7.2%) between actual 1981-82 expenditures and proposed 1983-84 expenditures.

Given the steady erosion of system and campus resources in recent years, coupled with inflationary cost increases, it is clear that the campus cannot continue to absorb proposed budget reductions and still maintain services and programs at their current levels. The Chancellor, the Presidents, faculty and student organizations have been and will continue efforts to reduce the magnitude of these cuts. In the meantime the University must be prepared to alter services and programs if the reductions do, in fact, occur.

Since it seems clear at this time that (substantial budget) reductions will be a reality during FY 83-84, the University must begin serious contingency planning for that eventuality. By the end of the semester the University should have contingency plans for reduction(s) of 2%, 5%, and 8%. To insure maximal participation in developing contingency plans, the following process will be utilized.

1. I am asking the Academic Senate to recommend potential reductions of 2%, 5%, and 8% in instructional and academic support programs.

2. I am asking School Deans, the Dean of Students, and the Vice-President ABA, in consultation with appropriate committees, to prepare contingency plans reflecting budget reductions of 2%, 5%, and 8% in their respective areas.

3. I am asking the Technology Management Group, in consultation with appropriate committees, to prepare contingency plans reflecting budget reductions of 2%, 5%, and 8% in their respective areas.

Contingency plans and recommendations should be forwarded to the University Planning Committee by March 25. The Planning Committee will develop University contingency plans based on this input and balanced by the overall concern of preserving, insofar as possible, the mission of the University. Contingency plans should be submitted to me on or before May 13, 1983.

Suggested Format

Program reductions necessary to make 2%, (5%, 8%) reduction:

1. Specify reduction; dollar amount and brief narrative for each level of reduction.

2. Indicate how these reductions will impact upon students and approximately how many students will be affected.

3. Indicate how many faculty or staff positions will be affected by these reductions and whether or not layoffs would be required. What alternatives, if any, are available to avoid layoffs?

4. How would these reductions impact upon mandated University missions and goals; discuss program reductions in terms of program priorities.

5. How would these reductions impact other University programs or activities?

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President's Council

and

Academic Senate Executive Committee

Feb. 2, 1983

6. Are there other University program areas that could assume partial or full responsibility for these programs or activities?

While this planning is accomplished, I am asking Executive Vice President Barkdull, who serves as Chair of the University Planning Committee to coordinate efforts and deadlines necessary to complete the task by the May 13th deadline.

Thank you for your assistance in this very difficult, but necessary task.


CALIFORNIA STATE UNIVERSITY, SACRAMENTO

6000 J STREET, SACRAMENTO, CALIFORNIA 95819

California State University, Sac
6000 J Street
Sacramento, California 95819OFFICE OF THE PRESIDENT
Vice President for Academic Affairs

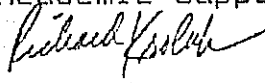
February 16, 1983

FEB 18 1983

Academic Senate Received

413

To: Instruction and Academic Support Program Managers

 From: Richard Krolak 
 Assistant Vice-President
 Academic Budget and Planning

At the last Dean's meeting a letter from President Johns requesting contingency plans covering budget reductions of 2, 5, and 8 percent was distributed. It was suggested that further elaboration and clarification of assumptions would be helpful and ensure that all participants would begin this process from a common base. The following represents an attempt to provide such a set of assumptions. The material presented is basically the same information on which the Academic Affairs Budget Committee is basing its deliberations and allocations for 1983-84.

1. The University is currently programmed to receive a support budget and faculty allocation based on an enrollment target of 16,900 FTE/S for 1983-84. This seems to be the case for Instruction but not for other areas of the University. Institutional Support and Academic support, for example, have not received support budgets based on 16,900 FTE/S levels.
2. There will not be any further alteration to the campus wide Student-Faculty ratio. For 1983-84 the campus wide SFR is 17.23, an increase from 1982-83 of .10. Any further increase in the campus wide SFR will result in reduction in the number of faculty positions available for allocation to the Schools.
3. It is assumed that the content and impact of the new General Education program will stabilize and the resulting enrollment patterns will be those discussed before the Academic Senate.
4. It is assumed that there will not be any substantial changes in the existing pattern of student demand for the various "professional" programs offered on campus. At the current time there is no available information to suggest that such changes will occur in the near future (three to five years).
5. In terms of applications policy and mix of students, it is assumed that the University will initially meet its 16,900 FTE/S enrollment target by increasing lower division enrollment over that of this year. This should result in increased demand for GE

and lower division courses. In addition, it is assumed that community college transfers will continue to stabilize both in actual numbers and as a per cent of total enrollments. The combination of these two "trends" will result in an environment where the University can maintain the desired lower division, upper division, -graduate mix as well as maintaining the desired enrollment mix between "Liberal Arts" and "Professional" programs.

6. It should be assumed that some fee increase will occur for the 1983-84 academic year. The actual size and specifics regarding implementation of that increase have yet to be determined. Based on our current experience with recent fee increases it cannot be assumed that such an increase will have a uniform impact on applications or enrollments. The evidence to date indicates that high demand areas retain high demand and areas of soft demand tend to suffer. We do not now anticipate any "wholesale" reductions in applications or enrollments. Academic Affairs Research will continue to refine the available data in an effort to identify the impact of any future fee increases.

7. It is expected that proposed reductions will not be of the "across-the-board" type but instead will aim at the curtailment of specific low priority programmatic offerings. Such reductions will be aimed at "freeing-up" resources that can then be used to maintain or increase support levels for higher priority programs.

8. Given the realities of the Governor's proposed 1983-84 budget, it would seem safe for units to assume 1982-83 allocations as baselines for reductions. While the Academic Affairs Budget Committee is evaluating some increases in allocations the net increases for any one program will probably not be sufficient to alter this contingency process.

If further information is required in order to complete the requested contingency plans, please contact this office (X6866).

FISCAL AFFAIRS COMMITTEE

MINUTES

Monday, March 1, 1983

2:00 p.m. Adm. 275

Members Present: Balantac, Barrena, Collins, Dillon, Gray, Krolak,
Stroumpos, Totaro

Members Absent: Gutowsky, Rees, Slaymaker

The Minutes of February 24, 1983 were approved.

BUDGET REDUCTIONS

The committee considered the budget summary data provided by R. Krolak. He described the budget allocation process and distribution of resources among the three major budget areas. The committee concluded that given the dollar distribution between operating expenses and personnel that the percent reduction (i.e., 2%, 5%, and 8%) could not be made without reductions in personnel.

Although it is theoretically possible to meet the dollar value of the 5% reduction level without affecting permanent positions (i.e. tenure-track faculty and permanent clerical/technical) by eliminating all part-time faculty and temporary help, the committee indicated that it would have to evaluate the distribution of personnel dollars within each school to determine the programmatic impact of this type of reduction. In addition, the committee noted that it would not be possible to make an 8% reduction without affecting permanent positions. The committee agreed that it would resume consideration of the President's request and provide the Senate with recommendations and an evaluation of the impact of alternative approaches to implementing budget reductions.

The meeting was adjourned at 3:40 p.m.

Carolyn Duran, Secretary

State of California

California State University, Sacram

Memorandum

RECEIVED
FEB 16 1983
CALIFORNIA STATE UNIVERSITY,
SACRAMENTO
PRESIDENT'S OFFICE

To : W. Lloyd Johns
President

Date : February 14, 198

Subject: Allocation Formula

From : William A. Dillon, Jr.
Presiding Member
University ARTP Committee

Since last October, the University ARTP Committee has been considering carefully its advice to you about how to distribute funds among the secondary units to finance promotions during the 1983-84 evaluation cycle. At its meeting of 10 February the Committee resolved upon specific advice and directed me to present it to you.

As its minutes reveal, the Committee initially considered six distribution models. By means of a series of paired comparisons it reduced the alternatives to two. The first would calculate shares in direct proportion to the cost of promoting the number of persons holding tenured and tenure track positions in Steps 4 and 5 of the Assistant and Associate ranks in each School or Division. The second would calculate shares in direct proportion to the number of persons holding tenured or tenure-track positions in Steps 1-5 of the Assistant and Associate ranks in each School or Division. By a recorded vote of four to three with two abstentions the Committee adopted the second alternative. Members favoring it on the final vote were: Gill (Health & Human Services), Harris (Education), Hinde (Student Affairs), and White (Business). Members opposing it were: Eldredge (Arts & Sciences), Kanter (Arts & Sciences), and Polkinghorn (Arts & Sciences). Members abstaining were: McClure (Library), and Stoffers (Engineering).

By recommending distribution in proportion to the number of tenured or tenure track faculty in Steps 1-5 of the Assistant and Associate ranks, the Committee is advising you to depart somewhat from recent practice this year. As a consequence of this change, and depending on the actual amount of money available and the way each school divides its share between eligible assistants and associates, Arts and Sciences may suffer a net loss of two promotions. But the alteration of the pattern of distribution worked by the recommended model may enable Business, Engineering and Health and Human Services each to realize a net gain of one promotion. Education may experience no net gain or loss. As a further consequence of this distribution, and depending on the amount of money available and the pertinent decisions of the Schools, you may have at your disposal an amount of money somewhat greater or somewhat less than the amount remaining at the end of the 82-83 cycle.

W. Lloyd Johns

February 14, 1983

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The recommended way of distributing promotion funds has the following attributes. (1) It counts every faculty member eligible for promotion under current University policy as though each had to meet the same burden of proof to be promoted from the step in rank he/she presently occupies. (2) It ignores the award of tenure. (3) Consequently, it gives units with a relatively high proportion of recently hired faculty a somewhat larger share of funds than they have received under the model used between 1979 and 1982. (4) However, this tendency is mitigated somewhat because the cost of promotion is not a factor in calculating shares.

Because the Committee is recommending a departure from recent practice, it has asked me briefly to review the attributes of that practice for you. A distribution proportional to the cost of promoting all tenured and tenure-track assistant and associates at Steps 4 and 5 has the following attributes. (1) It requires no departure from recent practice. (2) It regards promotable people at Steps 4 and 5 as having to meet the same burden of proof for promotion. (3) It ignores the award of tenure. (4) It excludes promotable people in Steps 3, 2, and 1 from the calculation of shares. (5) Consequently, it achieves shares roughly proportional to the size of the pools of tenured candidates for promotion currently at the 5th step in their respective units. (6) As a further consequence, it ignores market pressures.

I hope that this information will assist you to decide how to distribute promotion funds during the 83-84 cycle.

WJ/mp

UARTP Committee Members

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