

A C A D E M I C   S E N A T E  
O F  
C A L I F O R N I A   S T A T E   U N I V E R S I T Y  
S A C R A M E N T O

Minutes

Issue #14

March 10, 1988

**ROLL CALL**

**Present:** Banks, Barrena, Brackmann, Dillon (Parliamentarian), Colen, Cordero, Farrand, Figler, Fitzwater, Hamilton, Harralson, Kellough, Kenny, Koester, Larson, Lee, Martell, Joan Maxwell, John Maxwell, Moore, Palmer, Phelps, Radimsky, Raske, Rehfluss, Rios, Rodriguez, Rombold, Sauls, Scheel, Seward, Shannon, Swanson, Tobey, Tooker, Tzakiri, Van Auker, White, Wycosky, Yousif

**Absent:** Alexander, Barnes, Beckwith, Cook, Kaltenbach, Rice, Savino, Stephens, Stroumpos, Summers, Torcom

**INFORMATION**

1. Chair Barrena announced that a Special Senate meeting will be convened on Thursday, March 24, 1988, 2:30-4:30 p.m., in Anthropology 209 to consider the General Education Review Process and the report of the ad hoc Committee on Senate Relations with URPC and to hear a report on the campus master plan.
2. Statewide Senator Peter Shattuck reported on the CSU Academic Senate meeting, March 3-4, 1988. A written summary of the meeting was distributed (copies are available in the Academic Senate Office, Adm. 264).
3. Chair Barrena introduced Debra Larson who has been appointed by Associated Students, Inc. to serve on the Academic Senate.

**ACTION ITEMS**

AS 88-15/Flr. MINUTES

The Minutes of the regular meeting of February 11, 1988, are approved.

Carried.

AS 88-16/Ex. COMMITTEE APPOINTMENTS

## Senate Committees:

Fiscal Affairs Committee: THOMAS SCHULTE, At-large, 1989  
(repl. G. Sauls)

General Education Committee: GORDON LEIDAH, Arts &  
Sciences/sciences & math, S'88 (repl. J. Wilson, 1990)

Research and Scholarly Activity Committee: RICHARD BECKWITH,  
Senator, 1989 (repl. P. Sharp)

## University Committees:

Annual Fund Committee, University Trust Foundation:  
JUANITA BARRENA, At-large, 1988

Commission on the Regional University:

JUANITA BARRENA, At-large  
ANNE COWDEN, At-large  
JAMES KHO, At-large  
MICHAEL LEWIS, At-large  
DAVID MARTIN, At-large  
JOHN SYER, At-large  
HORTENSE THORNTON, At-large  
LOUISE TIMMER-HAWCK, At-Large

Dean of Faculty and Staff Affairs, Search Committee:

FRAN TODER, At-large  
ELIJAH CHRISTIAN, At-large  
LARRY TAKEUCHI, At-large  
GILBERT HAMILTON, Member, Affirmative Action Committee

Carried unanimously.

\*AS 88-17/CC, GPPC, Ex. CURRICULUM REVIEW--DEPARTMENT OF  
GEOGRAPHY [see AS 86-78]

The Academic Senate recommends approval of the Bachelor of Arts degree program in Geography for a period of five years or until the next program review.

[Note: This responds to AS 86-78: "It is recommended that approval of the Bachelor of Arts degree program in Geography be extended to Spring Semester, 1988, pending program planning and revisions as recommended by the self-study review."]

Carried unanimously.

\*AS 88-18/Ex. PROGRAM CHANGE--SOCIAL SCIENCE M.A.  
[see AS 87-105]

Adds three courses to the research methodology area of the Social Science M.A.

Carried unanimously.

\*AS 88-19/FisA, Ex., Flr. LOTTERY FUND ALLOCATION COMMITTEE

The Academic Senate recommends the establishment of a Lottery Fund Allocation Committee that shall serve as the body responsible for recommending to the President plans for the annual use of Lottery funds. The Academic Senate further recommends that the membership and charge of the Committee be defined as follows:

Lottery Fund Allocation Committee (LFAC)

Membership

The LFAC will be composed of thirteen (13) members:

1. Six (6) INSTRUCTIONAL FACULTY (two from Arts and Sciences and one from each of the four professional schools), one (1) non-instructional faculty from the Library, one (1) non-instructional faculty from Student Affairs, appointed for staggered 3-year terms by the Academic Senate in consultation with the administrators of the units represented. Faculty members may serve no more than six consecutive years.
2. One (1) INSTRUCTIONAL DEAN or ASSOCIATE DEAN, chosen by the Council of Deans
3. Two (2) STUDENTS, the ASI President or designee and one student appointed by the ASI Senate, both serving one-year terms
4. The VICE PRESIDENT for ACADEMIC AFFAIRS or designee who will serve as convener of the Committee
5. The VICE PRESIDENT for FINANCE or designee who will provide staff and technical support to LFAC's efforts

Charge to the Committee

1. To recommend to the President through the Academic Vice President a plan for use of lottery funds. In LFAC's work, special emphasis should be given to discretionary, endowment interest, and campus-based program categories. LFAC shall develop and recommend procedures for allocating funds in each

fiscal year. Procedures may vary depending upon restrictions for fund use and changing campus needs. LFAC may request that other campus units or bodies (e.g., Educational Equity Committee) submit a plan to LFAC for lottery fund use in specific categories. While LFAC may consider any allocation process appropriate to the funding "blueprint" in a given year, it shall consider the following two models in formulating recommendations:

- a) Program Center Allocations. Allocation of funds to eligible program centers for specific program enhancement activities (e.g., field trips, curriculum development, additional teaching materials) as defined by LFAC. Actual expenditures will be determined by program center administrators, after appropriate consultation with faculty.
  - b) Proposal-Based Allocations. Allocation of funds for special programs or activities, based on proposals submitted to LFAC. Proposals will be solicited from faculty and students, providing student projects are endorsed by a faculty sponsor and funds are administered through a university account.
2. To consult with the President, the Academic Senate, URPC, COD and other appropriate bodies, in order to determine any special emphases in a given academic year for both program center allocations and proposal-based allocations. In developing its plan, LFAC shall be informed and guided by the University Planning Document including the program center plans and program and budget priorities as recommended by URPC and approved by the President.
  3. To develop schedules and procedures for requesting proposals and recommending awards; to establish criteria for evaluating proposals; to evaluate proposals and recommend awards.
  4. To coordinate the Committee's planning and allocation activities with other planning and budget sectors of the campus.
  5. To submit annual activity reports to the President, the Vice President for Academic Affairs, the Academic Senate, and the campus community. Annual reports will include an accounting of how allocated funds were disbursed by centers as well as an evaluation of the effectiveness of enhancement activities in meeting stated objectives.
  6. To report to the President, Academic Vice President, and the Academic Senate any deficiencies and/or problems related to the distribution and use of lottery funds; such information

may be transmitted by the Administration to the Chancellor and Legislature or by the Academic Senate to the Statewide Academic Senate.

Carried.

AS 88-20/AA, Ex., Flr. AFFIRMATIVE ACTION PLAN

The Academic Senate postpones AS 88-20 until the next regular Senate meeting.

Carried.

\*AS 88-21/AP, Ex. POLICY ON CONDITIONAL ADMISSIONS

The Academic Senate recommends the following policy for satisfaction of subject area deficiencies for students admitted "on condition" for inclusion in the CSUS Catalog:

STUDENTS ADMITTED "ON CONDITION"  
Making Up Subject Deficiencies

CSU, Sacramento allows first-time freshmen and transfer students who meet academic eligibility requirements to be admitted with a limited number of subject deficiencies while phasing in the college preparatory subject requirement. Regular admission is granted in such cases, "on condition". If you were admitted "on condition", it means that you are expected to enroll early in your college program in courses that will make up those deficiencies and remove them all by the end of your first two years of enrollment at CSU, Sacramento.

The following regulations have been adopted to guide you in making up any subject deficiencies you have at the time of admission to CSU, Sacramento:

General

1. A one-semester college course (at least three semester units) will remedy one year of high school college preparatory subject deficiency.
2. All college courses completed to remedy subject deficiencies must be completed with a C- or higher grade.
3. A course used to make up a deficiency in one area cannot also be used to make up a deficiency in another area.

Removal of Subject Deficiencies1. ENGLISH

All entering freshmen and transfer students who have not satisfactorily completed English 1A (or equivalent) are required to take the English Placement Test (EPT) unless specifically exempted by test scores or prior course completion.

If you have a high school subject deficiency in the area of English your EPT, unless exempted, will indicate your skill level and the appropriate course in which you are expected to enroll: Learning Skills 12, 15, English 1 or 1A (or Learning Skills 14, 16, English 2A or 2B for students whose first language is not English). If the beginning course placement is lower than English 1A (2B for students whose first language is not English), enrollment is expected in appropriate courses each semester until English 1A (2B) has been completed with a C- or higher grade. Completion of English 1A (2B) will remedy any high school English deficiency.

If you have a high school subject deficiency in English but are exempt from taking the EPT, you will also remedy deficiencies in English when English 1A (2B for students whose first language is not English) has been completed with a grade of C- or higher.

2. MATHEMATICS

All entering freshmen and transfer students who have not completed the CSU General Education-Breadth quantitative reasoning course (Category B4) must take the Entry Level Mathematics (ELM) examination unless exempted by test scores or prior course completion.

If you have a high school subject deficiency in the area of mathematics your ELM exam, unless exempted, will indicate your skill level and the appropriate course in which you are expected to enroll: Learning Skills 7A or 7B for entering freshmen and Learning Skills 10 for transfer students. After completing these prerequisite courses, you must take and pass the ELM in order to qualify for enrollment in the General Education quantitative reasoning requirement (Category B4). Completion of the quantitative reasoning requirement with a C- or higher grade will remedy any high school subject deficiency in mathematics.

If you have a high school subject deficiency in mathematics but are exempt from the ELM, you will also remedy deficiencies in mathematics when you complete the quantitative reasoning requirement with a grade of C- or higher.

3. LABORATORY SCIENCE

If you have deficiencies in laboratory science you may remedy the deficiency by completing any science course and lab combination on the approved General Education list with a grade of C- or higher (Category B 1, 2 and 3, The Physical Universe and Its Life Forms).

4. U.S. HISTORY OR U.S. HISTORY/GOVERNMENT

If you have deficiencies in U.S. history or U.S. history/government you may remedy the deficiency by completing required courses that meet the CSU, Sacramento graduation requirement in U.S. history, U.S. constitution and California state and local government with grades of C- or higher.

5. FOREIGN LANGUAGE

If you have deficiencies in foreign language you may remedy the deficiency by completing the second semester of a campus foreign language class in the same language studied in high school, by completing two semesters in the same language, or by demonstrating stage two competency. These foreign language courses may also satisfy parts of General Education requirements if they are on the approved General Education list (Category C, The Arts and Humanities). Courses must be completed with grades of C- or higher. Consult the Foreign Language Department for specific course requirements.

6. VISUAL AND PERFORMING ARTS

If you have deficiencies in visual and performing arts you may remedy the deficiency by completion of any course in Art, Drama, or Music on the approved General Education list with a grade of C- or higher (Category C2, Arts, Humanities, and Foreign Languages).

7. ELECTIVES

If you have deficiencies in the elective area you may remedy these deficiencies by completion of any courses on the approved General Education list with grades of C- or higher (Categories A, B, C, D and E) providing the

course is not also used to make up a deficiency in one of the above subject areas.

If you were admitted "on condition" with a subject deficiency, you will be granted early registration privilege in courses needed to make up the deficiencies for four consecutive semesters so that you will be able to enroll in appropriate courses for the removal of these deficiencies.

Carried.

\*AS 88-22/AP, Ex. SCHOLASTIC STANDARDS

The Academic Senate recommends revision of the policy statement included on page 54 of the 1986/88 Catalog beginning with "Scholarship Standards for Continuation of Enrollment" and ending just prior to the section entitled "Administrative-Academic Probation and Disqualification". The revision, as follows, is proposed for the 1988/90 Catalog:

**SCHOLASTIC STANDARDS FOR CONTINUATION OF ENROLLMENT -  
UNDERGRADUATE STUDENTS**

To be eligible for a bachelor's degree, students must have a grade point average of at least 2.0 (C) in their entire college record, in all courses attempted at California State University, Sacramento, in all upper division courses used to complete the major, in all courses used to complete the minor, and in all courses used to complete General Education.

The first two averages listed above, overall and CSUS, are used in determining if students are demonstrating satisfactory progress in degree completion. Failure to maintain a 2.0 (C) average in both the overall and CSUS averages, will subject the student to the loss of enrollment privileges as indicated in the rules described below.

**GRADE POINT DEFICIENCY DEFINED**

Students are expected to maintain at least a 2.0 (C) grade point average by earning at least twice as many grade points as units attempted. For example, if a student attempts 15 units and earns a "C" grade in all courses, he/she will receive 30 grade points and have no grade point deficiency for that semester. If 15 units are attempted but only 25 grade points are earned there is a minus 5 grade point balance (a grade point deficiency) and the student becomes subject to academic status rules. NOTE: A "C-" (1.7 grade point) grade is lower than a 2.0 grade point average.



UNDERGRADUATE ACADEMIC STATUS CATEGORIES

Clear Status. Continuing CSUS students with no overall or CSUS grade point deficiency or new CSUS students with no transfer grade point deficiency are in "clear" academic status. Students who are in clear status at the end of a semester will be eligible to enroll in the subsequent semester.

Academic Probation. Students will be subject to academic probation any time the cumulative grade point average in all college work attempted or cumulative grade point average at CSUS falls below 2.0.

Former CSUS students returning to the campus who have less than a 2.0 CSUS grade point average or overall grade point average and transfer students admitted with less than a 2.0 grade point average will be placed on academic probation provided their grade point deficiency does not exceed class level limits (see Academic Disqualification). If their grade point deficiency exceeds class level limits, they will be placed on a Special Contract at the point of admission or readmission (see Special Contract).

Academic probation status is removed when the cumulative grade point average in all college work attempted and the CSUS cumulative grade point average becomes 2.0.

Continued Probation. Students will be placed on Continued Probation if they were on Academic Probation and earn a semester grade point average that maintains the grade point deficiency within class level limits (see Academic Disqualification).

Special Contract. NO CHANGE RECOMMENDED

Academic Disqualification. A student will be subject to academic disqualification if he/she is on academic probation and:

As a student with less than 60 semester units of college work completed the earned grade points total falls 15 or more grade points below a 2.0 (C) average in all units attempted at CSUS or in all college units attempted. (Example, if a student completes 45 semester units, 90 grade points would be required for a GPA of 2.00. If the student had only earned 75 grade points (15 less than necessary for a 2.00 GPA) the student would be subject to disqualification).

OR

As a student with 60-89 semester units of college work completed the earned grade points total falls 9 or more grade points below a 2.0 (C) average in all units attempted at CSUS or in all college units attempted.

OR

As a student with 90 or more semester units of college work completed the earned grade point total falls 6 or more grade points below a 2.0 (C) average in all units attempted at CSUS or in all college units attempted.

The "Notification, Reinstatement and Readmission" section of the 1986/88 catalog would remain unchanged.

Carried.

The hour of adjournment having been reached, the following agenda items were postponed to the April 14, 1988, Senate meeting:

AS 88-23/AP, Ex. ADD/DROP POLICIES, INFORMATION TO STUDENTS RE

AS 88-24/AP, Ex. ADD/DROP POLICIES, INFORMATION TO FACULTY RE

AS 88-25/Ex. AMERICAN SIGN LANGUAGE AS AN ALTERNATIVE TO MEET  
THE FOREIGN LANGUAGE ADMISSION REQUIREMENT

AS 88-26/Ex. FEE WAIVER--CSUS CLASSES FOR PART-TIME FACULTY

AS 88-27/CC, GPPC, Ex. CURRICULUM REVIEW--DEPARTMENT OF  
PHILOSOPHY

AS 88-28/CC, GPPC, Ex. CURRICULUM REVIEW--DEPARTMENT OF  
HUMANITIES

The meeting was adjourned at 4:30 p.m.

  
Janice McPherson, Secretary

\*President's approval requested.