

ACADEMIC SENATE

AGENDA

Wednesday, September 14, 1983

2:00 p.m.

Ribera Room

PLEASE  
NOTE

INFORMATION

1. Statewide Academic Senate Report - Peter Shattuck, CSU Senator
2. WASC Accreditation - George Craft, Chair, Self-Study Steering Committee

CONSENT CALENDAR

AS 83-49/C on C COMMITTEE APPOINTMENTS

Academic Policies Committee: JOAN MAXWELL, Senator, 1985  
JOE KRAMER, Senator, 1985  
VERNON HORNBACK, Arts/Sci., 1986  
OLIVIA CASTELLANO, At-large, 1986  
ANN HAFFER, At-large, 1986  
RICHARD PORTER, At-large, 1986

Affirmative Action Committee: PEGGY CAVAGHAN, Senator, 1984  
CHRIS GLENN, Senator, 1985  
PAT SONNTAG, At-large, 1986

Curriculum Committee: DENNIS HUFF, Senator, 1985  
HORTENSE THORNTON, Senator, 1985  
MARSHA DILLON, Arts/Sci., 1986  
OTIS SCOTT, At-large, 1986

Faculty Affairs Committee: ARNOLD GOLUB, Arts/Sci., 1986  
RICHARD KELLOUGH, Prof. Sch., 1986  
MARY JO KENNY, At-large, 1986

Fiscal Affairs Committee: WANDA COLLINS, Senator, 1985  
JUANITA BARRENA, Art/Sci., 1986  
RICHARD TORRES, At-large, 1986

Graduate Policies and Programs Committee: GEORGE KOSTYRKO, Senator, 1985  
DAVID RASKE, Senator, 1984  
JANET SHABAN, At-large, 1986  
JEFF CLARK, Prof. Serv., 1986

AS 83-50/Ex. COMMITTEE APPOINTMENTS

Academic Senator:

PENNY STILLABOWER or HELEN YELVERTON  
Staff, 1985

Affirmative Action Committee: BOOKER BANKS or ROSE YBARRA  
Staff, 1985

ASI Budget Review Board: ROBERT METCALF, Academic Senate  
Representative, 1985

Athletic Advisory Board: ERWIN KELLY or ROBERT METCALF  
Faculty (not HPE), 1984

Commencement Committee: LARRY CHASE or DUANE SPILSBURY  
At-large, 1986

CSUS Foundation Board  
of Directors: JAMES LIVINGSTON or  
HORTENSE THORNTON  
At-large, 1986

Elections Committee: DAVID RASKE, At-large, 1984  
DAVID WEINERTH, At-large, 1984

Faculty Affairs Committee: MARION BOENHEIM or PENNY STILLABOWER  
Staff, 1985

Financial Aid Advisory  
Committee: DEANNA BALANTAC or  
ISABEL HERNANDEZ-SERNA  
At-large, 1985

Fiscal Affairs Committee: HELEN RENKEN or PENNY STILLABOWER  
Staff, 1985

Graduate Policies and  
Programs Committee: GENE LOZANO or PENNIE PROVO  
Staff, 1985  
  
ARNOLD GOLUB, Arts/Sci., 1985

Hornet Foundation, Board  
of Directors: ERWIN KELLY or HARRIET TANIGUCHI  
At-large, 1986

Military Studies  
Advisory Board: STOAKLEY SWANSON, At-large, 1986  
ROGER WESTRUP, Student, 1984

Parent Advisory Council: MICHAEL BALLARD-CAMPBELL  
At-large, 1984

WASC Self-Study Steering  
Committee:

GEORGE CRAFT, Chair  
JO LONAM, Arts/Sci.  
SUSAN SLAYMAKER, Arts/Sci.  
ADINA ALLEN, Health & Human Services  
BAQAR ZAIDI, Bus. & Public Admin.  
JAMES LIVINGSTON, Education  
FRED REARDON, Engr. & Comp. Sci.

University Planning  
Committee:

LARRY CHASE or WILLIAM DILLON  
At-large, 1986

University Union, Board  
of Directors:

SARA GREEN or HOMER IBSER  
At-large, 1984

AS 83-51/G.E., Ex. GENERAL EDUCATION PROGRAM

The Academic Senate approves the following policies:

1. The criteria as contained in Executive Order 405 ["Graduation Requirements in United States History, Constitution and American Ideals"] shall be the campus criteria for Category VI in the CSU Sacramento General Education Program.
2. Only Oral Communication, Critical Thinking and Advanced Study components may be included in approved General Education courses to enable double counting, i.e., the satisfaction of two General Education requirements by completing one course.
3. The policy allowing students to repeat one-unit General Education courses for up to three units of General Education credit shall not apply to the new General Education Program.

AS 83-52/Ex. REMOVAL OF ARCHITECTURAL BARRIERS

The Academic Senate instructs the Senate Chair to direct a letter to the Chancellor and the Board of Trustees expressing concern over the inactive status of the architectural barrier removal projects at CSUS.

REGULAR AGENDA

AS 83-48/Flr. MINUTES

Approval of Minutes of meeting of May 11, 1983.

AS 83-53/Ex. ELECTION OF SECRETARY AND PARLIAMENTARIAN, 1983-84

Secretary: JANICE McPHERSON  
Parliamentarian: GENE KNEPPRATH

AS 83-54/AP, Ex. GRADE CHANGE/DELETION POLICY

The Academic Senate approves amendment [see Attachment] of the existing CSUS Grade Change/Deletion Policy to bring it into line with Executive Order 268.

AS 83-55/Str. Report and Resolution on  
VARSIP Com. & Policies

AS 83-56/Str. Organization & Governance  
of the University

adjourned 3:20

GRADE CHANGE/DELETION POLICY

1. Earned grades of C<sub>7</sub> D<sub>7</sub> NE and F, those based on an evaluation of the student's performance in the course, cannot be removed through the Academic Standards Subcommittee petition procedure.<sup>1</sup> The student earning receiving an I grade has a year to complete the course requirements and earn a grade. If the incomplete is not completed within one year, the grade will convert<sup>2</sup> to F and cannot be removed through the petition procedure.
2. A petition for grade change/deletion ~~will~~ may be accepted submitted for the following:
  - A. to remove failing grades assigned for failure to complete the course due to illness-related causes. Medical verification and approval of the instructor and department chair are required.
  - B. to correct errors in student records caused by misapplication of drop policies by academic departments and errors made in completing registration forms (e.g., wrong code, wrong "bubbles" mark-sensed, etc.).
3. Petitions must have verification and recommendation signed by the instructor and the department chair. (A signature of the department secretary or rubber stamp signatures are not acceptable).
4. Time limit: Petitions must be submitted within one academic year from the end of the semester in which the grade was received or error made.
5. Confusion concerning drops: CSUS requires that all students file a drop form with the Registrar's Office in order to drop courses. Some community colleges and other universities and colleges may have a system where non-attendance during a prescribed number of classes at the beginning of the term automatically results in students being dropped from the class. Therefore, a petition for change/deletion approved by the instructor and department chair for failure to properly drop a course during the student's first semester at CSUS may be accepted.

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<sup>1</sup>Grades on student academic permanent records may be modified by Course Repeat Grade Policy, Academic Renewal and/or grade appeal procedures

<sup>2</sup>This policy does not exclude filing a petition to extend the one-year t limit for incompletes.

AS 83-55/F/R.

WHEREAS, The faculty of California State University, Sacramento, are now party to a collective bargaining agreement and will serve under the terms of a contract which connotes a new arrangement for university governance; and

WHEREAS, Prior to the election of a bargaining agent the candidates for bargaining agent all endorsed the document "Responsibilities of Academic Senates Within a Collective Bargaining Context," which was developed and endorsed by the Academic Senate, CSU; and

WHEREAS, Chancellor Reynolds endorsed and adopted that document; and

WHEREAS, On December 8, 1982, the Academic Senate, CSUS, unanimously endorsed the statement on "Responsibilities of Academic Senates Within a Collective Bargaining Context," (AS 82-65); and

WHEREAS, The document specifically states that (inter alia): Through the campus academic senates/councils responsibility shall be vested in the faculty or its elected senate/council representatives for developing policies and making recommendations to the campus presidents on the following matters: 1) criteria and standards for the appointment, retention, awarding of tenure, promotion and evaluation of academic employees including preservation of the principle of peer evaluation and provision for the direct involvement of appropriate faculty in these decisions; and

WHEREAS, The collective bargaining contract is silent on the issue of criteria and standards for promotion; therefore be it

RESOLVED, That the University Appointment, Retention, Tenure and Promotion Committee shall identify the criteria and standards to be used in the promotion process; and, be it further

RESOLVED, That the Academic Senate of CSUS shall receive the report of its UARTP Committee, act upon it, and report its recommendations directly to the President.

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