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O F
C A L I F O R N I A S T A T E U N I V E R S I T Y
S A C R A M E N T O

Minutes

Issue #4

September 24, 1992

ROLL CALL

Present: Baldini, Barrena, Bennett, Bossert, Burri, Cahill, Chopyak, Cloughly, Cook, Crow, de Haas, Driesbach, Ernst, Fitzgerald, Freund, Gelus, Giles, Goldstene, Gonzalez, Gregorich, Heffernan, Huff, Jacobs, Jakob, Jensen, Kando, Kelly, Lonam, Martin, Maxwell, McEady-Gillead, McGowan, Meier, Merritt, Metzger, Meyer, A. Miller, C. Miller, Morrow, Mrowka, Nelson, Noble, Ostiguy, Plummer, Pugh, Pyne, Sandman, Schulte, Scott, Sullivan, Swanson, Tobey, Tooker, Tucker, Wheeler, Wilcox, Work, Zhou

Absent: Alwayay, Carter, Colberg, Gunston-Parks, Michael, J. Moore, S. Moore, Navari, Olson, Serrano, Shoemaker

INFORMATION

1. A Moment of Silence was observed in memory of:

ROBERT E. CASE
Professor of Social Work Emeritus
CSUS, 1964-1986

2. Tentative Schedule--Fall 1992 Academic Senate Meetings, Thursdays, 2:30-4:30 p.m., Forest Suite, University Union:
October 8: *Professor David Covin presents the John C. Livingston Annual Faculty Lecture, "The African Race: The Politics of an Idea in the United States," 2:45 p.m., University Theatre*
October 22
November 12, 19
December 3, 10, 17

3. Statewide Academic Senator Juanita Barrena reported on the September 11, 1992, CSU Academic Senate meeting.

ACTION ITEMS

*AS 92-68A/CC, GPPC, Ex., Flr. CURRICULUM REVIEW--DEPARTMENT OF ART

The Academic Senate receives the commendations and recommendations of the Curriculum Committee and the Graduate Programs and Policies Committee on the program review of the

Department of Art (September 10, 1992, Academic Senate Agenda Attachment A-1) and recommends extension of approval of the BA and MA in Art for two years. The Academic Senate further recommends that approval for the rest of the program review cycle be contingent upon the Art Department submitting a report to the Dean, by the end of the Spring 1994 semester, demonstrating satisfactory progress toward implementing the following recommendations of the "Report of the Program Review Team for the Department of Art, in the School of Arts and Sciences": numbers 1, 2, 3, 4, 5, 6, 7, 9, 10, 13, 16, 17, 18, 19, 20, 21, 23, 24, 26, 27, 28, 29, 33, 34 (page 27). [Department Chair's response presented in September 10, 1992, Academic Senate Agenda Attachment A-2.]

Carried.

AS 92-68B/Flr. ~~FACULTY RIGHTS AND RESPONSIBILITIES~~

The Academic Senate refers ~~AS 92-68B, Faculty Rights and Responsibilities,~~

"Further, as recommended in the Report [Art Department Program Review], the Academic Senate shall develop a description of the level of faculty activity and responsibility appropriate to all areas of faculty work (p. 6)."

to the Executive Committee to 1) determine if there is a need to develop a new policy statement related to the recommendation to the Senate contained within the Art Program Review, page 6, or whether the matter can be addressed by amendment of existing University documents (e.g., ~~Faculty Rights and Responsibilities document~~), and 2) if necessary, refine a charge for referral to the Faculty Affairs Committee.

Carried.

AS 92-72/Flr. MINUTES

The Minutes of the meeting of September 10 (#3), 1992, are approved as published.

Carried.

AS 92-73/Ex. COMMITTEE APPOINTMENTS--SENATE

Academic Policies Committee:

MARY GILES, Senator, 1994

Committee on Diversity and Equity/AA:

BETHANIA GONZALEZ, Senator (F'92 repl. N. Pugh)

*Amended
11/12/92
AS 92-88*

*AS 92-71
page 7*

Faculty Professional Development Committee:

KATHLEEN HALL, At-large, 1995 (repl. M. Reihman)

Fiscal Affairs Committee:

STEPHEN CROW, Senator, 1994

THOMAS KRABACHER, At-large, 1993 (repl. S. Farrand)

Graduate Policies and Programs Committee:

NICK TRUJILLO, A&S, 1994 (repl. S. Willoughby)

Livingston Annual Faculty Lecture Committee:

MARCUS TOOL, Faculty At-large, 1994

JEAN TORCOM, Faculty At-large, 1994

JOSEPH MORROW, Faculty At-large, 1993 (repl. G. McDaniel)

Carried unanimously.

*AS 92-74/Ex. COMMITTEE APPOINTMENTS--UNIVERSITYAdministrative Performance Review, Committee on:

JO LONAM, At-large, 1995

Alcohol and Drug Steering Committee:

CHRIS HASEGAWA, Faculty, At-large, 1995

MELINDA SEID, Faculty, At-large, 1995

ASCSUS Children's Center Parents Advisory Board:

NANCY LEWIS, At-large, 1993

ASI Appellate Council:

DANIEL DECIOUS, At-large, 1993

ASI Elections Complaint Committee:

DEBORAH METZGER, At-large, 1993

Athletics Advisory Board:

DAVID RASKE, Faculty Representative, 1994

AIDS Advisory Board:

MARLENE VON FRIEDERICHS-FITZWATER, Faculty, At-large, 1995

Campus Educational Equity Committee:

BONNIE WALKER, H&HS, 1995

DEBORAH COLBERG, Senator, 1993

Centers and Institutes, Review of--Insurance Education and Research Program:

HAROLD KERSTER, Faculty At-large

Centers and Institutes, Review of--Black Resource Center in the Sciences:

RAUL RODRIGUEZ, Faculty At-large
ROSE LEE ORTIZ, Faculty At-large

Centers and Institutes, Review of--Institute for Social Research:

JUAN HERNANDEZ, Faculty At-large
JOHN WILLIAMS, Faculty At-large

Cost Recovery Committee:

RICHARD KORNWEIBEL, Teaching Faculty, 1993 (repl. S. Farrand)

Multicultural Center Advisory Board:

TONY PLATT, Faculty, 1994

Carried unanimously.

*AS 92-75/UWC, Ex. UNIVERSITY WRITING COMMITTEE--MEMBERSHIP

The Academic Senate expands the membership of the University Writing Committee (amends "Policies Pertaining to the General Education Program and Course/Proficiency Requirements for Graduation with the Baccalaureate Degree," August 1991, page 41), as follows [strikeover = deletion; underscore = addition]:

B. THE UNIVERSITY WRITING COMMITTEE

1. Charge

A University Writing Committee shall be established which shall have responsibility for recommending to the G.E. Committee, or other committee, as appropriate, concerning changes in requirements and policies regarding writing requirements.

2. Membership

- English Department's Composition Coordinator, who shall serve as chair
- ESL Coordinator
- ~~Five~~ Seven faculty members appointed by the Academic Senate for staggered three-year terms, as follows:
 - Two ~~additional~~ English Department faculty, nominated by the English Department's Composition Committee
 - Three Five at-large faculty members with ~~no more than one from any~~ at least two from professional schools
- G.E. Administrator (non-voting)

Carried unanimously.

*AS 92-76/CC, GPPC, Ex. CURRICULUM REVIEW--LEARNING SKILLS

The Academic Senate receives the Academic Program Review Report for the Learning Skills Center from the Curriculum Committee and the Graduate Policies and Programs Committee, adopts the commendations and recommendations of the Review Team to the Learning Skills Center (September 24, 1992, Academic Senate Agenda Attachment A), endorses the recommendations to the various units, and recommends to the President that the Dean of Arts and Sciences be asked to assist in the coordination of recommendations to the departments of Mathematics, English, and Learning Skills.

Carried unanimously.

*AS 92-77/CC, GPPC, Ex. CURRICULUM REVIEW--DIVISION OF NURSING

The Academic Senate receives the commendations and recommendations of the Curriculum Committee and the Graduate Programs and Policies Committee on the program review of the Division of Nursing (September 24, 1992, Academic Senate Agenda Attachment B) and recommends approval of the Division of Nursing's B.S., M.S., and School Nurse Credential Program for the next six years or until the next program review.

Carried unanimously.

*AS 92-78/CC, GPPC, Ex. CURRICULUM REVIEW--COMPUTER ENGINEERING PROGRAM

The Academic Senate receives the commendations and recommendations of the Curriculum Committee and the Graduate Programs and Policies Committee on the program review of the Computer Engineering Program (September 24, 1992, Academic Senate Agenda Attachment C) and recommends approval of the program be approved for a period of six years or until the next scheduled program review.

Carried unanimously.

*AS 92-79/Ex. SENATE STRUCTURE AND FUNCTION, AD HOC COMMITTEE ON

The Academic Senate shall establish the ad hoc Committee on Senate Structure and Function to execute the charge provided below and report to the Senate by February 23, 1993.

ad hoc Committee on Senate Structure and FunctionCharge:

1. To review and clarify the current role of the Academic Senate in university governance and recommend changes as appropriate.
2. To review current Senate structure, consider the efficacy of changes proposed by participants at the 1992 Academic Senate Retreat and by other individuals and groups, and recommend changes to enhance the Senate's efficiency and effectiveness.

Membership:

Five to seven faculty members, two of whom shall be members of the Executive Committee
President or designee

Carried unanimously.

*AS 92-80/Ex. ALTERNATIVE INSTRUCTIONAL DELIVERY, AD HOC COMMITTEE ON

The Academic Senate establishes the ad hoc Committee on Alternative Instructional Delivery to execute the charge provided below and to report to the Senate by March 1, 1993.

ad hoc Committee on Alternative Instructional Delivery

Charge: To develop policy recommendations regarding development, dissemination, evaluation and maintenance of academic instruction utilizing alternative delivery systems, e.g., distance education, computer-aided instruction.

Issues to be addressed include but are not limited to:

1. process for approving, assessing and monitoring of distance education offerings for adherence to academic standards.
 - a. comparability of course content and requirements between sections of the same course delivered via traditional and nontraditional means
 - b. definition, measurement and evaluation of amount and quality of opportunities for student-student and instructor-student interaction
 - c. evaluation of student performance
2. student support services, e.g., academic advising, career advising, financial aid
3. academic support services, e.g., library, media services, laboratories

4. instructor support services, e.g., teaching assistants, support software
5. copyright issues: regulation of use of recorded materials

An integral part of developing policy recommendations will be to keep informed about a) policy developments and results of research in distance education and computer-aided instruction nationwide, at all levels of instruction--lower division, upper division, and graduate; b) regional and statewide alternative instructional delivery projects and associated policies.

Membership:

Voting:

Six faculty members appointed by the Academic Senate:

- 1 representative of the Extended Learning Programs Subcommittee
- 1 representative of the Curriculum Committee
- 1 representative of the Graduate Policies and Programs Committee
- 1 representative of the Academic Senate
- 2 at-large, at least one of whom shall have had several experiences as a distance learning instructor

Non-voting:

- One representative of the Academic Telecommunications Advisory Committee
- One member of the administration who can contribute technical expertise to the work of the committee, appointed by the President
- One administrator appointed by the President.

Carried unanimously.

AS 92-71/Ex., Flr. RECOMMENDATIONS FOR SHORT- AND LONG-TERM BUDGET REDUCTIONS AND RESOURCE ALLOCATIONS (Addendum to AS 92-62A)

The Academic Senate tables AS 92-71.

["The Academic Senate adopts the following statement on the essential role of administrators in the fulfillment of the University's mission.

"Administrators also play an essential role in the fulfillment of our University's mission. In allocating resources the University should attempt to maintain the integrity of this essential role.

"The Academic Senate hereby amends AS 92-62A, "Recommendations for Short- and Long-term Budget Reductions and Resource Allocations," to include the above statement as item 2A. under "General Recommendations" and forwards the amendment to the President for consideration in conjunction with AS 92-62A."]

Carried.

*AS 92-81/Ex. FACULTY AFFAIRS COMMITTEE MEMBERSHIP AND CHARGE--
REVISE [supersedes Section 3.08.04 of Faculty
Government document]

The Academic Senate adopts the following revised membership and charge of the Faculty Affairs Committee:

FACULTY AFFAIRS COMMITTEE

Charge:

Shall plan, review, and recommend policies concerning faculty professional matters in the general areas described below:

1. Policies concerning programs that benefit the professional lives of the faculty (other than faculty development programs which are currently the responsibility of the Faculty Professional Development Committee and the Research and Creative Activity Committee). These include but are not limited to:
 - Endowed professorships
 - Faculty awards/recognition programs
 - Sabbatical and difference in pay leaves
2. Policies concerning matters of professional ethics, professional responsibilities, and academic freedom, including but not limited to:
 - Faculty professional ethics
 - Issues of academic freedom
 - Faculty responsibilities
 - Role and responsibilities of department chairs
3. Personnel policies and procedures, including but not limited to:
 - Periodic review of tenured faculty
 - Procedures for administrative searches
 - Procedures for outside search for a department chair

Membership:

Five voting members: two faculty members from the School of Arts and Sciences, two faculty members from professional schools, and one Library faculty member
Dean of Faculty and Staff Affairs/or designee (non-voting)

Carried.

The meeting was adjourned at 3:50 p.m.


Janice McPherson, Secretary

*Presidential approval requested.