

A C A D E M I C S E N A T E
O F
C A L I F O R N I A S T A T E U N I V E R S I T Y
S A C R A M E N T O

MINUTES

Issue #11

May 9, 1984

ROLL CALL

Present: Anderson, Bossert, Cavaghan, Collins, Dillon, Elfenbaum, Farrand, Glenn, Good, Haq, Hill, Huff, Jakob, Kelly, Kingman, Kramer, Maxwell, McGillivray, Morrow, C. Nelson, R. Nelson, Pettay, Raines, Raske, Shattuck, Spray, Stillabower, Swanson, Tanaka, Thornton, Urone, Wade

Absent: Beckwith, Beelick, Busick, Duran, Hitchcock, Kostyrko, O'Connor, Phillips, Ramey, Steward, Stroumpos, Winters

INFORMATION

1. Executive Vice President Barkdull was unable to attend the meeting. Chairman Wade reported that President-designee Gerth has responded to a memorandum requesting earlier decisions on faculty allocations, stating, "...I think it important for us to deal with the whole question of faculty and their role, and the allocations of faculty positions, early on next Fall...."
2. Chairman Wade stressed the need for faculty members to indicate a willingness to serve on the following ad hoc search committees during the summer:
 - a. Vice President, Operations and Finance
 - b. Associate Vice President, Resource Planning and Allocation
 - c. Affirmative Action Officer and Assistant to the President
 - d. Assistant Vice President, Telecommunications

3. Chairman Wade read a memorandum from Acting President Gerber requesting his participation on, and outlining the membership of, a search committee for CSUS Athletic Director.

ACTION ITEMS

AS 84-21, Flr. MINUTES

The Minutes of April 11, 1984, are approved with the following corrections: AS 834-16. The third line of the first whereas clause should be, "...Senator during the past nine eleven years,..."

Carried unanimously.

AS 84-22/Ex. COMMITTEE APPOINTMENTS

Military Studies Advisory Board: ROGER WESTRUP, Student Member, 1984

Carried unanimously.

*AS 84-23/AP, Ex. LIBRARY PLANNING COMMITTEE AND LIBRARY BUDGET COMMITTEE

The Academic Senate approves the following:

The Academic Senate shall ask the President to establish a Library Planning Committee and Library Budget Committee as suggested in The Library Self-Study Project 1982-83 with the following modification: Each committee shall include a faculty representative from the Library Subcommittee of the Academic Policies Committee. [Attachment A: Recommendations #16 and #21, Part 4, from The Library Self-Study Project 1982-83.]

Carried unanimously.

AS 84-24/FacA, Ex. FACULTY ON EARLY RETIREMENT AND PRE-RETIREMENT REDUCTION IN TIME BASE PROGRAMS

The Academic Senate approves the following:

Faculty on pre-retirement, reduced load, or early retirement shall be considered eligible faculty in Academic Senate elections and have the right, but not

obligation, to serve on senate committees and subcommittees (this does not include ARTP matters).

Carried unanimously.

*AS 84-25/CC, GPPC, Ex. CURRICULUM REVIEW - CHEMISTRY

The Academic Senate recommends approval of the currently authorized degree programs for the Bachelor of Arts, Bachelor of Science, and Master of Science in Chemistry for a period of five years or until the next scheduled program review. [A copy of the Academic Program Review for Chemistry is available for review in the Academic Senate Office, Adm. 264.]

Carried unanimously.

AS 84-26/Ex. POST-TENURE REVIEW

The following substitute amendment was moved (Dillon) and seconded:

Resolved: That the Academic Senate recommends that the University ARTP Committee be asked to include peer review of tenured faculty among the instances of peer review of faculty about which it currently develops proposals of policy.

Defeated (Yes - 8; No - 13).

The Academic Senate adopts the recommendation of the Executive Committee that responsibility for policies and procedures for the evaluation of the teaching effectiveness of tenured faculty be assigned to the jurisdiction of the Faculty Affairs Committee.

Carried.

*AS 84-27, Ex. RTP CRITERIA AND STANDARDS FOR UNIT 4 EMPLOYEES

The Academic Senate adopts the following resolution:

WHEREAS, The Executive Vice President, Dean of Students, and Acting Vice President for Administration and Business Affairs have in their memorandum of April 6, 1984, addressed to "All Unit Four Members," promulgated

policies and procedures for the evaluation of Student Affairs Officers who are members of the academic support unit; and

WHEREAS, Such policies and procedures were developed and promulgated in the absence of consultation with the Academic Senate; and

WHEREAS, The Academic Senate has in the past on this campus, through evaluation policies developed under its aegis, been responsible for setting the criteria and standards for promotion, retention, and tenure decisions respecting academic support unit employees; and

WHEREAS, The Higher Education Employer-Employee Labor Relations Act (HEERA) defines criteria and standards for the appointment, promotion, evaluation, and tenure of academic employees to be outside the scope of responsibility of collective bargaining; and

WHEREAS, The Higher Education Employer-Employee Labor Relations Act (HEERA) asserts that criteria and standards for appointment, promotion, evaluation, and tenure of academic employees shall be the joint responsibility of the Academic Senate and the trustees; and

WHEREAS, The principle of collegiality as observed on this campus has resulted in the inclusion of Student Affairs Officers as academic employees; and

WHEREAS, The administration's proposal to remove the evaluation of such employees from the purview of the Academic Senate is not only against public policy as expressed in law, but inimical to the preservation of collegiality in governance on the campus; therefore, be it

RESOLVED, That the California State University, Sacramento, Academic Senate asserts its joint responsibility in establishing criteria and standards for appointment,

promotion, evaluation, and tenure of all academic employees (including academic employees in Unit 4); and, be it further

RESOLVED, That criteria and standards for all academic employees shall continue to be formulated by the University Appointment, Retention, Tenure, and Promotion Committee, which is a committee of the Academic Senate of CSUS.

Carried unanimously.

*AS 84-28/Ex. PROFESSIONAL LEAVES

The Academic Senate adopts the following resolution:

WHEREAS, The Memorandum of Understanding (Articles 27 and 28) provides for the formation of an elected faculty committee to review applications for sabbatical and difference-in-pay leaves; and

WHEREAS, Campus tradition at California State University, Sacramento, as well as sound practices of consultation and collegiality in the academy, call for joint decision-making in the evaluation of applicants for professional leave; and

WHEREAS, Professional leave committee guidelines, passed by the Senate (AS 83-76, AS 83-92) and approved by the President on January 23, 1984, indicated that ranking of projects following review would be done on the basis of the following three criteria: "quality of project, benefit of project to the University, and accrued service of applicant since initial eligibility"; and

WHEREAS, The committee diligently and seriously pursued its assigned responsibilities according to the above guidelines; and

WHEREAS, The ranked list of eligible faculty members recommended/not recommended for sabbaticals has in fourteen cases been reversed by administrative action; and

- WHEREAS, In several cases, the committee's rankings have been rejected or ignored without explanation relative to established criteria; and
- WHEREAS, In several cases, the criteria applied have been different from those developed by the Senate and approved by the President; and
- WHEREAS, The list of persons granted professional leaves has not as of this date been revealed to the campus community, contrary to past practice; therefore, be it
- RESOLVED, That the Academic Senate, California State University, Sacramento, urge the President to accept the recommendations made by the Professional Leave Committee on the basis of the guidelines approved by the President.

Carried.

AS 84-29/Ex. COMMENDATION OF ALAN WADE

- WHEREAS, Alan Wade has served with distinction as Chair of the Academic Senate, California State University, Sacramento, for the past three years, the only person ever to serve three consecutive terms; and
- WHEREAS, During these three years, he has presided over thirty-six Senate meetings, in five different locations, with patience, wit, and a reasonably close observance of Robert's Rules of Order; and
- WHEREAS, He has participated in seventy-three meetings of the Executive Committee, combining patience with perseverance; and
- WHEREAS, During his terms of office, the Academic Senate has taken two hundred and eleven actions, including many dealing with three different General Education programs, the transition to collective bargaining, and the coming of athletic scholarships; and

- WHEREAS, He has met over five-hundred times with members of the administration, including three presidents, without a single recorded incident of physical violence; and
- WHEREAS, Through the innovation of the Chair's Newsletters, he has kept the faculty informed of what is going on around the campus, even though all too often he has had to report that "we are still uncertain as to ultimate solutions..."; and
- WHEREAS, His distinguished appearance and sartorial splendor have impressed many members of the community and the media, not including Bill Conlin; and
- WHEREAS, As Chair, he has persistently demanded that the Administration recognize the necessity of faculty representation and consultation in any and all matters affecting faculty rights and responsibilities; and
- WHEREAS, As Chair, he has appropriately combined a firm advocacy of faculty rights with a basic commitment to collegiality, recognizing that being wrong over issues does not necessarily demonstrate innate depravity; therefore be it
- RESOLVED, That the Academic Senate, CSUS, on behalf of the faculty and the campus community, thank and commend Alan Wade for his distinguished service as Chair.

Carried unanimously.

*AS 84-30/Flr. ARTS AND SCIENCES -- CREATION AND FILLING OF
NEW ADMINISTRATIVE POSITIONS

It was moved (McGillivray) and seconded that the Academic Senate adopt the following resolution:

- WHEREAS, The last minute decision to add three or four associate deans to the administrative

staff of the School of Arts and Sciences was made without consultation with the policy making body of the School of Arts and Sciences, the Academic Council, or the Academic Senate; and

WHEREAS, The funding source for these positions is unclear; and

WHEREAS, No substantial rationale has been made for the necessity of these deans; therefore, be it

RESOLVED, That Acting President Gerber and President-designee Gerth delay the process of selecting these associate deans until adequate faculty consultation has determined the need for them; and, be it further

RESOLVED, That if these plans are implemented at this time there shall be elected faculty representatives on the search committees for these associate deans consistent with the Faculty Manual provisions for the selection of deans, division chairs, coordinators and program heads.

Carried unanimously.

The meeting was adjourned at 4:10 p.m.


Janice McPherson, Secretary

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*President's response requested.

Excerpted from "The Library Self-Study Project -- Report of the Self-Study, October 1983."

Page 30, Recommendation #16:

It is recommended that the Library establish a standing committee for library planning with an appropriate composition of staff members representing administration, library faculty, and support staff and having specific charges which will satisfy stated objectives.

This committee would work closely with the university librarian and the executive staff (and, by extension, the total library staff, the teaching faculty, and campus administration) in formulating long-range planning recommendations in keeping with future trends, influences, and developments which may arise and which are beyond our control. Committee membership of at least two years should be considered to provide continuity.

Page 38, Recommendation #21, part 4:

It is recommended that the library establish a budget committee, composed of librarians and support staff, whose responsibilities shall include, but not be limited to: (a) establishing a timetable for budget planning that anticipates the university's request for information; (b) designing forms for budget requests to provide uniformity and facilitate handling; (c) designing forms for statistics-keeping to support budget requests; (d) arranging periodic orientations for staff to promote understanding of the budget process; (e) arranging training sessions for persons most involved with the budgetary process so that they may learn to construct budget requests and justifications; (f) establishing priorities for annual budgetary expenditures and making recommendations to administration; (g) consulting with other committees concerning long-range plans for the library that include important financial considerations.

This budget committee should have a defined and representative membership, have a written charge, and should be constituted as a consultative body whose main focus is to work on the annual budget allocations. It is not intended that this committee should consider every budget expenditure. The library administration must retain the flexibility it needs to respond rapidly to unforeseen changes and ongoing budgetary requirements.

