

ACADEMIC SENATE  
OF  
CALIFORNIA STATE UNIVERSITY  
SACRAMENTO

MINUTES

Issue #5

November 10, 1982

ROLL CALL

Present: Beelick, Bohr, Borer, Bossert, Boyes, Brackmann, Cavaghan, Charlton, Collins, Comstock, Elfenbaum, Esquera, Gillespie, Haq, Heidecker, Hill, Kearney, Kerster, Kostyrko, Krebs, Livingston, McDaniel, McGillivray, Meeker, Phillips, Raines, Raske, Rue, Scott, Shaban, Spray, Swanson, Stroumpos, Tanaka, Torzyn, Urone, Wade, Whitney

Absent: Fenley, Maxwell, Reinelt, Semas, Shattuck, Skube, Stephens

A regular meeting was convened by Alan Wade, Wednesday, November 10, 1982, at 2:00 p.m. in Psych-153.

ACTION ITEMS

AS 82-48/Flr. MINUTES

The Minutes of October 13, 1982, are approved with the following correction: Joan Maxwell was present.

Carried unanimously.

AS 82-49/Ex. COMMITTEE APPOINTMENTS

\*Academic Affairs Budget Committee: AL GUTOWSKY, At-large  
NORMAN ROTH, At-large

Academic Policies Committee: •LEIGH STEPHENS, Senator, 1983  
(repl. for W. Collins)

\*Administrative/Business Budget Committee: CECILIA GRAY  
LORRAINE HEIDECKER

Carried unanimously.

AS 82-50A/GPPC, Ex. GRADUATE WRITING PROFICIENCY EXAMINATION

The CSUS Academic Senate endorses as permanent policy the "Policy Relating to Writing Proficiency for Graduate Students."

Tabled. (Hand vote: Yes - 20, No - 10)

AS 82-50B/Flr. GRADUATE WRITING PROFICIENCY EXAMINATION

The Academic Senate endorses as an interim policy the use of the Writing Proficiency Examination as the graduate level writing proficiency examination.

Defeated.

AS 82-51, FisA, Ex. FISCAL AFFAIRS COMMITTEE CHARGE

The CSUS Academic Senate approves amendment of the Fiscal Affairs Committee charge as follows:

Shall plan, review, and recommend policies concerning budget, fees, and other fiscal matters. Shall evaluate the fiscal impact of existing programs, changes in existing programs, and new programs. Shall prepare appropriate reports and recommendations for submission to the Senate Executive Committee or other University committees as directed by the Senate. Appoints and recommends faculty members to the following University committees:

University Planning Committee: one faculty elected by and from Fiscal Affairs Committee

Academic Affairs Budget Committee: Chair of Fiscal Affairs Committee, one additional faculty member elected by and from Fiscal Affairs, plus two additional faculty members recommended by Fiscal Affairs to the Executive Committee of the Academic Senate

Administration and Business Affairs Budget Committee: two at-large faculty members

Instructionally-Related Activities Budget Committee: Chair of Fiscal Affairs Committee or designee

Student Service Fee Advisory Committee: one faculty member recommended by the Fiscal Affairs Committee

Carried unanimously.

AS 82-52/GPPC, Ex. UNDERGRADUATE AND GRADUATE DEGREE PROGRAMS POLICY

The Academic Senate recommends amendment of the final paragraph of the "Policy Relating to Undergraduate and Graduate Degree Programs" as follows [the Senate has not considered the substance of the entire policy]:

To maintain program viability, graduate programs are to be scheduled so that enough courses are offered to insure completion of a 30-unit program within two academic years. As a standard, graduate programs shall offer each year the nine units common to the degree program and at least nine additional units of degree applicable course work. Over a two-year period, 18 units of 200-level courses shall be offered, exclusive of supervisory units, and these units shall not include repeated offerings of the same course. The offerings should be varied enough to allow, and the scheduling pattern should permit, students to take at least 27 units of degree applicable course work, exclusive of supervisory units, over a two-year period. Consideration shall be given to the diverse nature of programs and courses when evaluating program and enrollment viability. Graduate programs whose enrollments do not support consistently the offering of this scheduling pattern may be discontinued or admission to the program may be suspended upon the recommendation of the Graduate Policies and Programs Committee after a formal review of the program. Such program reviews, unless otherwise scheduled, normally take place every five years.

Carried unanimously.

AS 82-53/UARTP, Ex. UARTP COMMITTEE COMPOSITION *See AS 83-31*

The Academic Senate approves amendment of Faculty Manual Section 4.05.07.A.1, subject to ratification by faculty referendum, as follows:

4.05.07 University ARTP Committee

A. Composition

1. The UARTP Committee shall be composed of one student selected by the Student Senate, one member elected by the Student Affairs and Academic Services units voting as one unit, one member elected by the Library unit, and tenured faculty

*Recommended to University Committee. Accepted. Graduate policy referred to Ex. Com. at UPC 12/10/82 mtg*

members elected by and from their tenured and tenure-track colleagues in each school, division, or equivalent (Library - Student Affairs). Each school, division, or equivalent unit shall elect one member for the UATP Committee for each 150 faculty positions allocated 100 tenure-track and tenured faculty or fraction thereof assigned to that school as of the current year.

<u>FTEF</u>	<u>UATP Representative(s)</u>
0 - 100      1 - 100	One member
101 - 200      101 - 199	Two members
201 - 300      200 - 299	Three members
301 - 400      300 - 399	Four members
401 - 500      400 - 499	Five members

No school, division, or equivalent unit shall have more than four members on the UATP Committee. The President's designee shall serve a non-voting ex-officio executive secretary member of the UATP Committee.

Tabled.

\* AS 82-54/UATP, Ex.      ROLE AND AUTHORITY OF DEPARTMENT CHAIR IN MATTERS OF FACULTY APPOINTMENT

The Academic Senate endorses the UATP Committee's interpretation of the role and authority of a department chair in matters of faculty appointment (see Attachment A).

Carried unanimously.

AS 82-55/Ex.      PROPOSED DELETION OF COURSES

The Academic Senate approves the following resolution:

WHEREAS, The Assistant Vice Chancellor for Programs and Resources has asked campus administrators in the CSU to identify courses "similar" to courses of an avocational, recreational, or personal development nature deleted from the curricula of the Community College system, and

WHEREAS, The Chancellor's office has developed a list of similar courses identified by name and number currently being offered on this campus and has submitted said list to the Executive Vice President; and

- WHEREAS, The Executive Vice President has been asked to give reasons as to why these courses should continue to be offered; and
- WHEREAS, Reports have been received by the Executive Vice President defending the place of these listed courses in our curriculum; and
- WHEREAS, These reports have been solicited from the departments involved without consultation with the Academic Senate as the duly constituted representative body of the faculty; and
- WHEREAS, Solicitation of such information on courses represents a direct violation of the principles of collegial consultation in academic matters; therefore be it
- RESOLVED, That the Executive Vice President be asked to avoid responding further to requests from the Chancellor's Office for such data regarding the elimination of courses without appropriate faculty advice and consultation; and be it further
- RESOLVED, That the Academic Senate of CSUS protests this violation of proper consultative procedures committed in this instance both by the Chancellor's staff and our Executive Vice President on matters relevant to the academic content and conduct of courses.

Carried.

AS 82-56/FisA,Ex. GUIDING PRINCIPLES FOR SELECTING CORE MAJORS

The Academic Senate approves the Executive Committee endorsement of the recommendations in the Fiscal Affairs Committee's response to the document entitled, "Guiding Principles for Designating Core Majors," with special emphasis on recommendation 4. (Copies available in the Academic Senate Office, Adm. 264.)

Carried unanimously.

\*AS 82-57/G.E.,Ex. GENERAL EDUCATION POLICY STATEMENT

The Academic Senate approves the General Education Policy Statement (Attachment B).

Carried.

AS 82-58/AA, Ex. AFFIRMATIVE ACTION COORDINATOR

The Academic Senate approves transmittal of the following resolution to the President:

- WHEREAS, a strong and effective affirmative action program is and has been for a number of years an accepted aspect of public policy, and
- WHEREAS, affirmative action programs in appointment, retention, and other facets of campus life are critical to the common good and of special significance in maintaining a strong and responsive academic community; and
- WHEREAS, the faculty, together with the administrative leadership of this campus, have adopted as policy a non-discrimination statement and have established an affirmative action program in accordance with federal and state regulations, Presidential Executive Orders, Title VII and IX of the Civil Rights Act as amended, Title IX of the Education Amendments of 1972, the Rehabilitation Act of 1974, and the Vietnam Readjustment Assistance Act; and
- WHEREAS, administrative changes without faculty consultation have taken place on two occasions over the past three years resulting in the downgrading of this position to successively lower levels in terms of reporting relationship to the President; and
- WHEREAS, the position of campus affirmative action coordinator has in the past been placed in the administrative structure of the University in a direct reporting relationship to the President; and
- WHEREAS, such a direct relationship to the chief executive officer is recommended by Executive Order 11246 as amended; and
- WHEREAS, the U.S. Office of Civil Rights has noted that such direct accountability to the chief executive officer (the President) is often the difference between success and failure of affirmative action programs; and

WHEREAS, the description appearing in the announcement of the position vacancy for succession to this position currently extant describes a position with largely technical rather than independent professional functions to perform, thus weakening and diluting the capacity of this campus to fulfill its commitment to the goals of affirmative action; therefore, be it

RESOLVED, that the Academic Senate of CSUS is opposed to and will not participate in a search for a person to fill the affirmative action coordinator's position as currently described; and

RESOLVED, that the President be urged to suspend the current search process for an affirmative action coordinator until steps have been taken to re-establish the position in a direct reporting relationship to the President.

Carried.

The meeting was adjourned at 3:45 p.m.

Janice McPherson  
Janice McPherson, Secretary

JM/CD

\*President's response requested.

UNIVERSITY ARTP COMMITTEE'S  
INTERPRETATION OF THE ROLE AND AUTHORITY OF  
DEPARTMENTAL CHAIR IN MATTERS OF FACULTY APPOINTMENT

The Faculty Manual, section 4.10.03 states, "the Department Chair shall consult with a committee comprised of tenured members of the department prior to transmitting to the school dean/division chair the department's recommendation for a faculty appointment. In addition, input regarding a prospective candidate's qualifications may be solicited from non-tenured faculty of the department and from students."

The Committee concludes that the above language means that the department chair shall transmit only the appointment recommendation of the tenured faculty committee (TFC), because this recommendation is the department's recommendation.

The term "consultation" in the above section means that the department chair may try to convince the tenured faculty committee of a certain course of action, but if the chair's position is different from the TFC, the latter's position shall prevail. Furthermore, this consultation doesn't oblige the TFC to agree with the chair.

The Faculty Manual, section 3.14.02,A, specifies that (the chair shall) "supervise the recruiting of faculty and staff in accord with the department's programmatic needs and in keeping with the legal mandate of Affirmative Action."

The Committee concludes that the use of the term "supervise" does not give the chair any special authority.

We note that the Public Employment Relations Board (PERB) decided that departmental chairs are part of the faculty bargaining unit and not supervisors because the collective bargaining law (HEERA) specifies that "a departmental chair...who performs the foregoing duties primarily in the interest of and on behalf of the members of the academic department, unit or program, shall not be deemed a supervisory employee solely because of such duties..." (the "foregoing duties" include hiring).

We conclude, then, that since the department chair's supervision of recruitment is done on behalf of the department and since the department's position is reflected in the TFC's recommendation, he or she is bound by the TFC's appointment recommendations.



GENERAL EDUCATION POLICY STATEMENT

1. The General Education program is a University program (see Faculty Manual section 3.07.01).
2. Implementation policy (the structure of the process) shall be reviewed and approved by the Academic Senate.

Review Process:

1. The General Education Committee shall propose to the Academic Senate criteria for all categories of the General Education program.
2. The Academic Senate shall forward approved criteria to the School of Arts and Sciences (A&S) Curriculum Committee.
3. The A&S Curriculum Committee shall review all course proposals and determine their conformity to criteria.
4. The A&S Curriculum Committee shall, in addition, within the review process, develop a consulting process for schools outside A&S.
5. The A&S Curriculum Committee shall report the results of course review to the A&S Academic Council.
6. The A&S Academic Council shall review the report from the A&S Curriculum Committee and forward its approval to the Dean of A&S for final approval.

Appeal Process:

1. Departments shall direct appeals to the General Education Committee.
2. The General Education Committee shall make the final faculty decision regarding each appeal. This decision shall be transmitted to the Dean of A&S with copies to the A&S Curriculum Committee, the A&S Academic Council, and the Academic Senate Executive Committee. This decision shall be final except in rare and compelling circumstances. In such cases, if the Dean of Arts and Sciences overturns the decision of the General Education Committee, the Dean shall communicate the reasons in writing to the General Education Committee.

Approved by the Academic Senate, November 10, 1982.