

1992 - 93 ACADEMIC SENATE
OF
CALIFORNIA STATE UNIVERSITY
SACRAMENTO

Minutes

Issue #15

May 13, 1993

ROLL CALL

Present: Amer, Baldini, Barrena, Bennett, Bossert, Chopyak, Cook, de Haas, Dokimos, Eden, Ernst, Fitzgerald, Freund, Gelus, Giles, Goldstene, Gonzalez, Gunston-Parks, Heffernan, Huff, Jakob, Jensen, Kando, Kelly, Lonam, Martin, Maxwell, McGowan, Meier, Merritt, Metzger, C. Miller, Mrowka, Navari, Noble, Ostiguy, Palmer, Plummer, Pugh, Pyne, Sandman, Schulte, Swanson, Tobey, Tooker, Tucker, Wheeler, Wilcox, Zhou

Absent: Cahill, Carter, Cloughley, Colberg, Driesbach, Jacobs, McEady-Gillead, Michael, J. Moore, S. Moore, Nelson, Olson, Scott, Serrano, Shoemaker, Work, Zucker

INFORMATION

1. A Moment of Silence was observed in memory of:
ROBERT C. BARELA, JR.
M.A. in Educational Administration
CSUS 1988
2. Aboriginal Australian exchange student Greg Phillips distributed and briefly presented a "Statement Made in Support of Indigenous International Academic Student Exchanges, and Indigenous Intellect and Its Academic Recognition."
3. CSU Academic Senator Erwin Kelly reported on the May 6-7 CSU Academic Senate Meeting.
4. Sylvia Navari presented and commented on the Report of ad hoc Committee on Senate Structure and Function (4/22/93 Agenda Attachment A). Comments and suggestions were requested. Action on the report will be pending before the 1993-94 Academic Senate.
5. Mark Your Calendars: Spring Schedule of Regular Senate Meetings, Thursdays, May 20 and 27 (finals week, if needed)

ACTION ITEMSAS 93-39/Flr. MINUTES

The Minutes of the meeting of May 6 (#14), 1993, are approved as published.

Carried.

*AS 93-40/Ex. COMMITTEE APPOINTMENTS--UNIVERSITY

Hornet Foundation Board of Directors: P. MICHAEL SPARKS or FRED BALDINI or TROY ARMSTRONG, Senate Nominees for Appointment to Faculty At-large Position, 1993-1997

Carried unanimously.

AS 93-38A/Flr. FACULTY PROFESSIONAL ETHICS, STATEMENT ON

The Academic Senate refers AS 93-38, "Statement on Faculty Professional Ethics," to the Executive Committee to broaden the section on community service.

[AS 93-38/FA, Ex., Flr. FACULTY PROFESSIONAL ETHICS, STATEMENT ON (Amends AS 91-50 and PM:FSA 91-15)

The Academic Senate amends AS 91-50, "Statement on Faculty Professional Ethics," as follows [underscore = addition; strikeover = deletion]:

STATEMENT ON FACULTY RESPONSIBILITIES AND PROFESSIONAL ETHICS

It is the purpose of this document to affirm the tenets of ethical professional conduct for faculty at California State University, Sacramento and to provide guidance to faculty in following those tenets.

The academic community of faculty, students and staff at CSUS shares a dedication to and a responsibility for protecting the right to free inquiry and autonomy, stimulating intellectual growth, and protecting the well being of all its members. At times, a faculty member may need to make a choice between fulfilling a responsibility to him/herself and fulfilling his/her responsibility to the academic community. The decision made in such a circumstance may cause the faculty member's professional ethics to be called into question.

This statement affirms three main tenets of professional conduct which provide the basis of assessment of an individual's professional ethics. First, a faculty member bases evaluations and judgments regarding students and colleagues on observable evidence and equitable applied standards. Thus, the faculty member avoids exploitation, harassment, or discriminatory treatment of members of the academic community. Second, a faculty member gives priority to the fulfillment of his/her obligation to the academic community over off campus activities other than those associated with one's ordinary duties and responsibilities. Third, a faculty member honors his/her academic debt to the work of other scholars.

~~The responsibility for abiding by these tenets lies with the individual faculty member. It is the responsibility of the University to inform the faculty member if the perception has been created that a possible breach of ethics has occurred.~~

The faculty of CSUS recognize that education is a public service and a public trust. In this document we affirm our responsibilities to the public, to our students, and to our colleagues. The first section delineates our professional responsibilities; the second section specifies the aspects of these responsibilities that may call professional ethics into question. The "1987 American Association of University Professors Statement on Professional Ethics" was endorsed by the Academic Senate in February 1990 (AS 90-9) and is included as an addendum.

I. Primary areas of responsibility

- A. A faculty member must meet all assigned classes as scheduled, unless prior arrangements have been made with the Department Chair. A faculty member must also share the advisement responsibilities of the department, and hold office hours as scheduled. The primary criteria used in scheduling classes, office hours and advising should be based on serving the needs of the students.
- B. For each course, faculty will 1) provide a syllabus and adhere to it, 2) provide timely and relevant feedback to students on their performance, and 3) abide by existing campus policy, such as the campus calendar that provides for final examinations to be given during, not prior to, the sixteenth week of each semester.
- C. It is expected that faculty will regularly attend department meetings, and will, over the course of a career, provide significant service to a number of department, school or university committees to which they have been elected or appointed.
- D. Faculty are expected to remain current in their fields, as evidenced by such endeavors as research, creative/scholarly activity, curriculum development, participation in the professional life of their disciplines, dissemination of the results of research and scholarly activities, and performance in creative endeavors.
- E. Membership on the faculty is a full-time position. (Article 35 of the faculty bargaining agreement specifies regulations governing outside employment.) Meeting the responsibilities involved in being a faculty member requires that the major portion of the faculty member's time and energies will be devoted to University work.

II. At times a faculty member may need to make a choice that could cause his/her professional ethics to be called into question. It is the responsibility of the University to inform a faculty member if the perception has been created that a possible breach of ethics has occurred.

Listed below are some examples of situations in which the choice made by a faculty member could make him/her vulnerable to the accusation that he/she has committed a breach of professional ethics.

1. Making decisions regarding other members of the academic community with whom there is an intimate relationship or when there is unresolved conflict regarding scholarly, pedagogical

or other matters between the faculty member and the other individual. Such decisions may include but are not limited to:

- Evaluating or influencing the evaluation of performance;
 - Assigning or influencing the assignment of work, including faculty teaching loads, schedules, staff responsibilities, and student assignments;
 - Awarding compensating time off to faculty and staff, including "assigned time";
 - Distributing professional development funds, including travel money.
2. ~~Persistently failing to honor obligations of the teaching profession, such as meeting classes, being accessible to students during office hours, providing a course syllabus for students and adhering to it, providing students with timely and relevant feedback, or violating existing campus policy such as giving a final examination during the last week of instruction.~~
 3. ~~Undertaking off campus commitments other than those associated with one's ordinary duties and responsibilities when these commitments conflict with one's obligations to meet classes, hold office hours, and fulfill responsibilities to department and campus committees and projects.~~
42. Establishing a significant financial or contractual obligation with another member of the academic community when the possibility exists that one member may have influence over the other's evaluation.
 53. Choosing whom to credit for significant contributions to one's research/scholarly activity.
 64. Revealing confidential, sensitive or negative information regarding any member of the academic community.

A member of the faculty who is found, after an investigation, to be in violation of the tenets of professional ethics is subject to an oral or written reprimand, and/or the appropriate disciplinary action as described in the Agreement Between the Board of Trustees of the California State University and the California Faculty Association, Unit 3--Faculty.

Addendum: "1987 American Association of University Professors Statement on Professional Ethics"]

Carried.

FIRST READING

AS 93-42/Ex. CSUS STRATEGIC PLAN--ACADEMIC PROGRAM THEME received a first reading. Based on the comments received, the Executive Committee will revise the theme during the summer and action on a revised document will be pending before the 1993-94 Academic Senate.

The hour of adjournment having been reached, the following item was postponed to the next meeting:

AS 93-41/LIB, Ex. LIBRARY SUPPORT

The meeting was adjourned at 4:35 p.m.


Janice McPherson, Secretary

*Presidential approval requested.