

1995-96 ACADEMIC SENATE  
OF  
CALIFORNIA STATE UNIVERSITY  
SACRAMENTO

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Minutes

Issue #11

February 15, 1996

## ROLL CALL

Present: Alexander, Baldini, Barrena, Bisset-Grady, Cajucom, Castaneda, Chopyak, Cleveland, Dixon, Dundon, Goldstene, Gregory, Hill, Huff, Kando, Koester, Kostyrko, Leon, Luk, Mackey, Marshall, Moorehead, Murphy, Navari, C.G. Nelson, R. Nelson, Newsome, Noble, Nystrom, Ostiguy, Reardon, Redard, Rios Kravitz, Rodriguez, Sanders, Sedycias, Seid, Steward, Takeuchi, Taylor, Tice, Tobey, Valadez, Wilcox, Zuhur

Absent: Christenson, Clark, Doolittle, Dube, DuBray, Fitzgerald, Hallinan, Jensen, Kelley, McFadden, Newman, Park, Pickett, Quattrin, Russell, Tooker, Urone, von Meier, Williams

## INFORMATION

1. A Moment of Silence was observed in memory of:

NORMAN ROTH  
Professor Social Work Emeritus  
CSUS 1966-1983

AUBREY ARLEN BATES  
Professor of Physical Education Emeritus  
CSUS 1950-1975

ROBERT TRIMINGHAM  
Librarian Emeritus  
CSUS 1956-1992

2. Robyn Nelson, Self-Study Coordinator, updated the Senate on the progress of the CSUS Accreditation Self-Study. [If you would like a copy of the information packet distributed, she has additional copies available.]
3. Statewide Senators reported on the January 18-19, 1996, CSU Academic Senate Meeting.

4. Spring 1996 Schedule of Meetings (tentative):

February 29\*

March 7\*, 14, 21\*, 28

April 11, 18\*, 25

May 2\* (1996-97 Nominations), 9, 16\* (1996-97 Elections), 23

**ACTION ITEMS**

AS 96-01/Flr. MINUTES

The Minutes of the meetings of November 30 (#9) and December 7 (#10), 1995, are approved as published.

Carried.

\*AS 96-02/Ex. COMMITTEE APPOINTMENTS--University

Council for University Planning:

MARY ANN REIHMAN, 1996 (repl. M. Bossert)

Financial Aid Satisfactory Progress Appeals Board:

VIRGINIA DIXON, At-large, 1997 (repl. C. Gunston-Parks)

Selection Advisory Committee, Dean, School of Health and Human Services:

JOHN DOOLITTLE, At-large Faculty

MARJORIE LEE, At-large Faculty (w/expertise in diversity issues)

Carried unanimously.

AS 96-03/Ex. COMMITTEE APPOINTMENTS--Senate

Academic Council on International Programs:

ANNIK GUNTER, At-large, July 1, 1996-June 30, 1999

\*AS 96-04/CPC, Ex. PROGRAM CHANGES--UNDERGRADUATE

The Academic Senate recommends approval of the following program change proposals:

1. **B.A. in Art:** Change degree title from B.A. in Art to B.A. in Art Studio; increase number of Required Lower Division Core Course units from 21 to 24; increase the

number of Required Upper Division Core units from 6 to 15; add 9-unit requirement under Upper Division Elective Courses.

2. **B.A. in English:** Decrease total units required for the Major from 51 to 45; decrease Required Lower Division Core from 15 to 12 units by deleting ENGL 11A; decrease Required Upper Division Courses from 21 to 18 units by deleting ENGL 198.
3. **B.A. in Environmental Studies:** Increase total units required for Major from 45 plus required minor to 48 plus required minor; increase Required Lower Division Courses from 19 to 22 units by deleting BIO 5 (4 units) and GEOL 11 (1 unit), and adding BIO 11 (4 units) and BIO 12 (4 units).
4. **B.S. in Business Administration--International Business Concentration:** Reduce units required for concentration from 30 to 24; reduce international business course units from 15 to 9; ECON 190 from required core to elective course; ACCY 166, MGMT 173, MGMT 174 from all required to two of three required.
5. **B.S. in Recreation Administration:** Increase total units required for the Major from 65-73 to 69-74; increase Required Upper Division Courses from 10 to 11 units by deleting RLS 107 (3 units) and adding RLS 109 and 110 (4 units total); under Recreation & Park Mgmt concentration: require RLS 136, 166 and 180; increase RLS 195B from 3 to 4 units; decrease RLS electives from 15 to 12 units; decrease remaining electives from 24 to 18 units.
6. **B.S. in Speech Pathology and Audiology:** Create a premajor; change units in the major from 53-58 to 52-58; eliminate undergraduate clinical practica.
7. **M.S. in Speech Pathology and Audiology:** Clinical practica moved to grad level; increase Speech Pathology Emphasis from 45-52 units to 47-55 units; increase Audiology Emphasis from 32-38 units to 35-39 units.

Carried unanimously.

**\*AS 96-05/CPC, Ex. PROGRAM CHANGES--GRADUATE**

The Academic Senate recommends approval of the following program change proposals:

1. **M.A. in Art:** Change title from M.A. in Art to M.A. in Art Studio; increase Basic Core from 9 to 12 units; delete all advising tracts; add Studio Electives requirement of 15 units; change Culminating Requirement from 1-4 units to 3 units.
2. **M.A. in English:** Change in Culminating Experience requirement.

3. **Certificate of Academic Achievement--Teaching of Composition:** Addition of Certificate Program for students at the graduate level.
4. **M.A. in French:** Change in Required Courses by deleting FREN 201 and 214 (6 units total) and adding choice of FORL 200 or 201 (3 units) and FORL 240 (3 units); FORL 292 (3 units) and FORL 294 (1-3 units) listed as Other Requirements.
5. **M.A. in German:** Delete GERM 201, 220, 292; add FORL 200, 201, 240, 292,294 and 3-unit class under Cultural Component.

Carried unanimously.

**\*AS 96-06/CC, GPPC, Ex. CURRICULUM REVIEW--DEPARTMENT OF RECREATION AND LEISURE STUDIES**

The Academic Senate receives the commendations and recommendations of the Curriculum Committee and the Graduate Policies and programs Committee on the program review of the Department of Recreation and Leisure Studies (February 15, 1996, Academic Senate Agenda Attachment A) and recommends that 1) the B.S. Degree Program and the Minor Program in Recreation and Leisure Studies be approved for a period of six years or until the next review; and 2) the M.S. Degree in Recreation and Leisure Studies be approved for a period of two years in order for the department to seriously consider and develop a plan for strengthening or eliminating the graduate program.

Carried unanimously.

**AS 96-07/FEFC, Ex. FACULTY MERIT SCHOLARSHIP AWARD PROGRAM (Amends AS 95-43)**

The Academic Senate revises the eligibility criteria for a Faculty Merit Scholarship (AS 95-43) by increasing the number of units a student must possess from 6 units to 12 units for postbaccalaureate awards and from 15 units to 30 units for undergraduate awards, as follows:

**FACULTY MERIT SCHOLARSHIP AWARD PROGRAM**

**Program Description:**

Each year, four Faculty Merit Scholarship Awards, each equal to the cost of registration fees for one semester, shall be made from funds generated from the Faculty Endowment Fund. Three of the awards shall be made to undergraduate students and one award shall be made to a postbaccalaureate student. The awards shall recognize academic achievement and promise of continued academic success. Award recipients shall be selected by the Faculty Endowment Fund Committee and recognition of award recipients shall be made at an Academic Senate meeting.

**Eligibility Criteria:**Postbaccalaureate students:

1. Postbaccalaureate students must have completed at least one semester at CSUS as a postbaccalaureate student and have completed at least ~~six~~ 12 units of course work as a postbaccalaureate student.
2. Postbaccalaureate students must be enrolled at least half-time (6 units) during the semester of application and have at least one semester remaining at CSUS.
3. Postbaccalaureate students must have an overall and CSUS postbaccalaureate GPA of at least 3.5 and be in the top 5% of GPA's in the student's major.
4. Previous recipients of the postbaccalaureate award shall not be eligible for a second award in this category (previous recipients in the undergraduate category may be eligible for a postbaccalaureate award).

Undergraduate students:

1. Undergraduate students must have completed at least one year at CSUS and have completed at least ~~15~~ 30 units of course work at CSUS.
2. Undergraduate students must be enrolled at least half-time (6 units) during the semester of application and have at least one semester remaining at CSUS.
3. Undergraduate students must have a minimum overall and CSUS GPA of 3.5, and be in the top 10% of GPA's in the student's major discipline.
4. Previous recipients of an undergraduate award are not eligible for a second award in this category.

Carried unanimously.

AS 96-08/FEFC, Ex. FACULTY ENDOWMENT FUND--FACULTY MERIT  
SCHOLARSHIP (TIMELINES FOR THE APPLICATION AND  
AWARDS PROCESS) (Amends AS 95-44)

The Academic Senate amends the guidelines for establishing timelines for the Faculty Merit Scholarship application and awards process (AS 95-44), as shown in Actions 5 and 6, below:

**TIMELINES FOR THE  
FACULTY MERIT SCHOLARSHIP  
APPLICATION AND AWARDS PROCESS**

Action	Date
1. Letter to Admissions and Records (A&R) requesting generation of a list of eligible students	First Monday of the Fall semester
2. Senate receipt of list of eligible students	End of third week of instruction
3. Mailing to eligible students and Department Chairs	One week after receipt of the list from A&R (end of the fourth week of instruction)
4. Announcements in <u>The Bulletin</u> and <u>The Hornet</u>	Fifth week of instruction
5. Application Deadline	<del>Six</del> <u>Five</u> weeks after mailing to students
6. Committee selection of award recipients	<del>Four</del> <u>Five</u> weeks after application deadline
7. Public presentation of award recipients	Last Senate meeting of the Fall or one at the beginning of the Spring Semester

Note: Based on the proposed guidelines, specific dates for the 1996-97 cycle would be as follows: 1. September 2; 2. September 20; 3. September 23; 4. week of September 30; 5. October 25; 6. December 2; 7. mid-December or mid-February.

Carried unanimously.

**AS 96- 09/LLC, Ex. LIVINGSTON ANNUAL FACULTY LECTURE**

The Academic Senate approves the call for nominees for The John C. Livingston Annual Faculty Address, including the criteria contained therein (paragraph three), i.e.:

**LIVINGSTON LECTURE NOMINEES SOUGHT**

The Livingston Lecture Committee invites faculty at-large to nominate a colleague to present "The John C. Livingston Annual Faculty lecture" in Fall 1996. The faculty member selected as the 1996-97 award recipient is to be honored as a distinguished member of the CSUS faculty.

Jack Livingston was a teacher, mentor, scholar, colleague, friend, but most of all, an inspiration, to a generation of CSUS faculty and students. "Jack Livingston's importance to CSUS is in our memories far more vividly than a simple recitation of his various contributions to CSUS's development could ever reveal. He was an important conscience of the faculty for many years...His most important legacies were his insistence that the faculty of the University gain a sense of themselves and their actions and his commitment to students." (Robert Curry) Jack Livingston was deeply committed to academic self-governance, co-founding the Statewide Academic Senate (Chairing it in 1965) and was a founder of our local Senate (Chair, 1970). He "was the articulate foe of capricious, vindictive, self-serving, or ill considered judgments on campus whether originating with faculty or with administrators." (George Craft)

In the selection of the Livingston Lecturer, the Committee emphasizes a continuing commitment to the principles so tenaciously espoused by Professor Livingston. The person to be selected should meet the following criteria: A faculty member who has played an active role in the life of the University, who has displayed a consistent collegiality, and who has shown a strong commitment to students while maintaining an active participation in creative and scholarly activities.

The first faculty lecture, entitled Distinguished Faculty Convocation Address, was presented in 1959 by Professor John C. Livingston, Government (1954-1982), in whose honor the event was renamed in 1986. Since reinstatement of the lecture in 1985, award recipients have included Bob Metcalf, Bob Curry, Lee Nichols, Angus Wright, Al Cook, Perry Weddle, Betty Chmaj, David Covin, Jack Brackmann, John Connor and Bill Dorman. The Livingston Lecture Committee now seeks nominations for next year's presenter.

A detailed memorandum describing the reasons for the nomination and a copy of the nominee's resume should be forwarded to the Committee. Submit nominations by Friday, April 19, 1996, to the Academic Senate Office, SAC 254 [Mail Code 6036].

Carried unanimously.

#### AS 96-10/Flr. 1996-97 COMMITTEE ON COMMITTEES

The Academic Senate elects school representatives to the 1996-97 Committee on Committees, as follows:

Jerry Tobey	School of Arts and Letters Senator
Juanita Barrera	School of Natural Sciences and Mathematics Senator
Cristy Jensen	School of Social Sciences and Interdisciplinary Studies Senator
Josef Moorehead	School of Business Administration Senator
Raul Rodriguez	School of Education Senator
Donald Steward	School of Engineering and Computer Science Senator
Fred Baldini	School of Health and Human Services Senator

Carried.

**1996-97 COMMITTEE ON COMMITTEES****Committee Meeting Schedule:**

#1: Tuesday, March 5, 2:30-4:30 p.m., SAC 275

#2: Tuesday, March 19, 2:30-4:30 p.m., SAC 275

**Additional Committee Members:**

Sylvia Navari	Chair, Academic Senate
Laurence Takeuchi	Vice Chair, Academic Senate
James Chopyak	Member, Executive Committee
Thomas Kando	Member, Executive Committee
Craig Kelley	Member, Executive Committee
Charles G. Nelson	Member, Executive Committee
Nancy Ostiguy	Member, Executive Committee
Rhonda Rios Kravitz	Senior Library Senator
Laurie Bisset-Grady	Senior Student Services Senator

**\*AS 96-11/Ex. PRIORITY REGISTRATION--FIRST-TIME FRESHMEN WHO ATTEND SUMMER ORIENTATION PROGRAM**

The Academic Senate recommends that priority registration be given to freshman who participate in the new Summer Orientation Program AND who register for classes under the auspices of that program.

*Rationale:* The Summer Orientation Program is being reorganized and expanded in an effort to partially address the short- and long-term consequences of entering freshman receiving inappropriate or no directive academic advising. The new program is an attempt to ensure that entering freshmen a) enroll in English and quantitative reasoning courses appropriate to their level of preparation, and b) receive appropriate and timely advising--from the major for those who have declared one and from faculty in general for those students who have yet to declare a major. Implementation of this program is an attempt to systematically address and effect the timely sequencing of all entering students through a pattern of courses that allows students to achieve the goals and objectives of the General Education Program of CSUS (including graduation requirements) and the goals and objectives of the majors of each student. A brief description of the new program is attached (Dean Gray memo to Department Chairs, February 6--February 15, 1996, Academic Senate Agenda Attachment C). It is understood that not all freshman participating in the new program will have taken the EPT and ELM or received their scores at the time they meet with an advisor. The administrative details of how Academic Affairs will address this problem are still being worked out, and it is with this understanding that the Executive Committee recommends approval.

Carried.



\*AS 96-12/GE, Ex., Flr. WRITING PROFICIENCY EXAMINATION (WPE) (Amends AS 91- 42)

The Academic Senate recommends that the "Policy on Writing Proficiency," contained in the "Policies Pertaining to the General Education Program and Course/Proficiency Requirements for Graduation with the Baccalaureate Degree," August 1991 (AS 91-42) be amended as follows [strikeover = deletion; underscore = addition]:

POLICY ON WRITING PROFICIENCY

A. Writing Proficiency Requirement

1. Candidates for the baccalaureate degree<sup>5</sup> will be required to demonstrate proficiency in writing.
2. The requirement applies to all students subject to the degree requirements of the 1977-78 or subsequent catalogs.

B. Writing Proficiency Examination

1. Students must satisfy the requirement by passing the Writing Proficiency Examination. The examination will be offered at least once each semester.
32. Completion of the second semester composition course requirement with a C- grade or higher (or earning equivalent course credit through the English Equivalency Examination) shall be prerequisite for the Writing Proficiency Examination.<sup>6</sup>
23. The Writing Proficiency Examination ~~is to~~ must be taken in no later than the end of the first semester of the junior year (see Class Schedule for times offered); or, if a student enters CSUS at a later stage in his or her career, in the first semester of attendance. Students who have not met this requirement will be subject to a registration hold. The hold will be removed when the student registers to take the WPE.
  - a. Students who do not pass the WPE the first time must retake the examination no later than the following semester. Students not meeting this requirement will be subject to a registration hold. The registration hold will be removed only when the student registers for the next available WPE.
  - b. Students not passing the WPE the first time are advised to retake the examination no later than the BEGINNING of the following semester.
4. Students not successful in passing the WPE after two attempts must enroll in an appropriate WPE designated English course. Students not meeting this requirement will

be subject to a registration hold. The hold will be removed when the student registers for an appropriate WPE English course.

45. Each student taking the examination will have two and a half hours to write a single essay. Essay topics can be dealt with on the bases of common knowledge.
  56. Each essay will be evaluated by two readers, and by a third if the first two disagree.
  67. The readers will be full- and part-time faculty members chosen by the English Composition Committee.
  78. Any student who fails the examination may meet with one of the examination readers to seek advice regarding appropriate instruction in composition and/or to ask for a reevaluation of the student's examination essay. (Reevaluation procedures will be designed and supervised by the Coordinator of Writing Proficiency Examinations.)
  - ~~8. Any student who fails the Writing Proficiency Examination two times must meet with a WPE counselor to have her/his examination evaluated before the student will be allowed to take the WPE.~~
  - ~~9. Any student who fails the Writing Proficiency Examination three times must take English 109, Writing for Proficiency, before the student will be allowed to take another WPE.~~
- C. Responsibility for administering the writing proficiency requirement shall be assigned to the English Department. Necessary budgetary support for the operation of the program shall be included in the budget of the English Department.
- D. The English Department shall recommend to the Academic Senate further policies to ensure the effectiveness of the CSUS writing proficiency requirement.<sup>7</sup>

<sup>5</sup>The writing proficiency requirement also applies to candidates for a second bachelor's degree and graduate students.

~~<sup>6</sup>Pending a recommendation from the University Writing Committee.~~

~~<sup>7</sup>A University Writing Committee has been established (see section IV.B) to advise the Senate on matters pertaining to writing requirements, including the Writing Proficiency Examination.~~

Carried.

The meeting was adjourned at 4:20 p.m.

  
Janice L. McPherson, Secretary

\*Presidential approval requested.