

A C A D E M I C   S E N A T E

AGENDA

Wednesday, February <sup>19</sup> 12, 1986

2:00 p.m.

Student Senate Chambers, University Union

*Include w/minutes:  
1) summary of  
actions  
approved date  
2) Spring mtg  
dates.*

**INFORMATION**

1. Moment of silence in memory of:

Gary Hawkins, Lecturer, Communication Studies

Jamil Nammour, Professor of Philosophy

Albert M. Swanson, Professor of Psychology Emeritus

(1981)  
Norman Hunt, Prof. of ~~Music~~ Music Emeritus ( )

2. Status of Annual Fund - Vice President Robert Jones
3. Report on 1986-87 Budget - Vice President Robert Bess
4. Report on January CSU Academic Senate meeting - Senator Peter Shattuck

**CONSENT CALENDAR**

AS 86-02/Ex. COMMITTEE APPOINTMENTS

Administrative Fellows Review Committee: ANDRES RENDON, 1986

Meritorious Performance and Professional Promise Committee:

PATRICK MCGILLIVRAY, 1986

ROBERT SCHINSKE, 1986

WILLIAM SCHUSTER, 1986

Search Committee, Vice President for Academic Affairs:

Marjorie Lee, Affirmative Action Committee Representative

Undergraduate Education Study Commission: Jennifer Ware,  
Library

AS 86-03/CC, GPPC, FISA, Ex. PROGRAM CHANGES

[The following program changes have been analyzed by the appropriate committees, including the Curriculum, Graduate Policies and Programs, and Fiscal Affairs Committee.

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The Executive Committee recommends approval. Full descriptions of all proposed program changes are available in the Academic Senate Office (Adm. 264).]

The Academic Senate, CSUS, recommends approval of the program changes:

- a) Criminal Justice Program Change in Electives: addition of five Ethnic Studies courses to the list of electives; addition of Chemistry 124 to the list of required upper division courses in Forensic Science.
- b) School of Business and Public Administration: the addition of History 164 as an option in the SBPA Major without Concentration.
- c) Engineering and Computer Science General Education Waiver: require Engineering majors to fulfill the 3-unit Life Forms requirement in General Education; remove Engineering 140 from General Education category Foundations in Social Sciences.
- d) Child Development: 1984-86 catalog states that the Child Development major consists of 48 units with 14 units under Area Requirements. However, only 11 units have actually been required under Area Requirements for a total of 45 units. In the revised program, the Area Requirements are increased to 12 units for a total of 46 units in the major.
- e) Geography - Pre-planning Certificate: shifts in courses within the Geography Department.
- f) SBPA Pre-major: designation of a pre-major without addition of requirements.

AS 86-04/AP, Ex. LIBRARY RESOURCES, FUNDING FORMULAS FOR

- WHEREAS, developing information technology has resulted in widespread growth of electronic information data bases, and
- WHEREAS, much of this information is not readily available in traditional formats, and
- WHEREAS, free and ready access to the world of information is essential to scholarship and learning in higher education, and
- WHEREAS, costs of access to on-line computerized data bases are not presently recognized in California State

University library funding formulas, therefore be it,

RESOLVED, that the California State University is urged to seek recognition of funding formulas for library resources to provide access to on-line informational data bases to California State University students and faculty; and, be it further

RESOLVED, that the CSUS Academic Senate urge the President and the CSU Academic Senate to pursue this matter in their appropriate arenas.

AS 86-05/FA, Ex. MPPP PROCEDURES REVIEW, 1985

The Academic Senate receives the report of the Faculty Affairs Committee on the review of the 1985 MPPP award process (Attachment A).

AS 86-06/AP, Ex. ACADEMIC ACHIEVEMENT CERTIFICATES, POSTING OF

The Academic Senate recommends that academic achievement certificates be posted to students' permanent records.

**CONSENT - INFORMATION**

AS 85-78/FA, Ex. MPPP TIMELINES, 1985-86

[At its meeting of December 18, the Executive Committee passed the following resolution on behalf of the Academic Senate.]  
The Executive Committee, Academic Senate, approves the MPPP timelines for 1985-86 as recommended by the Faculty Affairs Committee:

Timelines for 1985-86 MPPP Cycle

February 3, 1986	Announcement of MPPP Awards Program School Committees Elected and Selection Processes Established
February 28, 1986	Nominations of Persons for MPPP Award Submitted to Department Chairs or Other Appropriate Administrators
March 14, 1986	Deadline for Submittal of Applications to Department Chairs or Other Appropriate Administrators

...continued next page

- March 17, 1986 Department Chair or Other Appropriate Administrators Forward Applications, Nominations and Supporting Documents to Appropriate School Committees
- April 11, 1986 Committee Recommendations Submitted to School Deans and Other Appropriate Administrators
- April 25, 1986 School Deans and Other Appropriate Administrators Complete Their Reviews and Evaluations
- Awards Receiving Approval from BOTH Committees and Deans are Implemented
- Applications With Disagreements Between Dean and Committee are Forwarded to the President
- April 28, 1986 President Receives Applications Where Disagreement Occurred
- April 30, 1986 University-wide Committee Receives Applications Where Disagreement Occurred and Deliberates
- May 13, 1986 President Receives Recommendations from University-wide Committee and Reviews Them
- May 20, 1986 President Completes Review and Makes Call for Alternate Applications as Appropriate

**REGULAR AGENDA**

*Approved* AS 86-01/Flr. MINUTES

Approval of Minutes of the regular meeting of December 11, 1985.

*AS 86-11* <

AS 86-07/Ex. COMPUTER POLICY COMMITTEE

*Carried*

The Academic Senate recommends the establishment of a broadly-based ad hoc committee consisting of representatives of each of the Schools, the Library, and the Computer Center. This membership shall include three members from Arts and Sciences, one from each of the other Schools, one from the

Library, and one from the Computer Center. This Committee will make recommendations to the appropriate administrative offices or other committees concerning computer acquisition, allocation, and usage. Additionally, it shall be the charge of the committee to make recommendations concerning computer usage and needs in curriculum development and faculty development.

*Carried.*  
AS 86-08/Ex. EXECUTIVE SESSIONS OF THE EXECUTIVE COMMITTEE,  
POLICY ON [In response to AS 85-77.]

1. Executive sessions may be called regarding personnel matters relating to the Academic Senate staff.
2. In urgent circumstances, the Executive Committee may be constituted as, or become part of, a search committee for the purposes of filling, on an interim basis, a vacancy in the administration.
3. In urgent circumstances the President may wish to consult in executive session with the Executive Committee on personnel matters related to the central administrative staff.
4. The results of any executive session of the Executive Committee will be reported in the minutes.

AS 86-09/Ex. FACULTY MANUAL - STATUS OF DIVISIONS

*Carried*  
The provisions of the Faculty Manual concerning the appointment of division chairs should be amended as follows to reflect the actual status of the chairs of Criminal Justice, Nursing, and Social Work.

1. Amend Faculty Manual Section 3.12.03:

3.12.03 Faculty Consultation on the Appointment of  
Academic Deans and Division Chairs

2. Add section:

3.14.05 Division Chairs

The provisions of Section 3.14, "Role and Responsibility of Department Chairs," shall also apply to Division Chairs.

AS 86-10/Ex. HISPANIC UNDERREPRESENTATION, REPORT OF THE AD HOC  
COMMITTEE ON

*Carried*  
The Academic Senate approves Recommendation #3 of the report of the ad hoc Committee on Hispanic Underrepresentation (Attachment B). The Executive Committee favors Recommendations

#1 and #2 in principle but has asked the ad hoc committee to consider them further in more substance and detail.

AS 86-11/FA, Ex. COPYRIGHT POLICY

The Academic Senate recommends approval of the following statement of principles with the understanding that should they be adopted the administration would develop regulations and procedures to implement the policy. These regulations and procedures would be subject to the review and recommendation of the appropriate Senate committees before going into effect. and final approval by the Acad. Senate

Principles for Development of Copyright Regulations and Procedures

University employees (University academic employees) have exclusive ownership rights in their intellectual property, including copyrightable material.

When University facilities, equipment or personnel are used to a significant extent in the development of copyrighted material, the holder(s) of the copyright should enter into an agreement with the University to repay all or part of such development costs with revenue derived from commercial use of the material. Copies of such material will be made available for use by faculty, staff and students of CSUS without cost.

Copyrightable material includes, but is not limited to, computer software, videotapes, written material with revenue potential (e.g., textbooks) and written material with no revenue potential (e.g., journal articles, monographs).

AS 86-12/EX.

*Kelly (1) (2)  
Mc Gill  
Carried*

*referred  
back to  
Comm.*

Meritorious Performance and Professional Promise (MPPP) Awards  
Review of CSUS 1985 Award Process

TO: Academic Senate Executive Committee

FROM: Faculty Affairs Committee

We found no evidence of potential procedural inequities in our review of the 1985 award process. Three minor exceptions to this are noted in section C below.

- A. We conducted our review over the past two months and divided it into three areas:
  1. faculty complaints, observations or opinions;
  2. school procedures used to elect MPPP selection committees;
  3. committee procedures and criteria used to select award winners.
  
- B. We solicited responses from the faculty at large through the Bulletin, from the schools directly and from the MPPP committees directly. The results were that:
  1. no faculty responded with concerns about irregularities in the selection process;
  2. all the units, except the Library, reported procedures to elect specific committees for the MPPP awards;
  3. all the MPPP committees reported criteria and procedures to select award winners consistent with the published MPPP guidelines.
  
- C. The exceptions we noted are:
  1. the MPPP committees of the Schools of Education and of Health and Human Services should be reminded to provide for "professional promise" either as a separate category or within their general selection criteria;
  2. the Library should elect a separate MPPP committee and should be encouraged to nominate or solicit applicants for the awards.
  
- D. The FAC review was based, in part, on the feeling that the school MPPP committees should be allowed the greatest latitude in procedure consistent with the right of each faculty member to equal treatment.

Frank Garosi, Chair  
Faculty Affairs Committee  
12/17/85

M E M O R A N D U M

TO: Peter Shattuck, Chair, Academic Senate

FROM: Richard Ortega, Chair  
ad hoc Committee on Hispanic Underrepresentation

RE: Committee Recommendations

It is the request of the ad hoc Committee on Hispanic Underrepresentation that the Executive Committee of the Academic Senate consider the following recommendations:

1. That recommendations in the Final Report, "Hispanics and Higher Education: A CSU Imperative," receive priority for the University in budget planning.
2. That an affirmative action reserve fund be established to address student and faculty affirmative action concerns.
3. That the Academic Senate support the Committee in the presentation of a symposium that will inform the campus community on a) the rapidly changing demographics of the State, b) a review of the Final Report, and c) an update of the Committee's activities.

In support of recommendation number 1, the final report reads: "The Commission is convinced that a dramatic increase in the representation of Hispanics in the CSU will require regular, active and visible leadership of CSU Senior Administrators and faculty. Their dedication and commitment to educational equity must be evident in the determination of campus priorities and use of resources." The Committee is requesting that the Academic Senate clearly indicate its support in addressing Hispanic underrepresentation.

Recommendation number 2 requests that a reserve fund be established to address affirmative action activities that cannot wait or be anticipated in the regular funding cycles. The reserve fund will enable the University to address unexpected need in a timely fashion. Some possible uses of this fund could be to pay transportation costs of faculty position candidates in relation to department affirmative action goals, support of a distinguished lecturer for a semester who could contribute to advancement of Hispanic or other minority scholarly activities, and/or enhance ongoing educational equity activities.

The Committee is interested in broadening the base of support for ongoing and proposed activities that address Hispanic underrepresentation. Recommendation number 3 is an effort to enlist that support and an opportunity for the campus leadership to demonstrate its concern and commitment.



AS 86-12/Ex. MERITORIOUS PERFORMANCE AND PROFESSIONAL PROMISE  
AWARDS GUIDELINES [Amendment of AS 85-13]

II. ELIGIBILITY

*Carried over*

All persons covered by the Memorandum of Understanding for Unit Three are eligible to apply or be nominated either for a meritorious performance incentive award or for a professional promise incentive award. No individual may receive more than one type of incentive award in any given year. (A minimum of three years must elapse, however, before a recipient of an award may apply or be nominated for either award.)<sup>1</sup> When a faculty member has received a Meritorious Performance and Professional Promise Award, any subsequent Meritorious Performance and Professional Promise Award to that faculty member must be based on considerations other than those on which an earlier Meritorious Performance and Professional Promise Award was based.

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<sup>1</sup>The three (3) year restriction under paragraph II (Eligibility) applies only to MPPP award recipients and not to EMSA recipients of 1983-84.

