

1994-95 ACADEMIC SENATE
OF
CALIFORNIA STATE UNIVERSITY
SACRAMENTO

Minutes
September 22, 1994

#5

ROLL CALL

Present: Alexander, Baldini, Barrena, Bartlett, Beard, Bisset-Grady, Bradley, Burgess, Carter, Chopyak, Cintron, Cleveland, Cohan, Cordero de Noriega, Dillon, Dube, Fitzgerald, Gonzalez, Heffernan, Hill, (Humphers, Parliamentarian), Jacobs, A. Jensen, C. Jensen, Kando, Kelly, Koester, Kostyrko, Lewis, Long, Luk, Lynn, Marshall, Meyer, Miller, Mitchell, Morrow, Murphy, Navari, C. Nelson, R. Nelson, Nystrom, Ostiguy, Park, Pearson-Rounds, Plummer, Reardon, Rios Kravitz, Steward, Swift, Takeuchi, Tobey, Tooker, Valadez, von Meier, Wilcox, Williams

Absent: Dokimos, Klucas, Martin, Mulira, Olson, Pyne, Quattrin, Rice, Russell, Seid, Smith, Tewell, Tsai, Urone

INFORMATION

1. A Moment of Silence was observed in memory of:

RONALD ERNST
Professor of Computer Science
CSUS 1984-1994

2. Statewide Academic Senator Erwin Kelly reported on the September 9, 1994, CSU Academic Senate Meeting.
3. Fall 1994 Schedule of Meetings (* = Tentative):
October 13, 20*, 27
November 3*, 10, 17
December 1, 8, 15*

ACTION ITEMS

*AS 94-57/Ex. COMMITTEE APPOINTMENTS--University

Alcohol and Drug Steering Committee:

PAUL TURNER, Faculty Professional Services, 1997

ASI Elections Complaint Committee:

PATRICIA CLARK-ELLIS, Faculty At-large, 1995

Campus Educational Equity Committee:

JANIE LOW, Education, 1997

CSU Governmental Affairs Specialist:

CRISTY JENSEN, At-large, 1995

CSUS Alumni Board of Directors:

WILLIAM DORMAN, At-large CSUS Alum, 1995

Diversity Awards Committee:

GERRI SMITH, Faculty At-large, 1996

PAM KING, Student Affairs Professional, 1996

Honorary Degrees Committee:

ANTHONY PLATT, Faculty At-large, 1996

Lottery Fund Allocation Committee:

GEORGE PARROTT, A&S, 1997

Multicultural Center Advisory Board:

NANCY OSTIGUY, Faculty At-large, 1996

Student Complaint Hearing Panel:

DONALD TARANTO, At-large, 1997

Student Disciplinary Hearing Officer:

ROLAND DART, At-large, 1995

BONNIE WALKER, At-large, 1995

ERWIN KELLY, At-large, 1995

PETER SHATTUCK, At-large, 1995

PAUL FALZONE, At-large, 1995

Student Economic Support, University Committee for:
SUSAN McGOWAN, A&S, 1997

Student Health Advisory Committee:
BONNIE WALKER, At-large, 1995

Transportation Advisory Committee:
JOAN AL-KAZILY, Faculty At-large, 1996

Carried unanimously.

AS 94-58/Ex. PARLIAMENTARIAN

David Humphers shall serve as Parliamentarian for the 1994-95 Academic Senate.

Carried unanimously.

*AS 94-59/UTEC, GPPC, FisA, Ex. PROGRAM CHANGES--GRADUATE

The Academic Senate recommends approval of the following program change proposals:

- a. M.S. in Management Information Science: Decrease program prerequisites from 15 units to 6 units. The 30 unit core is unchanged. [FisA, 3/15/94; GPPC, 2/28/93; Ex., 8/2/94]
- b. M.A. in Education, Community Counseling Concentration: Delete the Community Counseling Concentration. [FisA, 3/25/94; GPPC, 2/18/93; Ex., 8/2/94]
- c. M.A. in Education, Gifted and Talented Education Option: Delete the Gifted and Talented Education Option. [FisA, 3/15/94; GPPC, 2/18/93; Ex. 8/2/94]
- d. M.A. in Education, Guidance Concentration: Delete the Guidance Concentration. [FisA, 3/15/94; GPPC, 2/18/93; Ex., 8/2/94]
- e. Multiple Subject Credential Program: Changes presented in September 22, 1994, Academic Senate Agenda Attachment A. [UTEC, 4/13/94; GPPC, 5/9/94; FisA, 5/17/94; Ex., 9/13/94]

Carried unanimously.

*AS 94-60/CC, FisA, Ex. PROGRAM CHANGES--UNDERGRADUATE

The Academic Senate recommends approval of the following program change proposals:

- a. Anthropology: Delete Certificate in Museum Technology. [CC, 3/21/94; FisA, 4/3/94; Ex., 5/17/94]
- b. B.S. in Computer Engineering: Reduce the number of units in program from 137 to 134; delete ENGR 5, ENGR 140, and CSC 135; add ENGL 20 writing requirement; and require ECON 1B, Introduction to Microeconomic Analysis. [CC, 3/21/94; FisA, 4/19/94; Ex., 5/17/94]
- c. Computer Science: Delete Certificate Program in Computer Science [CC, 3/21/94; FisA, 4/19/94; Ex., 5/17/94]

Carried unanimously.

*AS 94-61/CC, GPPC, Ex. COOPERATIVE EDUCATION

The Academic Senate recommends approval of the "Recommendations for Cooperative Education Guidelines" (September 22, 1994, Academic Senate Agenda Attachment B).

Carried unanimously.

*AS 94-62/FA, Ex. COURSES--DEPARTMENT RIGHT TO STANDARDIZE

The Academic Senate recommends that in order to promote consistency in student outcomes, departments have the right to agree to standardize courses, whether in terms of general content, or scope, or textbooks, or software packages, or requirements, or other aspects. Examples of course for which standardization might be appropriate include service courses which must contain specific content, General Education courses, courses offered in sequence and courses taught across multiple sections. Once a department has agreed to such standardization, all members must abide by the decision.

Carried unanimously.

*AS 94-62A/Ex. FACULTY HANDBOOK--DEVELOPMENT OF

The Academic Senate requests that the Office of Faculty Affairs develop a faculty handbook incorporating all University policies affecting faculty members.

Carried unanimously.

*AS 94-64/AP, Ex. CO-CURRICULAR COURSES

The Academic Senate recommends approval of the following "Policy on Co-Curricular Courses" (Suggested Catalog placement--immediately preceding "Credit/No Credit Grading Option," page 76 of the 1992-94 Catalog) [Note: Adoption of this policy would require that co-curricular courses be added to the list of courses graded CR/NC in the "Grading System" section of the catalog, page 76]:

Co-curricular courses are courses designed to enhance student personal development, enrich the student's educational experience and/or facilitate involvement in University life. Co-curricular courses are graded CR/NC. No more than 15 units of co-curricular course work may be applied toward a baccalaureate degree.

Co-curricular courses include the following categories of courses:

1. Elective courses that provide students an opportunity to practice in a field related to their major (e.g., cooperative education, field tours, workshops, tutoring, field work and internships);^a
2. Courses that allow students to apply an individual talent or skill as a participant in intercollegiate competition or other extracurricular activities and events organized by the University;
3. Orientation Courses (e.g., introduction to college studies, academic strategies and study skills, career orientation);
4. Courses that promote student involvement in University governance and service (e.g., participation in student government, peer advising, residence hall advisor training).
5. In addition, the committee recommends that in the implementation of this policy, co-curricular courses be clearly identified as only eligible to receive CR/NC.

^aNote: Field work and internships that are required in a major or minor program are not subsumed in this category.

The Academic Senate further recommends that the Academic Vice President in consultation with the University Curriculum Committee develop a plan for identifying courses that meet the above specified definition of co-curricular courses and expediting implementation of the policy on co-curricular courses.

Carried unanimously.

***AS 94-65/AP, Ex. REPEAT COURSE POLICY**

The Academic Senate recommends that the University policy on repeating courses (page 78, CSUS 1994-95 Catalog, be amended as follows:

Students seeking to repeat courses ~~under the following circumstances outside the cited policy~~ a second (or subsequent time), courses taken at another accredited institution, or courses that differ in title or number from the original course, must submit approved Repeat Petitions to the Registrar's Office by the end of the semester's third week of instruction. If the petition is submitted after the deadline the department chairperson must of the department offering the course will determine whether the original grade(s) will be discounted or averaged into the gpa.

Carried unanimously.

***AS 94-66/GPPC, Ex. SPECIAL MAJORS--GRADUATE PROGRAM**

The Academic Senate recommends that a culminating experience that is not part of an approved degree program shall use the Interdisciplinary Studies listing. Student transcripts shall include the title of the thesis or project done under the interdisciplinary code.

Carried unanimously.

***AS 94-67/GPPC, Ex. SPECIAL MAJORS--GRADUATE PROGRAM**

The Academic Senate recommends that no more than half of the units, excluding the culminating experience requirement, may be earned in one department (*clarification of current policy*).

Carried unanimously.

*AS 94-68/GPPC, Ex. SPECIAL MAJORS--GRADUATE PROGRAM

The Academic Senate recommends that at least one department involved in a Special Major program must offer a regular graduate degree.

Carried unanimously.

*AS 94-69/Ex. COMMITTEE APPOINTMENTS--CSUS FOUNDATION, BOARD OF DIRECTORS

The Executive Committee, on behalf of the Academic Senate, forwards the following as nominees to serve on the CSUS Foundation Board of Directors 1994-1998: MICHAEL FITZGERALD (Journalism), H. PARTOVI (Physics and Astronomy), MURRAY WORK (Psychology), and TERRY THOMAS (Teacher Education). [President Gerth will interview and make the selection.]

Carried unanimously.

AS 94-70/Ex. COUNCIL FOR UNIVERSITY PLANNING--MEMBERSHIP

The Academic Senate recommends that the faculty representation on the Council for University Planning (CUP) be limited to the Chair of the Academic Senate.

Defeated.

*AS 94-71/FPDC, Flr. MINI-GRANT PROGRAM (APPLICATION PROCEDURES)

The Academic Senate concurs with the modifications to the Mini-Grant Program proposal review process, as recommended by the Faculty Professional Development Committee, that the proposal review process be a university rather than school based process and that faculty review teams be established from across the University by subject area (the same process currently used for Research Awards).

Carried.

AS 94-72/FEFC, Ex. FACULTY ENDOWMENT FUND--FACULTY MERIT SCHOLARSHIP FUND (CREATE)

For 1994-95 the Academic Senate establishes a Faculty Merit Scholarship Fund with funds transferred from the Faculty Endowment Fund interest account in an amount sufficient to fund the scholarship account and award 3-4 scholarships in an amount

equal to the cost of registration fees for the Spring 1995 semester (\$930). Of the awards made, 2-3 will be made to undergraduate students and one award will be made to a classified graduate student.

Carried.

AS 94-73/FEFC, Ex., Flr. FACULTY ENDOWMENT FUND--FACULTY MERIT SCHOLARSHIP FUND CRITERIA

The Academic Senate establishes the following criteria for the award of a Faculty Merit Scholarship:

An applicant for a Faculty Merit Scholarship must have:

- completed at least one semester at CSU, Sacramento and be currently enrolled at least half time;
- a minimum 3.0 overall GPA and be in the top ten percent of GPAs in the student's major discipline;
- a letter of support from a faculty member providing an evaluation of academic achievement and promise of academic success.

Applications will be available from Financial Aid by October 1, 1994, with an application deadline of November 1, 1994. Financial Aid will forward those applications meeting the criteria to the Faculty Endowment Fund Committee by December 1, 1994, for review and final selection before the final day of the fall semester.

Award recipients shall be introduced and receive their checks at a Senate meeting.

Carried.

AS 94-74/Ex. TRUSTEES' OUTSTANDING PROFESSOR AWARDS

The CSUS Academic Senate declines to participate in the 1994-95 Trustee's Outstanding Professor Awards and recommends that the Statewide Academic Senate review the criteria and guidelines with specific attention to consideration of the elimination of the selection of two professors from the twenty campus nominees.

Carried.

Senate action AS 94-56/Flr. MINUTES was postponed until the next meeting.

The hour of adjournment having been reached, the following items were postponed to the next meeting:

AS 94-63/GEGR, Ex. G.E. WAIVER--PHYSICAL THERAPY B.S.

AS 94-75/Ex. COMMITTEE MEMBERSHIP--FACULTY AT-LARGE
DESIGNATION

The meeting was adjourned at 4:28 p.m.


Janice McPherson, Secretary

*Presidential approval requested.