

1986-87
ACADEMIC SENATE
California State University, Sacramento

AGENDA

Wednesday, November 12, 1986
2:00 p.m.
Student Senate Chambers, University Union

INFORMATION

1. Report on 16th Annual Academic Senate Retreat, October 31-November 2 - Erwin Kelly, CSU Academic Senator
2. CSU Academic Senate Meeting, November 6-7 - Peter Shattuck, Senior CSU Academic Senator

CONSENT CALENDAR

AS 86-74/Ex. COMMITTEE APPOINTMENTS

Fiscal Affairs Committee: WILLIAM BYNUM, At-large, 1988 (repl. for D. Weinerth)

Livingston Lecture Committee: BILL DORMAN, 1988 (repl. R. Curry)

Research and Scholarly Activity: PATRICIA KEARNEY, A&S, (F'86 only, repl. for M. Gelus)

AS 86-75/Ex. FACULTY MANUAL SECTION 3.14.03 (INTERPRETATION OF AMENDMENT)

Faculty Manual Section 3.14.03, as amended by AS 86-54, shall be interpreted to mean that faculty members on the Faculty Early Retirement Program are eligible to vote in department chair elections even though not teaching the semester the election is held.

To Ref AS 86-76/MSAB, Ex. MILITARY STUDIES ADVISORY BOARD - COMPOSITION

The Professor of Military Studies position on the Military Studies Advisory Board shall be replaced by the CSUS resident Extension Center Commander.

* AS 86-77/CC, Ex. PROGRAM CHANGE - MECHANICAL ENGINEERING

Department of Mechanical Engineering: Replace the math-content elective with a second design elective, as recommended by the Accreditation Board for Engineering and Technology evaluation team.

*AS 86-78/CC, GPPC, Ex. CURRICULUM REVIEW - DEPARTMENT OF GEOGRAPHY

The Academic Senate approves the "Recommendations for Academic Senate Action" in the Academic Program Review for the Department of Geography. [See Attachment A for commendations and recommendations; the complete Academic Program Review is available for review in the Academic Senate Office, Adm. 264.]

CONSENT CALENDAR - INFORMATION

AS 86-72/Ex. PROPOSITION 63

The Executive Committee, on behalf of the Academic Senate, at its meeting of October 29, 1986, adopted and transmitted the following resolution:

Whereas, Proposition 63 on the November, 1986, California ballot would amend the Constitution to make English the official language of the State; and

Whereas, The measure could lead to stigmatizing and isolating immigrants, who already recognize English as the "unofficial" language of the State and are doing their best to learn it; and

Whereas, The measure could lead to the banning of multilingual public services, including emergency aid; and

Whereas, The measure could lead to the dismantling of vital CSU programs for bilingual education; therefore, be it

Resolved, That the Executive Committee of the Academic Senate, CSU, Sacramento, acting on behalf of the Academic Senate, oppose Proposition 63 and urge all members of the campus community to work for its defeat.

REGULAR AGENDA

AS 86-73/Flr. MINUTES

Approval of Minutes of regular meeting of October 8, 1986.

AS 86-65/UARTP, Ex. UNIVERSITY ARTP POLICY--AMEND SECTION 9.07.L

[Forwarded by the Executive Committee without recommendation. Postponed from October 8, 1986, Senate meeting.]

Section 9.07.L of the University ARTP Policy (PM 85-13, Revised 7/1/86) shall be amended as follows [underlining=addition]:

Approved
Defeated

9.07 Recommendation Process for Performance Review

L. ARTP committees at all levels, whether department, division or school, shall retain all ballots which are used directly to make any determination with respect to appointment, retention, tenure, or promotion for a minimum period of three (3) years. These ballots shall be identified and placed under the custody of the appropriate administrator of the academic unit involved. The individual faculty member subject to the evaluation described above shall be entitled to have prompt access to the ballots cast in his/her behalf at any time, upon the individual's request, during the three (3) year period following the vote in his/her case. The results of the balloting shall be included in the evaluation report.

Approved AS 86-79/Ex. INSTITUTE OF ARCHAEOLOGY

The Academic Senate approves the establishment of an Institute of Archaeology [see Attachment B].

Approved AS 86-80/Ex. ADMISSION REQUIREMENTS, UNDERGRADUATE TRANSFER

Whereas, The California State University is considering changes in undergraduate transfer admission policies, and

Whereas, Many of the changes under discussion have implications for access of transfer students, especially those from minority groups which are underrepresented in the CSU, therefore be it

Resolved, That the Academic Senate, California State University, Sacramento, urge that the CSU, in adopting new policies and practices for admission of undergraduate transfer applicants, avoid any changes in policy which would reduce student access from community colleges to the CSU.

AS 86-81/Ex. PEDESTRIAN SAFETY AND VEHICLE REGULATIONS ON CAMPUS

Whereas, CSU, Sacramento, regulations prohibit bicycles, skateboards, and other forms of vehicular transport on campus pedestrian walkways, and

Whereas, Such traffic constitutes a serious safety hazard and is an inconvenience to pedestrians, therefore be it

Resolved, That the Academic Senate, CSU, Sacramento, urge the Administration to instruct the University Department of Public Safety to enforce effectively the regulations concerning bicycles, skateboards, and other vehicles using campus pedestrian walkways.

Back to Ex. Comm.
* AS 86-82/FIR. AMPLIFIED SOUND IN THE QUAD

Carried AS 86-76

*James
Spicer*

AS 86-82

Whereas, The primary purpose of a university is the education of students; and

Whereas, Communication in the classroom is vital to that education; and

Whereas, The use of sound amplifying devices and percussion instruments in the library quad ^{and main quad} obviates many forms of communication in nearby classrooms and interferes with thought processes of students and teachers; and

Whereas, More remote or more acoustically suitable locations exist on campus for gatherings requiring amplification; therefore be it

Resolved, That the Academic Senate of C.S.U.S. urge that the administration prohibit the use of sound amplifying devices and percussion instruments in the library quad ^{main quad} during hours in which classes are in session.

*Call for
amplification*

After reviewing thoroughly the attached Academic Program Review Report for the Department of Geography, prepared by the Review Team jointly appointed by our respective groups, the Academic Senate Curriculum Committee and the Graduate Policies and Programs Committee make the following responses in terms of commendations and recommendations, and directs these to the indicated units and administrative heads. (Page references refer to the documentation for the response in the Review Report.)

Commendations to the Department of Geography

The Department of Geography is commended for

1. maintaining a program that has grown rapidly over the past two years.
2. providing support for the general education and teacher education programs through its course offerings and devoting a substantial portion of its resources to coping with increased enrollments in these programs.
3. continuing interaction with and providing of courses for numerous other programs such as Biological Sciences, Canadian Studies, Environmental Studies, International Business, and International Studies.
4. developing a Program Planning Guide that is notable for its clarity in delineating requirements and options for the major, the minor, and the preplanning certificate.
5. maintaining a strong commitment to teaching.
6. publishing an interesting, friendly newsletter providing information about a variety of student, faculty, and department activities.
7. the efforts of the Department and the Department Chair in responding promptly to concerns raised in the program review and for the progress already made in addressing these concerns.

Recommendations to the Department of Geography:

It is recommended that

1. the department develop a policy about the future direction of the department, a plan for faculty recruitment consistent with the direction chosen, an assessment of facility needs for supporting the proposed program, and a detailed budget projection for implementing such a program, with the above to be accomplished by Spring Semester, 1988.
2. the department, in consultation with the Dean, establish a policy governing the proportion of its faculty resources to be devoted to lower division general education courses, geography for teachers, and courses for majors. (p. 5)
3. the department develop and implement a plan whereby opinions of alumni about program effectiveness and currency are solicited and evaluated on a regular basis. (p. 6)

4. the department revise the geography degree program to incorporate a larger component of geographic techniques and applied geography. (p. 6)
5. the department enrich its participation in teacher education by joining a Geographical Alliance. (p. 7)
6. the department carefully consider whether greater specialization and less diversity in the areas from which majors select only one or two courses would produce a program for majors less dependent on the vagaries of course availability and thereby, more attractive because of program consistency and continuity. (p. 8)
7. the department adopt a single course evaluation instrument. (p. 8)
8. the department determine whether the atypically high grades assigned by one or more instructors are justified. (p. 9)
9. the geography faculty maintain the levels of professional activity manifest in the earlier stages of their careers. (p. 10)
10. the department actively seek out under-represented ethnic minorities, specifically Black and Hispanics, in recruiting both new faculty and students as well. (p. 10)
11. the department work with the Library to develop and implement a plan for systematic review of their respective collections of atlases, wall maps, and flat maps, and that a mutually acceptable procedure for coordinating acquisitions for the collections for the purpose of eliminating unnecessary duplication be adopted. (p. 11)
12. the department consult with University Media Services about the problem posed by unavailable equipment and explore alternative solutions, such as comparable materials in a form compatible with existing equipment, or the transfer of materials to a compatible form, copyright regulations permitting. (p. 11)
13. the department assume the initiative in exploring current practices in computerized cartography from sources such as professional meetings, professional journals or periodicals, other geography departments, and state and local agencies involved in cartography. (p. 11)
14. the department assume the initiative in consulting the director of the Computer Center for referral to campus resources for assistance in understanding and using available computer resources applicable to cartography. (p. 11)
15. the department develop and implement a plan for systematically evaluating its advising program. (p. 12)

16. the department develop and implement a systematic career advising program that includes, at a minimum, a listing of the kinds of employment opportunities available to graduates in the Program Planning Guide and a program whereby alumni and/or agency representatives speak to majors or are otherwise involved in communicating employment possibilities to majors or prospective majors. (p. 12)
17. the department develop a detailed plan for the remodeling and modification of the map/photo lab room and provide an estimate of the cost of doing it. The department should consult the Dean about whether the request should be submitted as minor capital outlay or whether other funds might be available. (p. 13)
18. the department consult the Dean about the feasibility of removing two tables in the cartography lab relative to any adverse effect such removal might have on FTE. (p. 13)
19. the department thoroughly explore with Plant Operations the feasibility of additional repair of the table tops in the cartography lab. Should repair fail a second time, the department should find tables with surfaces that are less sensitive to temperature fluctuations and replace the old ones. (p. 13)
20. the department explore alternative ways of displaying maps in order to alleviate the problem of transporting maps to classroom sites located at a distance from the map storage room. (p. 13)
21. the department develop a detailed plan of what is needed for a facility for wet mounting maps on muslin and the cost involved. This should be submitted as a part of the annual budget request or shown in the three-year budget projection. (p. 13)
22. the department apprise the Dean of the extent of the storage-space problem and provide some concrete recommendations for the Dean to consider. (p. 13)
23. the department decide upon those portions of the flat map collection to be cataloged and estimate the amount of time that would be required. The department should submit a request for a one-time augmentation of its student assistance budget to be used for cataloging the collection. (p. 14)
24. the department decide what priority strengthening the collection of air-photo maps should receive and develop a plan for systematically adding to the collection. The cost of the plan should be reflected in the annual supplies and services budget, assuming the department decides to continue with the collection. (p. 14)
25. the department indicate the need for replacing the thermal copier and the duplicator either in the next budget request or in the three-year budget projection, whichever is more appropriate. (p. 14)

26. the department submit budget requests for the equipment it needs and provide a plan for extending acquisition over a period of two or three years as a contingency plan to be used in the event not all items can be purchased in a single year. (p. 14)

Recommendations to the Dean of the School of Arts and Sciences:

It is recommended that

1. the Dean assist the department in resolving problems involving the cartography and map/photo labs, map storage space, cataloging flat maps, and in determining the feasibility of a facility for wet mounting maps. (pp. 13 and 14)
2. the Dean provide such assistance and encouragement as may be necessary to insure adequate budget preparation and communication of fiscal needs of the department, particularly in the areas of office and instructional equipment. (pp. 13 and 14)

Recommendation to Plant Operations:

It is recommended that Plant Operations assist the Geography Department in identifying and providing a suitable solution to the problem of buckling table tops in the cartography lab. (p. 13)

Recommendations for Academic Senate Action:

It is recommended that approval of the Bachelor of Arts degree program in Geography be extended to Spring Semester, 1988, pending program planning and revisions as recommended by the self-study review.

10-6-86

Department of Anthropology
California State University, Sacramento

Proposal to Establish
THE INSTITUTE OF ARCHEOLOGY
(Spring 1985)

Summation

The Department of Anthropology proposes to establish an Institute of Archaeology as a unit through which to coordinate ongoing domestic and foreign field projects, income-generating contract work, and the archaeology curriculum. The formation of such an institute will enable the department to more effectively disseminate information, to compete for large research contracts, to coordinate the public relations and promotional activities necessary to sustain a high quality archaeology field program, and thus to provide greater opportunity for the training of students on the professional level.



California State University, Sacramento

6000 J STREET, SACRAMENTO, CALIFORNIA 95819-2694

October 21, 1986

California State University, Sacramento
6000 J Street
Sacramento, California 95819

OCT 23 1986

Academic Senate Received
413

M E M O R A N D U M

TO: Peter Shattuck, Chair
Academic Senate

FROM: Mary W. Burger
Vice President
for Academic Affairs

SUBJECT: Proposal to Establish an Institute of Archaeology

The Office of Academic Affairs has received the attached proposal to establish the Institute of Archaeology. The proposed Institute would be administratively housed in the Department of Anthropology, and would require no additional funding. It has been reviewed and approved by relevant committees, Dean Sullivan, and Dr. Golub. I also endorse the proposal.

It is now recommended that the proposal be reviewed by the Academic Senate for recommendation to President Gerth.

71/khm

Attachment

cc: Arnold Golub (w/o attachment)
June Stuckey (w/o attachment)
William Sullivan (w/o attachment)



California State University, Sacramento

RSP7-138

6000 J STREET, SACRAMENTO, CALIFORNIA 95819-2694

OFFICE OF RESEARCH AND
SPONSORED PROJECTS

October 14, 1986

OCT 1986
RECEIVED
CSU, SACRAMENTO
ACADEMIC AFFAIRS

TO: Mary Burger, Vice-President
Academic Affairs

Arnold M. Golub
FROM: Arnold Golub, Director
Research & Sponsored Projects

The Office of Research and Sponsored Projects has been given a proposal which seeks to establish an Institute of Archaeology within the Department of Anthropology. On behalf of the Department, the Institute would coordinate ongoing domestic and foreign field projects, income-generating contract work and the archaeology curriculum. It is our understanding that this proposal has recently secured the endorsement of the School of Arts and Sciences.

As required by PM 85-15, "Policy on Centers and Institutes," the Office of Research and Sponsored Projects has reviewed the proposal and finds it meets the criteria set forth in that PM.

Four criteria are specified in PM 85-15. The proposal meets all of these. Clearly it would "enhance the conduct of faculty research scholarship" by providing closer coordination of the broad scope of research activities and projects currently undertaken by the Archaeology Study Center and by individual members of the department. It would "promote the instructional programs of the university" by providing additional direct field experiences for students in historical archaeology and in various aspects of contract archaeology.

Third it would "enhance the university's ability to obtain external funding" by allowing members (and teams) from the department to compete more successfully for many larger contracts. While the current Archeology Study Center has proven itself in the research "market place" and has developed an

excellent reputation, it is often at a disadvantage when competing for very large awards. The proposal provides for a full-time Director for the ASC (at minimal cost to the University) and the appointment of a member of the Department's faculty as Director of the Institute (at no additional cost to the University) with responsibility for general coordination of all field projects. These changes should help remove any existing barriers to competing successfully for large awards.

Finally, the Institute would "provide for and coordinate public service programs." The faculty member appointed as Director would continue to undertake promotional and administrative work associated with the Tel Dor Project and would undertake and/or oversee similar activities with regard to all other field projects. The proposal takes note that the maintenance of a successful field archaeology program requires a sustained public relations effort. Successful archaeology projects often rely on the recruitment of volunteer excavation workers. With the creation of the proposed Institute, the Department feels that it will be better able to coordinate the essential public relations efforts necessary to enhance the stature of the Department and thus to benefit the University.

Having reviewed the proposal and finding that it meets that criteria set forth in PM 85-15, the Office of Research and Sponsored Projects is prepared to recommend that you approve the creation of The Institute of Archaeology.

If you have any questions or require additional information, please do not hesitate to ask for it.

cc: June Stuckey

Memorandum



To: June Stuckey, Associate Vice President
Program Development and Evaluation

Date: May 16, 1986

Subject: The Institute of
Archeology

From: Tohru Yamanaka, Associate Dean
School of Arts and Sciences

A handwritten signature in black ink, appearing to be 'TY' followed by a long horizontal line with several vertical strokes, likely representing the name Tohru Yamanaka.

I am sending you a proposal to establish The Institute of Archeology.

The proposal has been reviewed by all relevant committees in the School with favorable recommendation.

I concur with the committees and recommend approval.

TY:ph

Enclosure





California State University, Sacramento

6000 J STREET, SACRAMENTO, CALIFORNIA 95819-2694

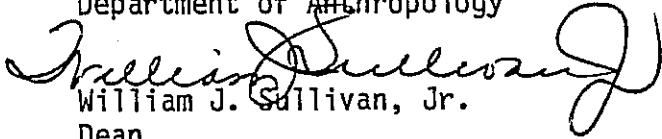
SCHOOL OF ARTS AND SCIENCES
OFFICE OF THE DEAN

OUT 16 1985

MEMORANDUM

October 15, 1985

TO: George W. Rich, Chair
Department of Anthropology

FROM: 
William J. Sullivan, Jr.
Dean

SUBJECT: Institute of Archaeology

I am in receipt of your memorandum of March 26, 1985 concerning the above subject. I apologize for not having responded in writing before now; I have, however, indicated to you that this office was in support of your proposal.

The concept of reorganizing the activities and units already within the administrative purview of the Department of Anthropology into an Institute of Archaeology is a sound one. I believe it will be an efficient move that will be of benefit to the Department, the School of Arts and Sciences, and to the University. I approve, therefore, the creation of the Institute of Archaeology.

The Department has already been asked to present its budget request and future plans for the 1986-1987 academic year. If you have not already done so, you should submit to this office a request for funding needs for the Institute and its related activities. After they will have been evaluated, they will be forwarded to the University Resource and Planning Council.

I wish you and the Department of Anthropology success as you continue to administer the five archaeological projects and activities; I encourage you to pursue energetically the acquisition of grants and contracts for support.

cc: Jerald Johnson
Howard Goldfried

WJS