

A C A D E M I C S E N A T E
O F
C A L I F O R N I A S T A T E U N I V E R S I T Y
S A C R A M E N T O

MINUTES

Wednesday, September 12, 1984

Issue #2³

ROLL CALL

Present: Elaine Alexander (Mathematics), Clifford Anderson (Journalism/ Philosophy), Sandra Barkdull (Ex-officio), Richard Beckwith (Management Information Science), Dean Busick (Speech Pathology and Audiology/Theatre Arts), Betty Chmaj (Home Economics/Humanities), Tim Comstock (Ex-officio), Guy Deaner (Special Services), William Dillon (Government), Scott Farrand (Mathematics), Stephen Figler (Health and Physical Education), Marjorie Gelus (Foreign Languages), Chris Glenn (Student Affairs), Robert Good (Psychology), Ann Harriman (Organizational Behavior and Environment), Jan Helder (Student, Ex-officio), James Hernandez (Criminal Justice), Susan Holl (Mechanical Engineering), Dennis Huff (Biological Sciences), Erwin Kelly (Economics), Jolene Koester (Communication Studies), Joseph Kramer (Library), Joan Maxwell (English), Pat McGillivray (Sociology), Louanna Pettay (Anthropology/Geography), Anne-Louise Radimsky (Computer Science), Felicenne Ramey (Organizational Behavior and Environment), Mina Robbins (Nursing), Otis Scott (Ethnic Studies), Peter Shattuck (History), Gary Spray (Teacher Education), Penny Stillabower (Staff, Ex-officio), Johnnie Stroumpos (Accountancy), Stoakley Swanson (Management), Alan Wade (Social Work), Frederick Westphal (Music), Greg Wheeler (Geology/Physics-Physical Science), Jerry Wilson (Chemistry/Recreation and Leisure Studies), Marilyn Winters (Counseling, Administration and Policy Studies/Learning Skills)

Absent: Wanda Collins (Social Work), Philip Hitchcock (Art), George Kostyrko (Civil Engineering), Charles Nelson (Electrical and Electronic Engineering), Ronald Tanaka (English)

INFORMATION

1. A moment of silence was observed in memory of:
Taku Nimura, Librarian
M. Richard Porter, Professor, Department of Mathematics
John O'Connell, Member and Past Chair, CSU Board of Trustees
2. CSU Senator Stoakley Swanson reported on the September 6-7, 1984, CSU Academic Senate meeting (see Attachment A).
3. Chair Shattuck reported on the status of the various search committees which were convened during the summer.

ACTION ITEMSAS 84-31/Flr. MINUTES

The Minutes of May 9, 1984, are approved.

Carried unanimously.

AS 84-32/ConC COMMITTEE APPOINTMENTS

Academic Policies Committee: JOEL MOORE, Prof. Sch., 1987
JUANITA BARRENA, At-large, 1987

Affirmative Action Committee: MARJORIE LEE, Prof. Sch., 1987
PEGGY CAVAGHAN, At-large, 1987
MARJORIE GELUS, Senator, 1986

Curriculum Committee: CHRIS GLENN, Prof. Serv., 1987
JOHN REHFUSS, At-large, 1987

Faculty Affairs Committee: SHEILA LAI, Prof. Serv., 1987
LOU COHAN, At-large, 1987

Fiscal Affairs Committee: MICHAEL LEWIS, Prof. Sch., 1987
JOE AIELLO, Prof. Serv., 1987
SCOTT FARRAND, Senator, 1985

Graduate Policies and Programs Committee:

JOAN MOON, At-large, 1987
AMIN ELMALLAH, At-large, 1987

Carried unanimously.

AS 84-33/Ex. COMMITTEE APPOINTMENTS

Academic Policies Committee: LOU COHAN, At-large, 1986
(repl. for R. Porter)

Curriculum Committee: CHARLES NELSON, Senator, 1986
(repl. for H. Thornton)

Faculty Affairs Committee: FRANK GAROSI, Arts/Sci., 1986
(repl. for J. Brackmann)

LOUANNA PETTAY, Senator, 1986
(repl. for J. Morrow)

Fiscal Affairs Committee: PETER LUND, At-large, 1985
(repl. for M. Rees)

GUY DEANER, Senator, 1986
(repl. for J. Morrow)

General Education Committee: JOHNNIE STROUMPOS, Senator, 1986

STEPHEN FIGLER, Senator, 1986

*Financial Aid Advisory Committee:

SHEILA LAI, At-large, 1986

*Hornet Foundation Board of Directors:

RICHARD BROCK, At-large, 1987

Carried unanimously.

9/24/84 - Pres. approved.

***AS 84-34/G.E., Ex. GENERAL EDUCATION**

The Academic Senate approves the recommendation of the General Education Committee that the following be added to the G.E. pattern descriptions for Groups III and IV in the class schedule: "Students may take no more than two courses in Group III (IV) from the same academic department."

Carried unanimously.

9/26/84 - Pres. approved.

***AS 84-35/CC, GPPC, Ex. CURRICULUM REVIEWS**

The Academic Senate approves the following recommendations as contained in the Academic Program Reviews for the Department of Foreign Languages and the Women's Studies Program:

Department of Foreign Languages

It is recommended that

1. the Bachelor of Arts degree programs in French, German and Spanish be approved for a period of five years or until the next scheduled program review.
2. approval of the Master of Arts degree programs in French, German and Spanish be approved for one year while the nine-unit core is being developed and approved.
3. the overseas MA program in Spanish be approved for one year, during which time the Graduate Policies and Programs Committee will review the program.

Women's Studies Program

It is recommended that approval of the Women's Studies minor be continued through the 1984-85 academic year in order to allow time for its restructuring.

[A copy of the Academic Program Review for each program is available for review in the Academic Senate Office, Adm. 264.]

Carried unanimously.

9/26/84 - Pres. approved.

AS 84-36/CC, FISA, Ex. MECHANICAL ENGINEERING - PROGRAM
REVISION

The Academic Senate refers the Mechanical Engineering program revisions to the General Education Committee for review.

Carried.

AS 84-37/AP, Ex. LIBRARY - MISSION AND RESPONSIBILITIES
STATEMENT

The Academic Senate endorses the University Library's statement of "Mission and Responsibilities" (Attachment B).

Carried unanimously.

AS 84-38/Ex. ELECTION OF 1984-85 SECRETARY AND
PARLIAMENTARIAN

The Academic Senate elects Janice McPherson as Secretary and Eugene Kneprath as Parliamentarian of the Academic Senate for 1984-85.

Carried unanimously.

AS 84-39/Ex. PROFESSIONAL LEAVES - CRITERIA AND PROCESS

The Academic Senate amends the policy as recommended by the ad hoc Committee on Professional Leaves, directs the Chair to forward a copy to each full-time faculty member for review and comment, and postpones debate until a special meeting on September 26.

Carried unanimously.

AS 84-40/Ex. CONSTITUTIONAL AMENDMENT

The Academic Senate approves, for faculty referendum, amendment of the Constitution of the Faculty of California State University, Sacramento, as follows:

Article III, Section 4, Membership:

- A. Membership on the Academic Senate shall be open to (1) forty-two faculty members; (2) three students as ex officio non-voting members; (3) the Vice President for Academic Affairs Provost, the Vice President for Administration and Business Affairs Operations and Finance, and the Dean of Students Vice Provost for Student Affairs as ex officio non-voting members; (4) the four five School Deans/Division Chairs, chosen by the School Deans/Division Chairs, as ex officio non-voting members; (5) the University Librarian as an ex officio non-voting member; (56) two staff representatives, from the academic area, chosen by the voting members of the Senate as ex officio non-voting members.

Carried unanimously.

AS 84-41/Ex. BYLAWS REVISION

The Academic Senate approves revision of Section IV of the By-laws of the Academic Senate.

It was moved (Kelly) and seconded to amend IV.C.2 by adding to the last sentence "or the Executive Committee's designee".

Carried.

It was moved (Ramey) and seconded to amend the title of IV.C by adding "and Appointment of Alternate".

Carried.

It was moved (Dillon) and seconded to amend the first sentence of IV.C.1 by adding "of representatives" after the first word.

Carried.

It was moved (Dillon) and seconded to amend IV.C.1 by adding as the third sentence: "If more than two candidates are nominated, a primary election shall be held."

Carried.

IV. PROCEDURES FOR ELECTION OF REPRESENTATIVES TO THE CSU ACADEMIC SENATE

A. Membership

Three CSU Academic Senate representatives shall be elected from each university with more than ten thousand, but less than twenty thousand, full-time-equivalent enrollment. For purposes of this section, full-time-equivalent enrollment shall mean the average annual total full-time-equivalent enrollment reported for the academic year in which an election is held. Each year in which such an election is held, the election results shall be certified to a designated officer of the CSU Academic Senate by the Chair of the local Senate on or before May 15; and representatives elected shall take office on or before June 15.

B. Terms of Office

1. Representatives shall serve a term of three (3) years, to be established on a staggered basis so that one of the three members is to be elected each year.
2. The Senior CSU Academic Senator shall be the person who has served as a CSU Academic Senator for the longest consecutive period of time.

C. Procedures for Nomination and Election of Representatives and Appointment of Alternate

1. Nominations of representatives shall be by and from the full voting membership of the faculty. In order to appear on the primary ballot, a faculty member must submit a nomination petition signed by ten voting members of the faculty. If more than two candidates are nominated, a primary election shall be held. If one candidate receives a majority of the votes cast in the primary election, that candidate shall

be elected. If no candidate receives a majority of the votes cast, the two candidates receiving the largest number of votes will appear on a final ballot. The candidate receiving the largest number of votes on the final ballot shall be elected CSU Academic Senator.

2. The alternate CSU Academic Senator will be the current chair of the campus Academic Senate or, if the chair cannot serve, the Executive Committee's designee.
3. If a vacancy occurs in the office of CSU Academic Senator at a time other than the regular expiration of a term, it will be filled in accordance with the procedures in C.1 above.

Carried.

The meeting was adjourned at 4:00 p.m.


Janice McPherson, Secretary

JM

*President's response requested.

Report to the Academic Senate
California State University, Sacramento
on
September 6-7, 1984, Meeting of CSU Academic Senate

Of foremost concern to the CSU Academic Senate at its recent meeting in Long Beach was the issue of what role, if any, that body should play in the collective bargaining process within the CSU system. Following one-half day of debate, the Senate passed a resolution calling upon the CSU and the CFA to admit an observer from the Senate to all bargaining sessions "with non-voting floor privileges." Senators in favor of the motion felt that this action was necessary to preclude possible intrusion by collective bargaining into the areas of criteria and standards for tenure and periodic review of tenured faculty. Those opposed questioned both the legality and the advisability of the Senate's thrusting itself directly into the bargaining environment.

On the other hand, in a subsequent debate, the Senate voted to postpone action on a resolution that would have called upon the CSU and the CFA to safeguard the right of faculty participation in significant determinations pertaining to the implementation of any Market Condition Salary Supplement Program that might be included in this year's renegotiation of Article 31 of the Memorandum of Understanding, and returned this measure to committee for further review.

During the two-day session, the Senate also passed resolutions in support of sending a liaison person to the Commission on Teacher Credentialing, and of a program change proposal to provide approximately \$2.4 million for faculty development as part of the CSU's 1985/86 budget request. It further gave "first-reading" consideration to measures that would incorporate a consent agenda procedure into the bylaws of the CSU Academic Senate, encourage the appointment of a committee to study the educational implications of the use of lecturers in the CSU, and support a CPEC request that remedial instruction activities in the CSU be reduced within a five-year period "to a level consonant with the principal of both quality and access." At the same time, the Senate also accepted for consideration a lengthy statement on collegiality, with final action on all of these latter measures to be taken at the next regularly scheduled meeting of the Senate on November 8-9.

At various times, the Senate also was addressed by Dr. James Jensen, Director, Governmental Affairs; Dr. William Vandament, Provost and Vice Chancellor, Academic Affairs; and Dr. Robert Kully, CSU Trustee. Each of these gentlemen touched briefly upon

matters that he felt were currently of interest or concern to the CSU, or the CSU Board of Trustees. In synopsis, one thread of commonality that appeared to be present to some degree in these talks was the importance of CSU awareness of state legislature programs and actions, and of CSU effectiveness in informing the legislature of its contemplated actions and needs. A further concern seemed to lie with CSU planning for the future, and with the extent to which these plans might or might not be consistent with the definition of mission of the system as presently prescribed in Title 5.

Stoakley Swanson

UNIVERSITY LIBRARY

MISSION AND RESPONSIBILITIES Policy Series No. 1

The mission of the University Library is to develop the collections and to provide systematic access to the body of recorded knowledge and information needed to support the educational programs and social responsibilities of the university; to assist users in identifying alternative solutions to their information needs and to direct them to relevant information resources; and to provide instructional programs that develop the user's understanding of the elements, structure and knowledgeable use of bibliographic systems.

RESPONSIBILITIES*

- Selecting, acquiring and managing the collection needed to support instruction and other activities in the academic programs of the University.
- Organizing the acquired materials in a manner conducive to maximum-user access and consistent with national standards for bibliographic records, except where the needs of local usage require deviation from these standards.
- Housing services and collections in facilities that provide ready access to materials for circulation, reference and study, and that assure safe, comfortable, and efficient working conditions for both library users and staff.
- Maintaining the collection in a usable physical condition.
- Providing services for interpreting the information needs of users and assisting them in locating, as well as utilizing, relevant resources.
- Making available, through resource-sharing networks, information resources that are not part of the Library's collection.
- Providing instruction in the use of information resources to support curriculum assignments and to develop life-long information-use skills.
- Maintaining contact and cooperation with the instructional faculty to ensure maximum integration of library services with academic programs.
- Providing support for the University's extended, community-oriented, education programs while integrating library resources.
- Recruiting and training staff who possess the wide range of knowledge, skills and experience necessary to meet the diverse needs of the University community.
- Providing a dynamic and flexible organization capable of anticipating and responding to the evolving information needs of the University community.

*Listing of Responsibilities does not imply priority.

mjf (DK17B:1)

