NOTE: YOU'LL NEED YOUR SEPTEMBER 10 AGENDA ATTACHMENTS

1992-93
ACADEMIC SENATE
California State University, Sacramento

AGENDA

Thursday, September 24, 1992
Forest Suite, University Union
2:30-4:30 p.m.

INFORMATION

1. Moment of Silence

    ROBERT E. CASE
    Professor of Social Work Emeritus
    CSUS, 1964-1986

2. Please mark your calendars: Tentative Schedule--Fall 1992
    Academic Senate Meetings, Thursdays, 2:30-4:30 p.m., Forest
    Suite, University Union:

    October 8, 22
    November 12, 19
    December 3, 10, 17

3. Report on September 11, 1992, CSU Academic Senate Meeting -
    Senator ~~Erwin Kelly~~ Juanita Barrena

4. Announcements - Chair Cook

CONSENT CALENDAR

AS 92-73/Ex.   COMMITTEE APPOINTMENTS--SENATE

  Academic Policies Committee:
    MARY GILES, Senator, 1994

  Committee on Diversity and Equity/AA:
    BETHANIA GONZALEZ, Senator (F'92 repl. N. Pugh)

  Faculty Professional Development Committee:
    KATHLEEN HALL, At-large, 1995 (repl. M. Reihman)

  Fiscal Affairs Committee:
    STEPHEN CROW, Senator, 1994
    THOMAS KRABACHER, At-large, 1993 (repl. S. Farrand)

  Graduate Policies and Programs Committee:
    NICK TRUJILLO, A&S, 1994 (repl. S. Willoughby)

Livingston Annual Faculty Lecture Committee:
   MARCUS TOOL, Faculty At-large, 1994
   JEAN TORCOM, Faculty At-large, 1994
   JOSEPH MORROW, Faculty At-large, 1993 (repl. G. McDaniel)

AS 92-74/Ex.   COMMITTEE APPOINTMENTS--UNIVERSITY

Administrative Performance Review, Committee on:
   JO LONAM, At-large, 1995

Alcohol and Drug Steering Committee:
   CHRIS HASEGAWA, Faculty, At-large, 1995
   MELINDA SEID, Faculty, At-large, 1995

ASCSUS Children's Center Parents Advisory Board:
   NANCY LEWIS, At-large, 1993

ASI Appellate Council:
   DANIEL DECIOUS, At-large, 1993

ASI Elections Complaint Committee:
   DEBORAH METZGER, At-large, 1993

Athletics Advisory Board:
   DAVID RASKE, Faculty Representative, 1994

AIDS Advisory Board:
   MARLENE VON FRIEDERICHS-FITZWATER, Faculty, At-large, 1995

Campus Educational Equity Committee:
   BONNIE WALKER, H&HS, 1995
   DEBORAH COLBERG, Senator, 1993

Centers and Institutes, Review of--Insurance Education and
Research Program:
   HAROLD KERSTER, Faculty At-large

Centers and Institutes, Review of--Black Resource Center in the
Sciences:
   RAUL RODRIGUEZ, Faculty At-large
   ROSE LEE ORTIZ, Faculty At-large

Centers and Institutes, Review of--Institute for Social
Research:
   JUAN HERNANDEZ, Faculty At-large
   JOHN WILLIAMS, Faculty At-large

Cost Recovery Committee:
   RICHARD KORNWEIBEL, Teaching Faculty, 1993 (repl. S. Farrand)

Multicultural Center Advisory Board:
   TONY PLATT, Faculty, 1994

AS 92-75/UWC, Ex. UNIVERSITY WRITING COMMITTEE--MEMBERSHIP

The Academic Senate expands the membership of the University Writing Committee (amends "Policies Pertaining to the General Education Program and Course/Proficiency Requirements for Graduation with the Baccalaureate Degree," August 1991, page 41), as follows [strikeover = deletion; underscore = addition]:

B. THE UNIVERSITY WRITING COMMITTEE

   1. Charge

      A University Writing Committee shall be established which shall have responsibility for recommending to the G.E. Committee, or other committee, as appropriate, concerning changes in requirements and policies regarding writing requirements.

   2. Membership

      English Department's Composition Coordinator, who shall serve as chair

      ESL Coordinator

      ~~Five~~ Seven faculty members appointed by the Academic Senate for staggered three-year terms, as follows:

         Two ~~additional~~ English Department faculty, nominated by the English Department's Composition Committee
         ~~Three~~ Five at-large faculty members with ~~no more than one from any~~ at least two from professional schools

      G.E. Administrator (non-voting)

AS 92-76/CC, GPPC, Ex. CURRICULUM REVIEW--LEARNING SKILLS

The Academic Senate receives the Academic Program Review Report for the Learning Skills Center from the Curriculum Committee and the Graduate Policies and Programs Committee, adopts the commendations and recommendations of the Review Team to the Learning Skills Center (Attachment A#), endorses the recommendations to the various units, and recommends to the President that the Dean of Arts and Sciences be asked to assist in the coordination of recommendations to the departments of Mathematics, English, and Learning Skills.

AS 92-77/CC, GPPC, Ex.   CURRICULUM REVIEW--DIVISION OF NURSING

   The Academic Senate receives the commendations and
   recommendations of the Curriculum Committee and the Graduate
   Programs and Policies Committee on the program review of the
   Division of Nursing (Attachment B[#]) and recommends approval of
   the Division of Nursing's B.S., M.S., and School Nurse
   Credential Program for the next six years or until the next
   program review.

AS 92-78/CC, GPPC, Ex.   CURRICULUM REVIEW--COMPUTER ENGINEERING
                         PROGRAM

   The Academic Senate receives the commendations and
   recommendations of the Curriculum Committee and the Graduate
   Programs and Policies Committee on the program review of the
   Computer Engineering Program (Attachment C[#]) and recommends
   approval of the program be approved for a period of six years
   or until the next scheduled program review.

AS 92-79/Ex.   SENATE STRUCTURE AND FUNCTION, AD HOC COMMITTEE ON

   The Academic Senate shall establish the ad hoc Committee on
   Senate Structure and Function to execute the charge provided
   below and report to the Senate by February 23, 1993.

            ad hoc Committee on Senate Structure and Function

Charge:

1. To review and clarify the current role of the Academic
   Senate in university governance and recommend changes as
   appropriate.

2. To review current Senate structure, consider the efficacy of
   changes proposed by participants at the 1992 Academic Senate
   Retreat and by other individuals and groups, and recommend
   changes to enhance the Senate's efficiency and
   effectiveness.

Membership:

Five to seven faculty members, two of whom shall be members of
   the Executive Committee
President or designee

[#]Note: The complete Academic Program Review is available for
review in the Academic Senate Office, Adm. 264.

AS 92-80/Ex.   ALTERNATIVE INSTRUCTIONAL DELIVERY, AD HOC
                 COMMITTEE ON

The Academic Senate establishes the ad hoc Committee on
Alternative Instructional Delivery to executive the charge
provided below and to report to the Senate by March 1, 1993.

ad hoc Committee on Alternative Instructional Delivery

Charge: To develop policy recommendations regarding
development, dissemination, evaluation and maintenance of
academic instruction utilizing alternative delivery systems,
e.g., distance education, computer-aided instruction.

Issues to be addressed include but are not limited to:

1. process for approving, assessing and monitoring of distance
    education offerings for adherence to academic standards.
    a. comparability of course content and requirements
        between sections of the same course delivered via
        traditional and nontraditional means
    b. definition, measurement and evaluation of amount and
        quality of opportunities for student-student and
        instructor-student interaction
    c. evaluation of student performance
2. student support services, e.g.,academic advising, career
    advising, financial aid
3. academic support services, e.g., library, media services,
    laboratories
4. instructor support services, e.g., teaching assistants,
    support software
5. copyright issues: regulation of use of recorded materials

An integral part of developing policy recommendations will be
to keep informed about a) policy developments and results of
research in distance education and computer-aided instruction
nationwide, at all levels of instruction--lower division, upper
division, and graduate; b) regional and statewide alternative
instructional delivery projects and associated policies.

Membership:
Voting:
    Six faculty members appointed by the Academic Senate:
       1 representative of the Extended Learning Programs
         Subcommittee
       1 representative of the Curriculum Committee
       1 representative of the Graduate Policies and Programs
         Committee
       1 representative of the Academic Senate
       2 at-large, at least one of whom shall have had several
         experiences as a distance learning instructor
Non-voting:
    One representative of the Academic Telecommunications
       Advisory Committee
    One member of the administration who can contribute technical
       expertise to the work of the committee, appointed by the
       President
    One administrator appointed by the President.

REGULAR AGENDA

AS 92-72/Flr.   MINUTES

Approval of the Minutes of meeting of September 10 (#3), 1992.

AS 92-68/CC, GPPC, Ex.   CURRICULUM REVIEW--DEPARTMENT OF ART

The Academic Senate receives the commendations and
recommendations of the Curriculum Committee and the Graduate
Programs and Policies Committee on the program review of the
Department of Art (**September 10, 1992, Academic Senate Agenda
Attachment A-1**) and recommends extension of approval of the BA
and MA in Art for two years, pending a report by the department
to the dean, by the end of the Spring 1994 semester,
demonstrating satisfactory progress toward implementing the
following recommendations of the "Report of the Program Review
Team for the Department of Art, in the School of Arts and
Sciences": numbers 1, 2, 3, 4, 5, 6, 7, 9, 10, 13, 16, 17, 18,
19, 20, 21, 23, 24, 26, 27, 28, 29, 33, 34 (page 27).
[Department Chair's response presented in **September 10, 1992,
Academic Senate Agenda Attachment A-2.**]

Further, as recommended in the Report, the Academic Senate
shall develop a description of the level of faculty activity
and responsibility appropriate to all areas of faculty work (p.
6).

AS 92-71/Ex.   RECOMMENDATIONS FOR SHORT- AND LONG-TERM BUDGET
                 REDUCTIONS AND RESOURCE ALLOCATIONS (Addendum to
                 AS 92-62A)

Tabled

The Academic Senate adopts the following statement on the
essential role of administrators in the fulfillment of the
University's mission.

   Administrators also play an essential role in the fulfillment
   of our University's mission. In allocating resources the
   University should attempt to maintain the integrity of the
   indispensable role of administrators. *this essential role.*

Fitzgerald. Merritt agreed

The Academic Senate hereby amends AS 92-62A, "Recommendations
for Short- and Long-term Budget Reductions and Resource
Allocations," to include the above statement as item 2A. under
"General Recommendations" and forwards the amendment to the
President for consideration in conjunction with AS 92-62A.

AS 92-81/Ex.   FACULTY AFFAIRS COMMITTEE MEMBERSHIP AND CHARGE--
                 REVISE [supersedes Section 3.08.04 of Faculty
                 Government document]

Carried

The Academic Senate adopts the following revised membership and
charge of the Faculty Affairs Committee [existing membership
and charge shown in Attachment D]:

FACULTY AFFAIRS COMMITTEE

Charge:

Shall plan, review, and recommend policies concerning faculty
professional matters in the general areas described below:

1. Policies concerning programs that benefit the professional
    lives of the faculty, other than faculty development
    programs which are currently the responsibility of the
    Faculty Professional Development Committee and the Research
    and Creative Activity Committee. These include but are not
    limited to:
      Endowed professorships
      Faculty awards/recognition programs
      Sabbatical and difference in pay leaves

2. Policies concerning matters of professional ethics,
    professional responsibilities, and academic freedom,
    including but not limited to:
      Faculty professional ethics
      Issues of academic freedom
      Faculty responsibilities
      Role and responsibilities of department chairs

3. Personnel policies and procedures, including but not limited to:
    Periodic review of tenured faculty
    Procedures for administrative searches
    Procedures for outside search for a department chair

Membership:

    Five voting members: two faculty members from the School of
        Arts and Sciences, two faculty members from professional
        schools, and one Library faculty member
    Dean of Faculty and Staff Affairs/or designee (non-voting)

After reviewing thoroughly the attached <u>Academic Program Review Report for the Learning Skills Center</u>, prepared by the Review Team jointly appointed by our respective groups, the academic Senate Curriculum Committee and the Graduate Policies and Programs Committee make the following responses in terms of commendations and recommendations, and directs these to the indicated units and administrative heads. (Page references refer to the documentation for the response in the Review Report.)

COMMENDATIONS AND RECOMMENDATIONS OF THE PROGRAM REVIEW TEAM FOR
THE LEARNING SKILLS CENTER
SCHOOL OF ARTS AND SCIENCES

The Review Team **commends** the Learning Skills Center for:

1) Its faculty's and staff's peerless dedication to their crucial mission.

2) Its excellent leadership and collegial spirit.

3) Its faculty's currency in a rapidly changing discipline.

4) Its many contributions to our students and especially to our University's efforts to achieve cultural diversity.

5) Its professional cooperation with all University programs.

<u>RECOMMENDATIONS TO THE LEARNING SKILLS CENTER</u>:

1) LSC should in consultation with the English and Mathematics Departments appoint a coordinator to consult regularly with designated representatives of the Library and media services regarding Library and media orders and services. (p. 17)

2) Academic Affairs and the Learning Skills Center should explore the feasibility and most advantageous system of "cluster" classes. (p. 22)

3) The Learning Skills Center, Services to Students with Disabilities, and the Mathematics Department should consult with S. Lieberman, the University Affirmative Action Officer, regarding clarification of laws governing Learning Disabled students' right to substitute work for regular GE quantitative courses. (p. 29)

RECOMMENDATION TO THE DEPARTMENT OF ENGLISH:

LSC should in consultation with the English and Mathematics Departments appoint a coordinator to consult regularly with designated representatives of the Library and media services regarding Library and media orders and services. (p. 17)

RECOMMENDATIONS TO THE DEPARTMENT OF MATHEMATICS:

1) LSC should in consultation with the English and Mathematics Departments appoint a coordinator to consult regularly with designated representatives of the Library and media services regarding Library and media orders and services. (p.17)

2) The Learning Skills Center, Services to Students with Disabilities, and the Mathematics Department should consult with S. Lieberman, the University Affirmative Action Officer, regarding clarification of laws governing Learning Disabled students' right to substitute work for regular GE quantitative courses. (p. 29)

RECOMMENDATION TO SERVICES TO STUDENTS WITH DISABILITIES:

The Learning Skills Center, Services to Students with Disabilities, and the Mathematics Department should consult with S. Lieberman, the University Affirmative Action Officer, regarding clarification of laws governing Learning Disabled students' right to substitute work for regular GE quantitative courses. (p. 29)

RECOMMENDATIONS TO THE COUNCIL FOR UNIVERSITY PLANNING:

1) CUP and the Academic Senate should consider a modification of current admission policy and practice to ensure that students admitted have, with feasible developmental work, a reasonable chance of academic success. A representative from the Learning Skills Center shall serve on any committee charged with implementing such a policy. (p. 20)

2) CUP and the Academic Senate should consider a policy limiting students' repetition of pre-baccalaureate courses. (p. 20)

RECOMMENDATIONS TO THE VICE PRESIDENT FOR ACADEMIC AFFAIRS:

1) The Academic Vice President should direct Institutional Research periodically to provide academic planners a summary and analysis of statistics relevant to campus developmental programs. (p. 7)

2) Academic Affairs and the Learning Skills Center should explore the feasibility and most advantageous system of "cluster" classes. (p. 22)

3) The Academic Senate and Academic Affairs should consider requiring that all students take the WPE before or early in the first semester of the junior year, and the Vice President for Academic Affairs should formally remind the schools and departments of their authority to make a passing grade in the WPE a prerequisite to taking upper division courses required for their major. (p.27)

4) The Academic Vice President should direct the development of a better system of coordination of the campus's developmental programs. The new system should provide for
   (1) the Dean of General Education to represent developmental programs at the University level, and
   (2) a Council of concerned parties, meeting regularly to consider issues and make recommendations regarding CSUS developmental programs. (p. 49)

RECOMMENDATIONS TO THE ACADEMIC SENATE:

1) The Academic Senate should recommend that the Learning Skills Center be authorized to use the grades SP and U as they think appropriate, and that the English Department be authorized to use SP grades in English 109. (p. 16)

2) CUP and the Academic Senate should consider a modification of current admission policy and practice to ensure that students admitted have, with feasible developmental work, a reasonable chance of academic success. A representative from the Learning Skills Center shall serve on any committee charged with implementing such a policy. (p. 20)

3) CUP and the Academic Senate should consider a policy limiting students' repetition of pre-baccalaureate courses. (p. 20)

4) The Academic Senate and Academic Affairs should consider requiring that all students take the WPE before or early in the first semester of the junior year, and the Vice President for Academic Affairs should formally remind the schools and departments of their authority to make a passing grade in the WPE a prerequisite to taking upper division courses required for their major. (p.27)

OVERALL:

CSUS should continue to require the English Diagnostic Test of ESL students in addition to the English Placement Test. (p. 28)

After reviewing thoroughly the attached <u>Academic Program Review</u> <u>Report for the Division of Nursing</u>, prepared by the Review Team jointly appointed by our respective groups, the academic Senate Curriculum Committee and the Graduate Policies and Programs Committee make the following responses in terms of commendations and recommendations, and directs these to the indicated units and administrative heads. (Page references refer to the documentation for the response in the Review Report.)

COMMENDATIONS AND RECOMMENDATIONS OF THE PROGRAM REVIEW TEAM FOR
THE DIVISION OF NURSING
SCHOOL OF HEALTH AND HUMAN SERVICES

The Division of Nursing is commended for:

-   its dedication to the education of future nurses and to the development of the Nursing profession;

-   its efforts, including many voluntary sacrifices, to maintain the integrity of its programs in the face of an inadequate budget;

-   its faculty's diligence in maintaining academic currency, doing scholarship and completing doctoral programs;

-   its faculty's effective participation in School and University governance;

-   its effective and competent leadership; and

-   its professional cooperation with the Program Review Team.

RECOMMENDATIONS TO THE DIVSION OF NURSING:

1) The Division should consult with the Dean of Health and Human Services regarding the development of School methodology courses to become part of the M.S. core offerings. (p. 25)

2) The Division should consult with the Dean of Health and Human Services regarding measures designed to bring the Division's graduate programs into balance with its resources. Measures considered might include:

 1. a lowering of the Division's 10-1 S.F.R. target;

 2. a restructuring of the M.S. program and/or enrollment limitations designed to allow the program to operate with seminars with a maximum enrollment of 20;

 3. the possible abolition of some of the Division's graduate programs. (pp. 25-26)

3) The Division should consult with the Department of Speech Pathology regarding the possibility of a 3-unit audiology course for Nursing students. If the Department is unable to offer such a course, the Division should consider arranging for the course to be taught through RCE on the CSUS campus. (p. 28)

4) The Division Chair and the Dean should consult with the Dominguez Hills Division of Nursing regarding a coordination of the CSUS Nursing offerings and Dominguez Hills offerings in the Sacramento area. (p. 30)

5) The Division should consider a reorganization of its governance designed to simplify it and reduce the time the current governance system requires of faculty. If the Division continues to have coordinators, the Division faculty should elect them. (p. 32)

RECOMMENDATION TO THE DEPARTMENT OF SPEECH AND AUDIOLOGY:

The Division should consult with the Department of Speech Pathology regarding the possibility of a 3-unit audiology course for Nursing students. If the Department is unable to offer such a course, the Division should consider arranging for the course to be taught through RCE on the CSUS campus. (p. 28)

RECOMMENDATIONS TO THE DEAN OF HEALTH AND HUMAN SERVICES:

1) The Division should consult with the Dean of Health and Human Services regarding the development of School methodology courses to become part of the M.S. core offerings. (p. 25)

2) The Division should consult with the Dean of Health and Human Services regarding measures designed to bring the Division's graduate programs into balance with its resources. Measures considered might include:

   1. a lowering of the Division's 10-1 S.F.R. target;

   2. a restructuring of the M.S. program and/or enrollment limitations designed to allow the program to operate with seminars with a maximum enrollment of 20;

   3. the possible abolition of some of the Division's graduate programs. (pp. 25-26)

3) The Division Chair and the Dean should consult with the Dominguez Hills Division of Nursing regarding a coordination of the CSUS Nursing offerings and Dominguez Hills offerings in the Sacramento area. (p. 30)

4) The School of Health and Human Services should consult with the Division and the University Space Allocation Group regarding additional space for the Division prior to 1996. (p. 47)

5) The School of Health and Human Services should evaluate the on-going equipment needs of the Division and develop a strategy to meet those continuing needs. (p. 48)

RECOMMENDATION TO THE ACADEMIC SENATE:

The Academic Senate should recommend approval of the Division of Nursing's B.S., M.S., and School Nurse Credential Program for the next six years or until the next program review. (p. 15)

After reviewing thoroughly the attached <u>Academic Program Review Report for the Computer Engineering Program</u>, prepared by the Review Team jointly appointed by our respective groups, the Academic Senate Curriculum Committee and the Graduate Policies and Programs Committee make the following responses in terms of commendations and recommendations, and directs these to the indicated units and administrative heads. (Page references refer to the documentation for the response in the Review Report.)

COMMENDATIONS AND RECOMMENDATIONS OF THE PROGRAM REVIEW TEAM FOR
THE COMPUTER ENGINEERING PROGRAM
SCHOOL OF ENGINEERING AND COMPUTER SCIENCE

The Computer Engineering Program is commended for:

1. the high quality of the program experiences, particularly the lab experiences.

2. the program's successful attempts at keeping track of its graduates.

3. its efficient advising sheets which allow the advisor/advisee to record all transfer credits, waivers, and grades. It is continuously updated each semester.

4. the dedication of the core of full time faculty recruited from the Departments of Computer Science and Electronic and Electrical Engineering.

5. the dedication and leadership to the program provided by the Coordinator.

6. maintenance of the good relationship between the program and the departments of Computer Science and Electronic and Electrical Engineering.

7. the development of relationships with the private sector which provide internships, curriculum resources, and networks for finding jobs for the graduates of the program.

8. its Educational Equity activities.

9. its concerned technical and clerical staff.

<u>The Review Team Recommends that the Computer Engineering Program and Its Faculty</u>:

1. continue to exist as an independent program and not consider seeking departmental status until it becomes so large as to not be manageable in its current form. (p. 7)

2. consider developing a mechanism of selecting a coordinator from among its ranks similar to that of selecting a Chair of a department rather than being dependent on the Dean to make this selection. (p. 7)

3. consider establishing a mechanism for informal peer review which will assure their service in CpE will receive consideration during RTP procedures in their home Departments. (p. 7)

4. begin to develop more formal procedures of governance and policy similar to those of a department. (p. 7)

5. investigate ways of getting more formal input from students. Perhaps a representative from the projects class and a Junior year student could be invited to join the faculty in at least some of their meetings. (p. 8)

6. consider ways to increase the breadth of basic electrical engineering knowledge of its graduates. Perhaps this could be accomplished by a more stringent listing of elective courses and/or a restructuring of required courses. (p. 11)

7. seek ways of fulfilling ABET's requirement of depth in the Humanities and Social Sciences within the existing framework of the CSUS GE program. (p. 11)

8. take advantage of the excellent library staff available and provide more assistance and input into the acquisition of library materials. (p. 13)

9. continue and enhance its consultative procedures with the technical staff in the running of the program particularly with regards to equipment purchases and maintenance. Perhaps a staff representative in attendance when the program faculty are discussing these matters should be considered. (p. 18)

The Review Team Recommends that the Dean of the School of Engineering and Computer Science:

1. consider developing a means of guaranteeing representation of the CpE program on all School-level policy and decision making panels. (p. 7)

2. consider increasing the amount of compensation received by the coordinator of the CpE program such as the possibility of an eleven month appointment. (p. 7)

3. investigate the possibility of establishing a maintenance fund pool in the budget which would roll over at the end of the year and provide equipment maintenance less expensive than service contracts. (p. 17)

4. establish a means by which the CpE program can submit an equipment list separate and independent from that of other units in the School to provide for items unique to the Program. (p. 17)

5. review its reorganizing of the technical staff to assure it is accomplishing what was intended. If it is not, rescind the new plan and restore the old. If it is, reclassification of those who have apparently acquired supervisory roles not appropriate to their rank should be considered. If it is, clarify the procedure to faculty who are not universally aware of the new plans. (p. 17)

6. consider a plan that would allow technical staff to handle small amounts of cash at the stock room check out window. (p. 17)

7. convert the temporary clerical position shared by CpE and Biomedical Engineering to a permanent position. (p. 18)

Recommendation to the Academic Senate:

The Review Team recommends that the Computer Engineering Program be approved for a period of six years or until the next scheduled program review.

Current Faculty Affairs Committee membership and charge are specified in Sections 3.06.00.B and 3.08.04 below:

3.06.00 <u>Academic Senate Committees</u> (FS 79-96, AS 80-66)
    B. Standing Committees
        The following provisions shall apply to Senate standing committees unless otherwise specified:
        1. Membership
            a. One student member
            b. One staff member
            c. One faculty member from the School of Arts and Sciences
            d. One faculty member from the professional schools and divisions (Education, Business and Public Administration, Engineering and Computer Science, Health and Human Services)
            e. One faculty member from the professional services (Library and Student Affairs)
            f. Ex officio (non-voting) membership from the administrative staff, not to exceed two. The appointment shall depend on the area of committee concern and shall be confirmed annually with the Executive Committee. (AS 83-29)
            g. Faculty members at-large, a number, not to exceed four, to be determined by the Committee on Committees
            h. Two faculty members of the Academic Senate
            i. The Chair of the Academic Senate is an ex officio member of all faculty committees
            j. At no time shall any standing committee have more than two faculty members holding a full-time appointment in the same department (FS 76-75)

3.08.04 <u>Faculty Affairs Committee</u>

Shall plan, review, and recommend policies concerning suspension, dismissal, grievance procedures, leaves, faculty benefits and privileges, research, and other faculty matters.