

A C A D E M I C S E N A T E
O F
C A L I F O R N I A S T A T E U N I V E R S I T Y
S A C R A M E N T O

Minutes

Issue #21

April 26, 1990

ROLL CALL

Present: Barnes, Barrena, Burger, Cajucom, Campbell, Cooper, Cross, Decious, Dillon (Parliamentarian), Figler, Freund, Gillott, Glovinsky, Hallinan, Hayashigatani, Herman, Holl, Huff, Jakob, Kando, Kornweibel, Lonam, Marsh, Martell, D. Martin, L. Martin, Joan Maxwell, McClure, McGeary, Miller, Moore, Moorehead, Nicola, Pacholke, Palmer, Sullivan, Summers, Tooker, Torcom, Tzakiri, Wade, Wheeler, Winters, Wright

Absent: Amos, Bach, Brackmann, Clark, Gonzalez, Harriman, Haq, Johnson, Kho, Kutchins, Lewis, Low, Mattos, John Maxwell, McGowan, Meyer, Pyne, Reinelt, G. Shannon, W. Shannon, Shek, Stroumpos, Swanson, Toder, White, Whitesel, Yousif

INFORMATION

1. A Moment of Silence was observed in memory of:

JOSEPH AIELLO, Professor
English Department/Learning Skills
1971-1990

2. Chair Barrena reported on the April 19 meeting of the Board of Trustees' ad hoc Committee on Compensation and read the presentation she made in response to the Committee's request for testimony based on the several resolutions received from campus senates on the CSU systemwide administration (CSUS resolution AS 90-52).
3. In response to the Senate's request, Senator Joan Maxwell gave a brief presentation on "Writing in the Disciplines."

The following motions (AS 90-49A.2 and AS 90-49B.2) were introduced by the Executive Committee as substitutes for AS 90-49A.1 and AS 90-49B.1 and accepted with the approval of the Agenda:

AS 90-49A.2/Ex. G.E.--CONTENT REVISION, LOWER DIVISION WRITING REQUIREMENTS [responds to AS 89-90]

The Academic Senate recommends the following revision of the General Education program structure and course criteria:

Writing Component in lower division G.E. courses:

1. All lower division courses listed in the G.E. Program shall include writing which encourages students to think through concepts of the course. This may be accomplished in a variety of ways, including use of laboratory reports, essay examinations, formal writing assignments, and/or informal writing assignments. Writing in lower division courses need not be graded, but must, at a minimum, be evaluated for clarity and proper handling of terms, phrases, and concepts related to the course.
2. Whenever possible, an early writing sample should be obtained to assess whether any students in the course should be advised concerning appropriate available tutoring or ancillary courses for students with writing difficulties.
3. The course syllabus submitted to the G.E. area committee for initial G.E. listing of the course and periodic course review shall indicate how the writing objectives for lower division G.E. courses are met by the course.

AS 90-49B.2/Ex. G.E.--CONTENT REVISION, UPPER DIVISION WRITING REQUIREMENTS [responds to AS 89-90]

The Academic Senate recommends the following revision of the General Education program structure and course criteria:

Writing Component in upper division G.E. courses:

1. Upper division G.E. courses shall include a minimum of 1500 words of formal, graded, out of class writing assignments (approximately seven typewritten double-spaced pages). The writing in these assignments, as well as mastery of content, shall be evaluated and shall enter into the determination of the grade for the assignment and the final grade in the course. Criteria for evaluation of the writing shall, at a minimum, include: clarity of focus, organization and sentence structure; adequacy of idea development; and pertinence of the response to the specific assignment. Preferably there should be more than one formal writing assignment and each writing assignment should be due in stages throughout the semester to allow the writer to revise after receiving feedback from the

instructor. In addition, informal writing assignments ideally should be included to move the student forward toward completion of the formal writing assignments.

2. Whenever possible, an early writing sample should be obtained to assess whether any students in the course should be advised concerning appropriate available tutoring or ancillary courses for students with writing difficulties.
3. The course syllabus submitted to the G.E. area committee for initial G.E. listing of the course and periodic course review shall indicate how the upper division writing objectives are met.
4. All upper division G.E. courses are to require prior completion of Area A coursework.

The hour of adjournment having been reached, the following action items were postponed until the May 3 Senate meeting:

AS 90-49A.2/Ex. G.E.--CONTENT REVISION, LOWER DIVISION WRITING REQUIREMENTS [responds to AS 89-90]

AS 90-49A.1/Ex., Flr. G.E.--CONTENT REVISION, LOWER DIVISION WRITING REQUIREMENTS [responds to AS 89-90]

AS 90-49B.2/Ex. G.E.--CONTENT REVISION, UPPER DIVISION WRITING REQUIREMENTS [responds to AS 89-90]

AS 90-49B.1/Ex., Flr. G.E.--CONTENT REVISION, UPPER DIVISION WRITING REQUIREMENTS [responds to AS 89-90]

AS 90-50/Ex. G.E.--ADDITIONAL COMPOSITION COURSE [responds to AS 89-80]

AS 90-51/Ex. UNIVERSITY WRITING COMMITTEE [responds to AS 89-90]

The meeting was adjourned at 4:25 p.m.


Janice McPherson, Secretary