

1997-98 FACULTY SENATE

OF

CALIFORNIA STATE UNIVERSITY, SACRAMENTO

Minutes
March 12, 1998

Issue #12

ROLL CALL

Present: Alexander, Amata, Barakatt, Barrena, Bossert, Cameron Wedding, Chambers, Corley, DeBow, de Haas, Dillon (Parliamentarian), Dokimos, Dundon, Dworkin, Hornback, Huff, Jacobs, A. Jensen, Jew, Kando, Kapoor, Kostyrko, Krabacher, Lan, Lascher, Lund, Martin, McKee, Newsome, Nystrom, Palmer, Parrott, Raingruber, Reardon, Scott, Seid, Stabinsky, Timmer, Turrill, Valtierra, Verdona, V. Wheeler

Absent: Ahmadi, Allen, Alvayay, Banks, Cajucom, Canton, Gardner, Gelus, Lee-Sammons, Leezer, Mackey, ~~McKee~~, Partovi, Phillips, Pickett, Pittman, Ritchey, Rodriguez, Scanlan, Serrano, Strahan, G. Wheeler, Wilcox

INFORMATION

1. A Moment of Silence was observed in memory of:

C. ROBERT HURLEY

Professor of Chemistry Emeritus
CSUS 1955-1983

2. Spring Senate meeting dates (tentative):

March ~~19~~, 26

April 2, 16, 23, 30

May 7, 14, 21

3. Senate Home Page (<http://www.csus.edu/acse/> or CSUS Home Page then Departments then Faculty Senate)

ACTION ITEMS

FS 98-12/Ex., Flr. FACULTY GOVERNANCE

RESOLVED: That the California State University, Sacramento Faculty Senate create an ad hoc committee of no fewer than 5 and no more than 7 at large members appointed by the Executive Committee to review the Senate membership sections of *The Constitution of the Faculty* and *By-Laws of the Faculty*

Senate, survey other faculty senates, and review previous studies of this senate and develop proposals for Senate consideration on the following:

- (1) a statement of duties and responsibilities of senators; and
- (2) whether changes should be made to the system of representation used to determine Senate membership in order to enable the Senate to function more efficiently and effectively as the representative voice of the faculty; and
- (3) recommendations on procedural matters of the Senate, including meeting schedules, meeting times, conduct of meetings, and whether attendance requirements for senators should be established; and
- (4) use of university committees by the administration that results in the usurpation of the Senate role in governance; and be it further

RESOLVED: That the Faculty Senate direct the Chair to issue a memorandum to the faculty informing the faculty of the creation of the ad hoc committee on review of Senate Membership and inviting interested faculty to submit their names to the Executive Committee for consideration for appointment to the Committee; and be it further

RESOLVED: That the ad hoc committee be requested to present its recommendations to the Senate in a timely manner so that a constitutional referendum can be held by the end of the Fall 1998 semester in the event that changes to the Constitution are proposed and adopted by the Senate.

Carried.

*FS 98-06/APC, Ex. UNDERGRADUATE ACADEMIC ACTION CATEGORIES--
DEFINITIONS

[Refer to Academic Policies Committee chart on February 19, 1998, Faculty Senate Agenda Attachment B. Current Catalog copy in February 19, 1998, Faculty Senate Agenda Attachment C.]

The Faculty Senate recommends that undergraduate academic action categories be defined as:

Good Standing

Continuing CSUS students with no overall or CSUS grade point deficiency and new CSUS students with no transfer grade point deficiency are in good academic standing. Students who are in good standing at the end of the semester will be eligible to enroll in the subsequent semester.

Academic Probation

Students whose semester GPA, or CSUS GPA or overall GPA falls below 2.0 will be placed on probation.

Continued Academic Probation

Probationary students whose CSUS GPA and overall GPA are **above** 2.0 but who again fail to earn a semester GPA of 2.0.

Probationary students who have earned a 2.0 in the current semester but whose CSUS and overall GPA remain below a 2.0.

Academic Disqualification

Probationary students whose CSUS GPA or overall GPA are **below** 2.0, and who fail to earn a 2.0 semester GPA in the subsequent semester are academically disqualified.

Carried.

***FS 98-07/APC, Ex. UNDERGRADUATE ACADEMIC ACTIONS--REINSTATEMENT FROM ACADEMIC DISQUALIFICATION**

[Refer to Academic Policies Committee chart on February 19, Faculty Senate Agenda Attachment B. Current Catalog copy in February 19, Faculty Senate Agenda Attachment C.]

The Faculty Senate recommends approval of the following:

Reinstatement of Academically Disqualified Students

Students who have been academically disqualified may petition for reinstatement. Reinstated students must be placed on a special contract. An academically disqualified student may obtain a petition for immediate reinstatement from the Admissions and Records Office. Failure to meet the conditions of the reinstatement contract will result in academic dismissal.

The completed petition including the student's statement of circumstances, significant changes and necessary documentation are submitted to the student's major department chair or major advisor as determined by procedures of the major department. If the department recommends continuation in the major, unit maximum, specific courses and achievement levels may be stipulated.

The petition is then carried back to the Admissions and Records Office where an admissions counselor interviews the student and acts on the request made by the academic department.

Undeclared students and students not recommended for reinstatement into a particular major by the major department must meet with an advisor/admissions counselor at the Academic Advising Center or Academic Achievement Center who may recommend reinstatement to the University as an undeclared student on academic contract. The decision to reinstate the student as an undeclared student shall be based on consideration of past academic problems, test scores, outside workload, vocational interests and goals, competing time obligations and any extenuating circumstances. Students not recommended by their academic department for continuation in the first choice of major may be considered for University reinstatement into a different major when sponsored by the department offering that major. Students reinstated as undeclared students shall be placed on academic contract and shall not be allowed to enroll in upper division major courses during the period of the contract without permission of the department chair or designee for that major. In order to enroll in upper division major courses in a subsequent semester, admission to the major must be approved by the major department.

All reinstated students on academic contract are subject to Academic Dismissal in the subsequent semester if they fail to achieve a semester GPA of 2.0 or fail to meet other conditions specified in the contract.

Students whose petitions are approved are subject to review each semester until they improve their overall and CSUS GPA's to minimum standards.

Deadlines to petition for immediate reinstatement are as follows: (except for the School of Engineering and Computer Science and the School of Business Administration):

Spring semester

Third week of January

Fall semester

End of the first week in July for CASPER registration

Third week of August for late registration

Students with majors in the School of Engineering and Computer Science and the School of Business Administration should refer to the section on special reinstatement procedures pertaining to their schools.

NOTE: Catalog statement must be revised from academically dismissed to academically disqualified students in the Special Reinstatement Procedures for the School of Engineering and Computer Science and the School of Business Administration in order to become consistent with the overall policy. Language needs to reflect that schools can only deal with academic disqualification and reinstatement, not academic dismissal and readmission.

Carried.

***FS 98-08/APC, Ex. UNDERGRADUATE ACADEMIC ACTIONS--ACADEMIC
DISMISSAL AND ADMINISTRATIVE DISMISSAL AND
PROBATION**

[Refer to Academic Policies Committee chart on February 19, 1998, Faculty Senate Agenda Attachment B. Current Catalog copy in February 19, 1998, Faculty Senate Agenda Attachment C.]

The Faculty Senate recommends the following:

Academic Dismissal

Disqualified students who fail to earn a semester GPA of 2.0 or meet other requirements specified in the reinstatement contract will be academically dismissed. "Academic Dismissal" means that enrollment privilege has been withdrawn, and that based on the student's achievement it does not appear that he or she is able to profit from further educational opportunity at this time. Academically dismissed students are not eligible for readmission without at least one semester out of enrollment. Dismissed students are not eligible to use the immediate reinstatement process.

Administrative Probation and Administrative Dismissal

Undergraduate students are subject to Administrative Probation for the following reasons:

1. Withdrawal from all or a substantial portion of their courses in two successive terms or in any three terms.
2. Repeated failure to progress toward a degree or other program objective, when such failure is due to circumstances within the control of the student.
3. Failure to comply, after due notice, with an academic requirement or regulation.

Students who do not meet the conditions for removal of administrative probation may be subject to further administrative actions including administrative dismissal.

Readmission of Academically or Administratively Dismissed Students

Students who are dismissed shall not be considered for readmission to the University for at least one semester following dismissal. Academically dismissed students should meet with an academic advisor for advice on developing a plan for remedying the conditions which led to dismissal so that return to the University is possible. Former CSUS students dismissed but seeking readmission after an interruption in enrollment must submit an Appeal for Readmission following dismissal including a recommendation from the student's major department to the University Academic Action Committee. Students whose appeals for readmission are approved are subject to review each semester until they improve their overall

and CSUS GPA's to minimum standards. Readmitted students who fail to meet conditions specified for readmission will be academically dismissed.

Notification

Students will be notified of their academic status (Academic Probation, Continued Academic Probation, Academic Disqualification and Subject to Academic Dismissal) on C@sper.NET and by letter at the end of each semester.

Carried.

FS 98-15A/Flr. REFERRAL TO ACADEMIC POLICIES COMMITTEE

The Faculty Senate refers FS 98-15/Flr. (below) to the Academic Policies Committee for review and recommendation:

FS 98-15/Flr. ADVISING OF DISQUALIFIED AND DISMISSED STUDENTS PETITIONING FOR REINSTATEMENT AND READMISSION

- Resolved: The Faculty Senate requests that the Office of the Registrar identify a two-week period prior to the Fall and Spring semesters when it would be best to schedule advising appointments for students seeking reinstatement or readmission; and, be it further
- Resolved: The Faculty Senate recommends that academic departments identify faculty advisors who will be available during the specified time period to advise students seeking reinstatement or readmission; and, be it further
- Resolved: The Faculty Senate recommends that in departments that do not have twelve-month chairs, the University provide resources to compensate faculty for time devoted to advising students seeking reinstatement and readmission during the designated period; and, be it further
- Resolved: In cases where academic departments cannot or choose not to provide academic advising during the designated period, the Faculty Senate recommends that these departments be required to request of the Provost and Vice President for Academic Affairs an exception from the requirement to provide academic advising during the designated period and to authorize the Academic Advising Center and Academic Achievement counselors to act on the department's behalf.

Carried.

The meeting was adjourned at 4:50 p.m.


Janice McPherson, Secretary

*Presidential approval requested.