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S A C R A M E N T O

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Minutes

Issue #14

May 6, 1993

**ROLL CALL**

Present: Amer, Baldini, Bossert, Cahill, Carter, Chopyak, Cook, de Haas, Dokimos, Driesbach, Eden, Ernst, Fitzgerald, Gelus, Goldstene, Gonzalez, Gunston-Parks, Heffernan, Huff, Jakob, Kando, Lonam, Martin, Maxwell, McEady-Gillead, McGowan, Meier, Merritt, Metzger, C. Miller, Morrow, Mrowka, Olson, Ostiguy, Palmer, Plummer, Pugh, Pyne, Sandman, Schulte, Scott, Swanson, Tobey, Tooker, Tucker, Wheeler, Work, Zhou

Absent: Bennett, Cloughley, Colberg, Freund, Giles, Jacobs, Jensen, Kelly, Michael, J. Moore, S. Moore, Navari, Nelson, Noble, Serrano, Shoemaker, Wilcox, Zucker

**INFORMATION**

1. A Moment of Silence was observed in memory of:  
  
CESAR CHAVEZ
2. Faculty allocations for 1993-94 (see Attachments 1 through 3 to Senate Chair's memorandum concerning 5/6/93 meeting): Postponed to May 20 meeting for discussion in conjunction with report on the University Academic Plan
3. Report of ad hoc Committee on Senate Structure and Function (4/22/93 Agenda Attachment A): Postponed until ad hoc Committee Chair Sylvia Navari can be present for discussion.
4. Review and comment on CSUS Strategic Plan themes being developed by the Council for University Planning ("Capital Campus," "Diversity," "Enrollment Planning"--4/22/93 Agenda Attachments B-D): Members were encouraged to forward comments in writing to Chair Cook.
5. Senate response to draft report of the Assembly Committee on Higher Education on the Master Plan for Higher Education: A copy of May 3 response prepared by Chair Cook and CSU Academic Senators was distributed.

6. Mark Your Calendars: Spring Schedule of Regular Senate Meetings, Thursdays, May 13 (2:30, 1993-94 elections; 3:00, 1992-93 Senate), 20 and 27 (finals week, if needed)

**ACTION ITEMS**

AS 93-29/Flr. MINUTES

The Minutes of the meeting of April 15 (#11), 1993, are approved.

Carried.

AS 93-36/Flr. MINUTES

The Minutes of the meeting of April 22 (#12), 1993, are approved.

Carried.

AS 93-37/Flr. MINUTES

The Minutes of the meeting of April 29 (#13), 1993, are approved.

Carried.

AS 93-34A/Flr. GRADE CHANGE/DELETION POLICY

The Academic Senate objects to the President's involvement in overruling the action of the Academic Standards Subcommittee.

Carried.

\*AS 93-34B/Flr. GRADE CHANGE/DELETION POLICY

The Academic Senate requests a response from the President regarding his view of his role in cases of requests for grade change/deletion.

Carried.

Due to the lack of a quorum, the following item was postponed to the next meeting:

AS 93-38/FA, Ex., Flr. FACULTY PROFESSIONAL ETHICS, STATEMENT ON

Whereas, The "Statement on Faculty Professional Ethics" adopted by the campus in 1991 (PM:FSA 91-15, attached) does not speak to the specific faculty

responsibilities addressed in the following statement; and

Whereas, The department chairs requested in 1988 that the Senate clarify these responsibilities; and

Whereas, Recent program reviews have raised questions regarding specific faculty responsibilities; therefore be it

Resolved: That the University adopt the following statement on faculty responsibilities and add it--as a second addendum--to the existing Statement on Faculty Professional Ethics.

STATEMENT ON FACULTY PROFESSIONAL ETHICS  
ADDENDUM  
Statement of Faculty Responsibilities

I. Scope of this document

The purpose of this document is to define the duties and responsibilities of full-time tenured or tenure-track instructional faculty. No attempt is made to define unprofessional activities which are clearly delineated in the "Statement of Faculty Professional Ethics" (PM:FSA 91-15).

II. Primary areas of responsibility

- A. A faculty member must meet all assigned classes as scheduled, unless prior arrangements have been made with the Department Chair. A faculty member must also share the advisement responsibilities of the department, and hold office hours as scheduled. The primary criteria used in scheduling classes, office hours and advising should be based on serving the needs of the students.
- B. It is expected that faculty will regularly attend department meetings, and will, over the course of a career, provide significant service to a number of department, school or university committees to which they have been elected or appointed.
- C. Faculty are expected to remain current in their fields, as evidenced by such endeavors as research, creative/scholarly activity,

curriculum development, participation in the professional life of their disciplines, dissemination of the results of research and scholarly activities, and performance in creative endeavors.

~~D. Faculty membership presumes a position of leadership and service in the life of the society of which the University is a part. Discharge of these responsibilities may be evidenced by such activities as serving as a consultant for industry or government agencies, performing research supported by outside agencies, serving as an officer in professional groups, or other service that draws on the faculty's professional expertise.~~

ED. Membership on the faculty is a full-time position. (Article 35 of the faculty bargaining agreement specifies regulations governing outside employment.) Meeting the responsibilities involved in being a faculty member requires that the major portion of the faculty member's time and energies will be devoted to University work.

The meeting was adjourned at 4:15 p.m.

  
Janice McPherson, Secretary

\*Presidential approval/response requested.