

Jan

1992-93  
ACADEMIC SENATE  
California State University, Sacramento

AGENDA

Thursday, February 11, 1992  
Forest Suite, University Union  
2:30-4:30 p.m.

**INFORMATION**

- ✓ 1. Moment of Silence  
STANLEY P. HUGHART  
Professor of Mathematics Emeritus  
CSUS 1954-1982

- ✓ 2. President's Report                              TIME CERTAIN: 2:50 p.m., President Donald Gerth

- Open Forum
- ✓ 3. Report on January 21-22 CSU Academic Senate Meeting  
TIME CERTAIN: 3:00 p.m., Senator Arthur Jensen

- ✓ 4. Report on February 4 meeting of CSUS Senate Chairs with CSU Academic Senate Executive Committee  
TIME CERTAIN: 3:10 p.m., Charlotte Cook

- ✓ 5. Status Report--ad hoc Committee on Senate Structure and Function  
TIME CERTAIN: 3:15 p.m., Sylvia Navari

- 6. Mark Your Calendars! Spring Schedule of Regular Senate Meetings, Thursdays, 2:30-4:30 p.m., Forest Suite, University Union:  
February 25  
March 11 and 25                              Special mtg March 4 on Academic Program Quality  
April 15, 22 and 29  
May 6, 13, 20 and 27 (finals week, if needed)

**CONSENT CALENDAR**

AS 93-02/Ex. COMMITTEE APPOINTMENTS--SENATE

Academic Council on International Programs:  
RICHARD SHEK, Campus Representative, July 1, 1993-June 30, 1996

ad hoc Committee on Outstanding Professor Awards Program:

ANN HARRIMAN, Prof Sch, Lib, or SSP/AR  
SUSAN MEIER, Prof Sch, Lib, or SSP/AR

AS 93-03/Ex. COMMITTEE APPOINTMENTS--UNIVERSITY

Associate Dean for Regional and Continuing Education, Advisory Committee on the Selection of:

ED CHRISTENSON, At-large  
DAVID MARTIN, At-large  
RAUL RODRIGUEZ, At-large  
BETTY McEADY-GILLEAD, Affirmative Action

Associate Vice President for Research and Graduate Studies, Advisory Committee on the Selection of:

MARJORIE GELUS, At-large  
FRED BALDINI, At-large  
HAMID AHMADI, At-large  
PATRICIA KEARLY, Affirmative Action

Faculty Representative, A.S.I.:

JOHN SYER, At-large, 1993

University Trust Foundation Board:

HAMID AHMADI or TROY ARMSTRONG or PAUL NOBLE or TOM WILLIAMS, Nominees for Appointment to At-large Faculty Position, 1995

AS 93-04/Ex. HONORARY DEGREES, COMMITTEE ON (amends PM 86-02)

The Academic Senate recommends the following amendments to PM 86-02 "Procedures for Awarding Honorary Degrees" (see Agenda Attachment):

The membership of the Committee on Honorary Degrees be expanded to include two faculty at-large recommended by the Senate for appointment.

As part of the approval process for honorary degree candidates, following a recommendation by the Committee on Honorary Degrees the Executive Committee of the Academic Senate would be asked to consider and note to the President its endorsement or lack of endorsement of the recommended candidate(s). Deliberations regarding endorsements of candidates would be conducted in executive session and would be held confidential.

AS 93-05/Ex. RETENTION OF JUNIOR FACULTY, ad hoc COMMITTEE ON

The Academic Senate shall establish an ad hoc Committee on Retention of Junior Faculty charged to develop and recommend strategies for the retention of junior faculty. The membership shall include: Fred Baldini, Juanita Barrena, Jean-Pierre Bayard, Robin Carter, Charlotte Cook (Convenor), Robert Curry, Betty McEady-Gillead, Susan Meier, Paul Noble, Daniel Orey, Rhonda Rios Kravitz, and Mark Stoner.

**REGULAR AGENDA**

AS 93-01/Flr. MINUTES

Approval of the Minutes of meeting of December 10 (<sup>7</sup>~~8~~), 1992.

*Carroll* AS 92-103/Ex. <sup>FIR</sup> PROGRAM REVIEW--COMPUTING, COMMUNICATIONS AND MEDIA SERVICES

Whereas, A principal function of the Computing, Communications and Media Services (CCMS) unit of California State University, Sacramento is to support academic programs; and

Whereas, There has been an explosion in the use of technology in academic programs; and

Whereas, There is increasing faculty demand for access to and support for alternative instructional delivery and personal computing; and

Whereas, CCMS must establish priorities and curtail its activities in some areas due to budget reductions; and

Whereas, The 1987 Program Review for the Department of Communication Studies included the following recommendation:

*Carroll / Martin  
removed  
agreed*

"that the Academic Vice President, in conjunction with the Vice President for Finance, the Department of Communication Studies, and the University Media Services, develop a formal, detailed, written statement of the mutual responsibilities and obligations of the Department and UMS concerning studio equipment and supplies purchases, studio and equipment usage, equipment repair, and equipment repair priorities, and

report back to the Academic Senate Curriculum Committee and Graduate Policies and Programs Committee by May 1, 1989"; and

Whereas, These recommendations have not been implemented; be it therefore

Resolved: That the Academic Senate urge the President to advance the date for the program review for CCMS to 1993-94; and, be it further

Resolved: That the Academic Senate be consulted regarding appointments to the CCMS program review team; and be it further

*Carried* Resolved: That a preponderance of review team members be drawn from computer and media users vs. computer ~~scientists~~ *technologist* or media professionals; and be it further

*Not carried* Resolved: That the Academic Senate establish an ad hoc committee to identify issues pertaining to academic programs that should be addressed in the CCMS program review.

*Carried* AS 93-06/IP, Ex. ADVISING FOR INTERNATIONAL STUDENTS

The Academic Senate recommends adoption of the following:

Each academic department or program is encouraged to consider adopting a mechanism whereby a specific faculty member (or members) are assigned the primary responsibility of providing academic and professional advising to foreign students. Such advising would most usefully begin as soon as possible upon the student's arrival on campus.

A department or program choosing to adopt such a mechanism should send the name(s) of its faculty advisor(s) to the Coordinator of International Admissions in the International Admissions Office and to the Coordinator of International Students/Programs in the Office of International Programs. The Coordinator of International Admissions and the Coordinator of International Students/Programs will provide participating departments with the names of international students majoring in that department and will inform students coming from abroad about who to seek out for departmental advising. It will be the student's responsibility to contact the advisor, but the department or program will have provided the opportunity for her/him to do so.

*Carried*  
AS 93-07/AP, Ex. GRADE APPEAL PROCEDURES, PUBLICIZING

The Academic Senate recommends that the CSUS Catalog include the same information on grade appeal procedures as the Class Schedule, i.e.:

**Grade Appeal Procedures**

The campus has a single grade appeal procedure available to students in all academic disciplines. Copies of the procedure are available in each academic department office and Office of the Dean of Students.

AS 93-08/GPPC, Ex. HONORS AT GRADUATION FOR GRADUATE STUDENTS *Pos*

The Academic Senate recommends the following:

Outstanding master's graduate shall be awarded "Master's Degree Awarded With Honors." The designation shall be awarded on the basis of the recommendations of the individual programs, and shall consist of not more than 15% of the master's graduates. Individual departments will be given a quota of students to be nominated based upon the past numbers of Master's degrees awarded by that program. Small programs will be given the opportunity to average over a several year period in order to accumulate the number of graduates which would enable them to recognize clusters of outstanding graduates. The designation shall be entered onto the student's transcript and diploma.

The Academic Senate further recommends the following CSUS Catalog copy:

**Graduation with Honors, Master's Degree**

Honors at graduation for CSUS Master's degree graduates will be awarded to not more than 15% of the graduates in a given year. Nomination shall be made by the individual Master's programs to the Office of Research and Graduate Studies.





# California State University, Sacramento

6000 J STREET, SACRAMENTO, CALIFORNIA 95819-2694

OFFICE OF THE PRESIDENT

March 14, 1986  
California State University, Sacramento  
6000 J Street  
Sacramento, California 95819

M E M O R A N D U M

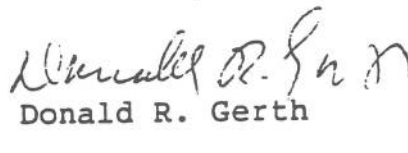
PM 86-02

APR 4 1986

Academic Senate Received  
413

TO: University Council

FROM:

  
Donald R. Gerth

SUBJECT: Procedures for Awarding Honorary Degrees

The document attached contains the procedure to be used at California State University, Sacramento, for making recommendations to the Chancellor and the Board of Trustees on the award of honorary doctorates.

The Board's policy on the award of honorary doctorates provides for consultation by the campuses and encourages faculty, students, and other members of the University community to be involved in recommendations. Following the Board's direction, I charged an ad hoc committee on December 2 of last year with developing procedures for providing the consultation desired by the Board. The procedures are the result of the ad hoc committee's work.

The ad hoc committee also recommended that California State University, Sacramento, make no recommendations on honorary doctorates this year, but begin the cycle for producing recommendations with the start of the fall term. I am accepting this recommendation as well.

I wish also to thank the members of the ad hoc committee, Professor James Bosco, Dean John Colen, Professor Miriam Legare, Professor James Saum, Professor Peter Shattuck, and its Chair, Vice President Robert Jones, for their good work.

DRG/jt

Attachment

PROCEDURES FOR MAKING RECOMMENDATIONS  
ON THE AWARD OF HONORARY DOCTORATES

CALIFORNIA STATE UNIVERSITY, SACRAMENTO

In 1983 the Board of Trustees of The California State University established a policy permitting the award of doctoral degrees for three purposes: to recognize excellence and extraordinary achievement in areas that embody the University's ideals; to honor service to the University and the wider society; and to recognize men and women who might serve as examples for the University's student body.

Although the degrees are to be awarded by the Trustees and only in the name of the California State University, the Trustees outlined procedures for consultation with, and encouraged recommendations from, "any member of The California State University community." Recommendations originating in any of the campus communities shall be submitted through the campus President, who shall establish a committee to review recommendations and select no more than two nominations to be forwarded to the Chancellor.

The procedures to be used at California State University, Sacramento, for making recommendations on the granting of honorary doctoral degrees shall be the following:

1. The Committee on Honorary Degrees shall be established consisting of six members:
  1. The Chair of the Academic Senate;
  2. The President of the Alumni Association;
  3. The President of the Associated Students;
  4. The Chair of the University Staff Assembly;
  5. The Chair of the Community Advisory Board;
  6. The President

The members may be represented by a designee.

2. The Committee on Honorary Degrees shall solicit and review campus nominations and make recommendations to the President. The Committee shall also assist in compiling material in support of the nominations forwarded to the Chancellor.
3. The responsibility for managing the nomination process shall rest with the Office of University Affairs, which will provide staff to the Committee.



PROCEDURES FOR MAKING RECOMMENDATIONS ON THE  
AWARD OF HONORARY DOCTORATES  
Page 2

4. The Office of University Affairs shall prepare a memorandum containing a summary of the Honorary Degree criteria and a nomination form, and distribute the memorandum to the Campus Community during the second week of the fall term.
5. The calendar used to guide the process of recommending on Honorary Degrees is attached to this memorandum; the calendar may be revised as circumstances dictate.

CALENDAR FOR RECOMMENDATION  
ON HONORARY DOCTORATES

CALIFORNIA STATE UNIVERSITY, SACRAMENTO

*Amended  
See 8/4/89 memo*  
~~Second week of Fall Term~~

Call for Nominations  
Issued by Office of  
University Affairs

~~Seventh week of Fall Term~~

Deadline for Nominations  
and Supporting Materials  
due to Office of Univer-  
sity Affairs

~~Last week of Fall Term~~

Recommendations from  
Committee to President

California State University  
Sacramento



The President  
Sacramento, CA 95819-2694  
(916) 278-7737  
FAX # (916) 278-6959

August 4, 1989

AMENDMENT TO PM 86-02


California State University, Sacramento  
6000 J Street  
Sacramento, California 95819

AUG 9 1989

Academic Senate Received  
413

M E M O R A N D U M

TO: Council of Deans

FROM: Donald R. Gerth 

SUBJECT: Procedures for Awarding Honorary Degrees

On the recommendation of the Honorary Degrees Committee, I am making two changes to the University procedures for the award of honorary degrees.

Nominations for posthumously awarded honorary degrees will not be considered.

The calendar for recommendations for honorary degrees is amended. Each year, the first meeting of the Honorary Degrees Committee will be held in May, preceding commencement. The call for nominations to be issued by the office of University Affairs will occur on the first day of the opening of a new academic year. Recommendations from the Committee to the President will be made on approximately November 20, and the President's recommendation will be conveyed to the Chancellor by approximately December 1.

DRG/rg