

ACADEMIC SENATE

AGENDA

Wednesday, November 14, 1984

2:00 p.m.

Student Senate Chambers, University Union

**INFORMATION**

1. Report on November 8-9, 1984, CSU Academic Senate meeting
2. Collective bargaining
3. Report on CSU Academic Retreat, Asilomar, November 2-4, 1984

**CONSENT CALENDAR**

AS 84-51/Ex. COMMITTEE APPOINTMENTS

Senate Committees:

Affirmative Action Committee: JOSE GRANDA, At-large, 1987  
(repl. for P. Cavaghan)

Fiscal Affairs Committee: JOHN HEATH, At-large, 1986 (repl.  
for R. Torres)

Military Studies Advisory Board: JOHN MAXWELL, At-large, 1985  
(repl. for R. Dickinson)

University Committees:

KXPR Board of Directors: CLAUDIA KITKA, At-large, 1985

AS 84-52, Fisa, Ex. ENROLLMENT MANAGEMENT PLAN

WHEREAS, higher education in California is in a period of stable or declining enrollments, and looks forward to continued uncertainty into the 21st century; and

WHEREAS, thoughtful, comprehensive planning is required for the direction of appropriate curricular and fiscal resources in preparing for uncertainty; and

WHEREAS, students will need enlightened if not visionary guidance in becoming productive and responsible citizens in the next decade and century; and

- WHEREAS, the directions we may go in the future are being determined by today's plans and actions; and
- WHEREAS, it is desirable to enlist faculty and students in efforts to help determine and guide our destiny by accepting this opportunity to set broad goals and specific plans to involve the University community and the University's public in our future; and
- WHEREAS, a crucial aspect of planning for the future is the development of an enrollment management plan which involves all elements of the University community; and
- WHEREAS, faculty members at the department level are the central resource and must provide leadership in coordinated development efforts; therefore, be it
- RESOLVED, that the Academic Senate of CSUS endorses and will actively support the participation of faculty members in developing enrollment management plans at the departmental level; and be it
- RESOLVED, that many different but interrelated activities might be included in the development of such a plan (see Attachment A for a partial list); and be it
- RESOLVED, that every effort be made to commit the necessary support to the active development of such a plan.

\*AS 84-53, Ex. FACULTY ADDRESS

The Academic Senate shall establish a committee of the Senate, composed of five faculty members, which will oversee the Faculty Address program. The committee will be charged to solicit nominations from the faculty at large and to select the person to receive the honor each year. The committee will also be charged to select a date and time in mid-spring for the Faculty Address. The Address is to be viewed as a University convocation and classes may be dismissed for the occasion.

\*AS 84-54/CC, GPPC, Ex. CURRICULUM REVIEW

The Academic Senate approves the following recommendation contained in the Academic Program Review for the Department of Nursing:

The Bachelor of Science degree program in Nursing be approved for a period of five years or until the next scheduled program review.

[A copy of the Academic Program Review for the Department of Nursing is available for review in the Academic Senate Office, Adm. 264.]

\* AS 84-55, GPPC, FisA, Ex. PRELIMINARY AND PROFESSIONAL ADMINISTRATIVE SERVICES CREDENTIALS

The Academic Senate recommends approval of the Professional Administrative Services Credential Program and concurs in the revisions to the Preliminary Administrative Services Credential Program and the Preliminary Administrative Services Internship Credential Program. The Senate endorses and forwards the recommendations of the Fiscal Affairs Committee regarding these programs contained in the "Evaluation of Fiscal Impact of New Program Proposals for the Preliminary and Professional Administrative Services Credentials." (For evaluation summary and recommendations, see Attachment B).

CONSENT CALENDAR - INFORMATION

The Executive Committee, on behalf of the Academic Senate, endorses the actions of the Curriculum Committee in concurring in: 1) School of Education actions on credential programs (see Attachment C), and 2) Revisions in the Master of Science degree program in Chemistry (see Attachment D).

REGULAR AGENDA

AS 84-50/Flr. MINUTES

Approval of Minutes of meetings of September 26, October 10, and October 24, 1984.

\* AS 84-56/GE, FisA, Ex. GENERAL EDUCATION - CRITICAL THINKING

The Academic Senate recommends that:

1. Courses in the critical thinking category (I.C) are to have a census date target enrollment of 30. Departments now offering critical thinking courses with enrollments in excess of 30 are to begin limiting enrollments as soon as is practical.
2. The Administration take the necessary actions to reclassify critical thinking and advanced study courses.

*Approved*

*Carried*

AS 84-57/Ex. OPEN FORUM

The Academic Senate adopts the following procedure at regular Senate meetings (second Wednesday of each month) for the remainder of the academic year. At the end of that period the procedure will be evaluated to determine if it should be continued:

After the Secretary has called the roll, a period of no more than fifteen minutes shall be designated as an Open Forum. During this period, Senators may raise questions on University-connected matters. The questions may be directed to any appropriate respondent. Senators may also use this period to provide the Senate with pertinent information about their electing units.

AS 84-58/Ex. FACULTY TRUSTEE

*Carried  
man*

WHEREAS, Robert D. Kully has compiled an outstanding record of leadership in the CSU, including three years as chair of the Academic Senate, and

WHEREAS, Robert D. Kully was named as the first Faculty Trustee of the CSU, and

WHEREAS, Robert D. Kully has served capably and effectively as the Faculty Trustee, therefore be it

RESOLVED, That the Academic Senate, CSU, Sacramento, endorse the nomination of Robert D. Kully for a second term as Faculty Trustee, and be it further

RESOLVED, ~~That the Academic Senate, CSU, Sacramento, urge the Academic Senate, CSU, to nominate Trustee Kully for a second term.~~

AS 84-52

Attachment to Resolution  
re Enrollment Management  
Plan

The list below is representative of activities which might be included in an enrollment management plan. Every effort will be made to provide financial and logistical support to carry out these and other appropriate activities.

1. analysis of current "image" - "states of the Union"?
2. analysis of enrollment patterns and projections.
3. program directions, needs, demand by students.
4. resource analysis and strategies.
5. develop outreach support plans
  - a. visit and assist feeder schools K-9 through CCC.
  - b. develop comprehensive Articulation Agreements.
  - c. Host Articulation Conference workshops - participation off campus articulation include segmental meetings.
  - d. develop publications and media materials.
  - e. develop inquiry response system and follow-up contact system for prospects and alumni.
  - f. develop advisory committees in community to help with goals and resources.
  - g. develop student reception plans - formalize and put in place procedures.
  - h. develop plans to involve and inform alumni.
  - i. develop speakers - consultant bureau.
6. develop "in reach" support plans to include:
  - a. develop improved academic advising plans to reach all majors.
  - b. provide appropriate information for undeclared majors, minors and general education offerings to develop demand.
  - c. reward and publicize student achievement.
  - d. reward and publicize faculty achievements, including things like outstanding work in advising, orienting, and supporting students.
  - e. inform and support other faculty and campus plans and projects.

EVALUATION SUMMARY AND RECOMMENDATIONS \*

A. Preliminary Administrative Services Credential Program (PASC)

1. Provided admissions are maintained at the current level, the net fiscal effect of the proposed program change is an annual average loss of 9 FTE and recovery of .75 FTEF. Exceeding current enrollment levels will require additional faculty resources.

B. Preliminary Administrative Services Internship Credential Program (PASIC)

1. Provided admissions are maintained at the current level, the net effect of the proposed program change is an annual average loss of 6 FTE and a recovery of .5 FTEF. Exceeding current enrollment levels will require additional faculty resources.

C. Professional Administrative Services Credential Program (PROASC)

1. The PROASC program proposed by EDCAP in Attachment A is conservative in that it does not exceed the minimum required by the Commission on Teacher Credentialing.
2. FA recommends that no additional resources be provided for staffing EDCAP 409.8, unless the inclusion of a second semester of field experience is deemed necessary by appropriate Senate committees.
3. The addition of 1 section of EDCAP 209.7 and 409.7 for 15 students/semester should generate 13 FTE at a staffing cost of .75 FTEF (SFR = 17.33). An increase in FTE without additional staffing cost is expected from increased enrollment in existing courses if the additional enrollment in these courses generated by admission of students to the PROASC program does not exceed 15 students per course.

(From "Evaluation of Fiscal Impact of New Program Proposals for the Preliminary and Professional Administrative Services Credentials," prepared by the Fiscal Affairs Committee, Fall 1984.)

D. Net Effect

1. Since the additional staffing need of .75 FTEF to support PROASC is offset by a recovery of 1.25 FTEF from revisions of the PASC and PASIC programs, and since the loss of 15 FTE from PASC and PASIC is more than offset by the increased FTE generated by PROASC, FA considers the proposed program changes cost effective.
2. FA recommends that demand for these programs be carefully monitored by the School of Education and the University Resources and Planning Council to insure that any additional growth in these areas does not occur at the expense of higher priority programs in the School of Education and University.

# Memorandum

To : Academic Affairs Committee and  
Credentials Advisory Committee

Date : April 5, 1984

Subject: New Program Proposals  
for the Preliminary and  
Professional Administrative  
Services Credential

From : Thomas F. Cottingim, Chair  
Department of Counseling,  
Administration and Policy Studies

It might be helpful to the Committee if a summary of the changes proposed for the Administrative Services Credential Program was provided along with some explanatory comments.

### BASIC PROGRAM

Old Administrative Services  
Credential Program  
(see Addenda B for course titles)

New Preliminary Administrative  
Services Credential Program  
(See Addenda A for course titles)

<u>Required</u>	<u>Units</u>
EDCAP 201.0	3
EDCAP 204.0	3
EDCAP 209.5-6 (Field Study Seminar)	6
EDCAP 409.5-6 (Field Study)	12
Electives	15
<b>Total</b>	<b>39</b>

*OPPE  
Concurred  
5-14-84*

<u>Required</u>	<u>Units</u>
EDCAP 201.0	3
EDCAP 201.1	3
EDCAP 204.0	3
EDCAP 209.5 (Field Study Seminar)	3
EDCAP 409.5 (Field Study)	6
<u>Restricted Electives</u>	
EDCAP 205.0 or 206.0	3
EDCAP 206.1 or 208.0	3
EDCAP 202.0 or 203.0	3
EDCAP 207.0 or 244.2	3
<u>Open Electives</u>	<u>3</u>
<b>Total</b>	<b>33</b>

New Professional Administrative  
Services Credential  
(See Addenda E for course titles)

*Approved  
by OPPE  
5-14-84*

<u>Required</u>	<u>Units</u>
Direct Instruction (6 units must be Advanced Seminars)	12
Planned Administrative Field Experience 409.7	8
Electives	4
<b>Total</b>	<b>24</b>

Old Basic Program  
Total 39 Units

New Basic Program  
Total 57 Units



Administrative Services Internship Credential Program

Candidates are eligible for this program when they have been selected for an administrative position by a school district or school agency but they do not hold an administrative services credential. They begin on-the-job training (with University faculty as supervisors) while they complete course work for a clear Administrative credential. They are actually granted an Administrative Services Internship Credential which expires in two years (not renewable).

Old Administrative Services Internship Credential Program  
(See Addenda D for course titles)

*GPPE Considered 5-14-84*  
New Preliminary Administrative Services Internship Credential Program  
(See Addenda C for course titles)

<u>Required</u>	<u>Units</u>
EDCAP 204.0	3
EDCAP 209.1-2	3 + 3
EDCAP 409.1A-2A	8 + 8
EDCAP 409.1B-2B	4 + 4
<u>Electives</u>	<u>15</u>
<b>TOTAL UNITS</b>	<b>48</b>

<u>Required</u>	<u>Units</u>
EDCAP 201.1	3
EDCAP 204.0	3
EDCAP 409.1A-2A	8 + 8
EDCAP 409.1B-2B	6 + 6
<u>Restricted Electives</u>	
EDCAP 205.0 or 206.0	3
EDCAP 206.1 or 208.0	3
EDCAP 202.0 or 203.0	3
EDCAP 207.0 or 244.2	3
<u>Electives</u>	<u>3</u>
<b>TOTAL UNITS</b>	<b>49</b>

After completion of the Intern Program, candidates will be eligible to apply for the Preliminary Administrative Services Credential. They are then eligible to complete the Professional Administrative Services Credential Program of twenty-four (24) units if they hold a full time administrative position.

mjb  
4/4/84

<u>Required</u>	<u>Units</u>
EDCAP 201.1	3
EDCAP 204.0	3
EDCAP 409.1A-2A	8 + 8
EDCAP 409.1B-2B	6 + 6

## COMMISSION ON TEACHER CREDENTIALING

1020 O STREET  
SACRAMENTO, CALIFORNIA 95814

(916) 445-0184

OFFICE OF THE EXECUTIVE SECRETARY

March 30, 1984

Dr. James Neal, Dean  
Education Department  
CSU, Sacramento  
6000 J Street  
Sacramento, CA 95819

Dear Dr. Neal:

In the Fall of 1983, the Commission on Teacher Credentialing (CTC) requested all Institutions of Higher Education to complete and return the Institutional Data Form to satisfy the requirements of Category C 3.0. The returned form showed that some of your programs of Professional Preparation had no candidates enrolled during the 1982-83 school year.

The Commission is currently attempting to assess how many of these programs without candidates may have unofficially ceased operations. We are now asking you to either withdraw or suspend the approval of any of those programs on your campus. The definitions and implications appear below, followed by a listing of the affected programs on your campus.

Suspended Approval is for a formerly-active program with no candidates enrolled. Suspended approval keeps the program "on the books", while indicating that it currently is not operating. The implications are as follows:

- No new candidates can be enrolled in the program.
- No candidates can be recommended for a credential.
- In order to regain full approval status, IHEs must submit documentary evidence of institutional support that satisfies CTC requirements.
- Commission staff monitors the program within one year of reinstatement.

Withdrawn Approval is for formerly-active programs that no longer have candidates and show no prospects of enrolling more candidates. The effective date of withdrawn approval is identified by the IHE and determined by the Commission:

- Evidence must be submitted that satisfies the Commission's initial approval requirements.
- Commission staff will monitor the program within one year of reinstatement.

March 30, 1984

The following program(s) on your campus are in question as to their current status:

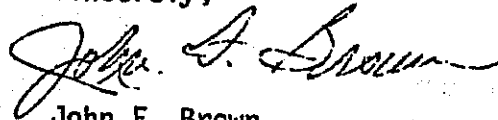
Bilingual Crosscultural Specialist -  
Japanese, Native American, Black,  
and Portuguese

Early Childhood Education

Pupil Personnel Services - Internship

Please call Alice Anderson at (916) 324-3937 or write a letter to me to request suspended or withdrawn approval for those programs listed above that had no candidates in 1982-83. If we do not hear from you by May 30, 1984, the programs will be withdrawn and no candidates can be recommended for credentials. Your cooperation is greatly appreciated.

Sincerely,



John F. Brown  
Executive Secretary

cc: Dr. Gary Spray

# Memorandum

To : James R. Neal, Dean  
School of Education

Date : May 14, 1984

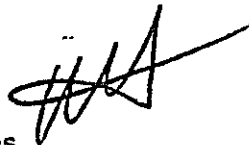
Subject:

RECEIVED

JUN 1 1984

California State University, Sacramento  
Office of the Assoc. Vice President  
for Curriculum

From : William M. Harris, Chair  
Department of Special Services



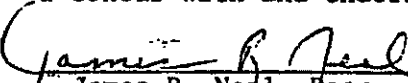
In response to the letter of March 30, 1984, addressed to you from John Brown, the Department of Special Services requests:

1. Suspended approval for
  - a. Japanese
  - b. Native American Bilingual/Cross-Cultural Specialist programs
  
2. Withdrawn approval for
  - a. Black
  - b. Portuguese Bilingual/Cross-Cultural Specialist programs

WMH:mf

Dr. June Stuckey:

I concur with and endorse this recommendation.

  
James R. Neal, Dean  
School of Education

Date: 5-30-84

## Memorandum

To : James R. Neal, Dean  
School of Education

Date : May 22, 1984

Subject: Pupil Personnel  
Internship Credential

From : Thomas F. Cottingham, Chair *Tom C.*  
Department of Counseling,  
Administration and Policy Studies

You have a letter from John Brown, Executive Secretary, Commission for Teacher Credentialing, dated March 30, 1984 stating that the Pupil Personnel Services Internship Credential at California State University, Sacramento is in question as to its current status. The current status is as follows.

The original PARD for this credential was written to implement a program for the San Juan Unified Schools in educating some additional middle-school counselors as we had done earlier. A year ago the Department had requests from other school districts who needed intern credentialed counselors. The Commission for Teacher Credentialing was contacted, as was the Educational Administration Program faculty who have intern administrators in many school districts, as to the proper procedure for doing this. Following this discussion verbal permission was granted by the Commission for Teacher Credentialing to develop a contract arrangement patterned after the one used by the Educational Administration program; this was developed and has since been used. A sample is attached.

During this last Fall semester, Counselor Education had three interns--two at Nevada Union High School and one at Phoenix High School in the Western Placer School District. This current Spring semester, we have continued with these three and have added one each in Esparto High School and El Dorado High School.

The Pupil Personnel Internship Credential has been issued to these individuals by the Commission for Teacher Credentialing; evidently then, there is an approved program on file somewhere at the Commission. Dr. Saum has been asked to obtain written verification from the Commission that the program is on approval status.

Next Fall we will continue the two interns at Nevada Union High School, the one at El Dorado High School and will add one at Trinity High School, one at Hayford High School and one at a junior high school in Woodland.

We want very much to continue this program. Others are being started at San Jose State and San Francisco State University. The need for future counselors in the State of California dictates the wisdom of keeping this internship credential active; however, with the Commission approved changes in the Pupil Personnel Credential, new PARDS will have to be developed next year for both programs.

TFC:mjb

Dr. June Stuckey:

I concur with and endorse this recommendation.

Attachment

*James R. Neal*  
James R. Neal, Dean

Date: 5-30-84

# Memorandum

California State  
6014 I Street  
Sacramento, California 95819

OCT 10 1984

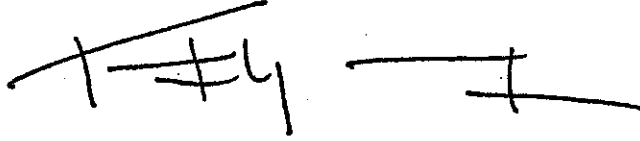
To : June Stuckey, Associate Provost  
Program Development and Evaluation

Academic Senate Received  
413

Date : September 25, 1984

Subject: Revisions in Chemistry  
Graduate Program

From : Tohru Yamanaka, Associate Dean  
School of Arts and Sciences



This is to recommend the revisions proposed for the Chemistry Department's graduate program.

The proposal was reviewed by the Arts and Sciences Curriculum Committee and in the Dean's office.

For clarity, a comparison of the existing and the revised programs is attached.

TY:ph

Attachments

*OPPC  
Concurred  
10-1-84*

RECEIVED

SEP 26

California State University, Sacramento  
Office of the Assoc. Vice President  
for Curriculum

CHEMISTRY

REVISED

1. Existing Required (17 units)

Chem 215 (4)  
 230 (3)  
 235 (3)  
 240 (3)  
 245 (3)  
 294 (1)

17

2. Additional Requirements (7-9 units)

At least one from  
 Chem 225 (3)  
 220 (3)

Up to 6 units of UD electives  
 from any dept. by consent of  
 grad committee.

3. Culminating Requirements (4-6 units)

Plan A

Chem 299 (3-5 units) and  
 500 (1-3 units)

Plan B

Chem 299 (3-5 units) and  
 502 (1-3 units)

(No more than a total of  
 6 units for Chem 299 and  
 502)

Comprehensive oral exam

1. Required (18 units)

Chem 215 (4)  
 230 (3)  
 235 (3)  
 240 (3)  
 245 (3)  
 294 (2)\*

Plan A\*\*

2. Additional Requirements (6-9 units)\*

Chem 225 (3)  
 and/or  
 Chem 220 (3)  
 Other electives (0-5 units)\*

3. Culminating Requirements (3-6 units)

Chem 299 (3-5 units)  
 500 (1-3 units)  
 (Total 30 units)

Plan B\*\*

2. Additional Requirements (9 units)\*

Chem 220 (3)  
 and  
 Electives (6)

3. Culminating Requirements (3 units)\*

Chem 297 or  
 299 (2)

Chem 502 (1)

Oral exam  
 (Total 30 units)

\*Changes in units required.

\*\*Explicit distinction between Plan A and Plan B.