

1998-99
FACULTY SENATE
California State University, Sacramento

AGENDA

Thursday, May 6, 1999
Foothill Suite, UU

3:30-5:00 p.m. [following 1999-2000 Senate Elections]

OPEN FORUM

CONSENT CALENDAR

FS 99-37/Ex. C OMMITTEE APPOINTMENTS--University

CSUS Foundation Board of Directors--nominees:

At-large, June 1, 1999-July 30, 2003 President Gerth will interview and select one from the following nominees:

JOAN DWORKIN

GEORGE PARROTT

GREGORY WHEELER

CONSENT - INFORMATION

FS 99-38/Ex. FACULTY GRIEVANCE HEARING PANEL (PER EXECUTIVE ORDER 702) [See Attachment A]

The Executive Committee, on behalf of the Faculty Senate, recommends that the Faculty Grievance Hearing Panel called for in Executive Order 702, be elected as follows:

The panel shall be composed of faculty elected by each department or program and shall, where possible, constitute 25% of the full-time faculty of that department. Departments with fewer than four full-time faculty are invited to elect a faculty member to the panel but are not required to do so.

REGULAR AGENDAFS 99-36/Flr. MINUTES

Approval of the Minutes of April 22 (#17), 1999.

FIRST READING ITEMS (Discussion only; no action)FS 99-39/APC, Ex. LAST WEEK OF INSTRUCTION/FINAL EXAM WEEK [amends PM 88-05]

The Faculty Senate recommends adoption of the following to replace the current campus policy statement regarding final examinations and the last week of instruction as set forth in PM 88-05:

Test, quizzes and other academic assignments may be scheduled for the last week of classes, provided they are specified on the course syllabus. No unscheduled (i.e., not included in the course syllabus) or additional requirements may be imposed on students during the last week of classes.

If the final exam is not administered during final exam week the class must still meet for instructional purposes during the period designated for the final exam. Any exceptions must be stated on the course syllabus and shall require approval of the dean.

FS 99-40/UARTP, FPC, Ex. UNIVERSITY ARTP DOCUMENT, AMEND SECTION 9.03B

The Faculty Senate recommends amendment of the University ARTP Document as follows [strikeover = deletion; underscore = addition] (*See Attachment B for UARTP Committee and Faculty Policies Committee comments*):

9.03 Periodic Evaluation

A. ...

B. "Periodic evaluation procedures shall be approved by the President after consideration of recommendations from the appropriate faculty committee(s). Such procedures shall, for tenure-track faculty unit employees who teach, include, but not be limited to, student evaluations of teaching performance, peer review(s), and administrative review. Department chairs may make recommendations as a part of the periodic evaluation process. If such a separate recommendation is to be made the chair shall not participate as a member of the department peer committee." (M.O.U. 15.18) (On this campus, 1) procedures shall be developed by primary and secondary committees and shall be

Moved
to
second
reading -
Carried

reviewed by the University ARTP Committee in the case of the periodic evaluation of probationary faculty; 2) procedures shall be developed by primary committees and shall be reviewed by the University ARTP Committee in the case of the periodic evaluation of temporary faculty; and 3) procedures shall be developed by primary committees and shall be reviewed by the Faculty ~~Affairs~~ Policies Committee in the case of periodic evaluation of tenured faculty.) Unless ordered otherwise by University policy, periodic evaluation of tenured faculty shall be ordered by the provisions of this document, and in no case shall it be ordered in a manner inconsistent with the M.O.U.

...

FS 99-41/FPC, Ex. COMMENCEMENT, FACULTY ATTENDANCE AT

The Faculty Senate recommends that the campus commencement attendance policy be amended as follows [underline = addition]:

One quarter of the faculty of each department shall attend each commencement. The individual departments will determine the basis for participation (AS 69-39). Each department shall report to the College Dean the percentage of full-time faculty participating in the Winter and Spring commencements. The wearing of traditional academic regalia is optional at commencements (AS 70-105).

SECOND READING ITEMS (Action may be taken)

Note: A substitute motion will be presented for FS 99-25A and 25B at the meeting.

FS 99-25A/CPC, Ex., Flr. WRITING AND READING IN THE UNDERGRADUATE MAJORS--ADVISORY STANDARDS (per FS 99-09)

The Faculty Senate endorses the Writing Standards (presented on the first page of the *March 25, 1999, Faculty Senate Agenda Attachment B*) as advisory standards for distribution by the Office of Academic Affairs as set forth in the policy on Writing and Reading in the Undergraduate Major (FS 99-09, II.C).

FS 99-25B/CPC, Ex., Flr. WRITING AND READING IN THE UNDERGRADUATE MAJORS-- ADVISORY STANDARDS (per FS 99-09)

The Faculty Senate endorses 1) the Criteria for Assessing ESL Writing, and 2) ESL Portfolio Scoring Guide (presented on pages 2 and 3 of the *March 25, 1999, Faculty Senate Agenda Attachment B*) as advisory standards for distribution by the Office of Academic Affairs as set forth in the policy on Writing and Reading in the Undergraduate Major (FS 99-09, II.C).

INFORMATION

1. Academic Impact of Summer 2000 Olympic Trials:

Ed Del Biaggio, Vice President for Administration

Alice Tom, Director and Dean, Regional and Continuing Education

TIME CERTAIN: 4:20 p.m.

2. Report on Academic Affairs:

Jolene Koester, Provost and Vice President for Academic Affairs

TIME CERTAIN: 4:40 p.m.

3. Tentative Spring 1999 Faculty Senate Meeting Schedule:

May 13 (3:00-4:00 p.m.; 4:00-5:30 p.m., Outstanding Teacher Award Reception), 20, 27 (Finals Week)

4. Senate Home Page (<http://www.csus.edu/acse/> or CSUS Home Page then Administration and Policy then Faculty Senate) - Vice Chair Arthur Jensen

SECOND READING ITEMS (Action may be taken)

Note: A substitute motion will be presented for FS 99-25A and 25B at the meeting.

FS 99-25ACPC Ex. Fc WRITING AND READING IN THE UNDERGRADUATE MAJORS--ADVISORY STANDARDS (per FS 99-09)

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FS 99-25BCPC Ex. Fc WRITING AND READING IN THE UNDERGRADUATE MAJORS--ADVISORY STANDARDS (per FS 99-09)

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CALIFORNIA STATE UNIVERSITY, SACRAMENTO
FACULTY SENATE

Memo

Date: April 28, 1999

To: President Donald Gerth
CSU, Sacramento

From: Tom Krabacher, Chair
Faculty Senate
278-6593; FAX 278-5358

A handwritten signature in cursive script, appearing to read "Tom Krabacher".

Subject: Election of Campus Grievance Panel in Line with Executive Order 702

On April 20, 1999, Dean David Wagner consulted with the Senate Executive Committee on the most appropriate way to elect a panel of full time faculty to review faculty grievance and disciplinary matters. This is necessary because, in the absence of a contract for faculty (Unit Three) employees, the grievance procedures normally set forth in the M.O.U. are not in effect.

After consulting with the campus CFA leadership, the Executive Committee recommends, on behalf of the Senate, that CSUS follow the approach recently developed by the senate executive committee and CFA leadership, and adopted by the administration, at San Francisco State. This calls for:

“...the panel to be composed of faculty elected by each department or program and shall, where possible, constitute 25% of the full-time faculty of that department. Departments with fewer than four full-time faculty are invited to elect a faculty member to the panel but are not required to do so.”

The SF State election procedures also have been adopted by the CSU Fresno and San Jose State campuses.

TK:jlm
cc: Dean David Wagner



CALIFORNIA STATE UNIVERSITY, SACRAMENTO

OFFICE OF FACULTY AND STAFF AFFAIRS

April 15, 1999

California State University, Sacramento
6000 J Street
Sacramento, California 95819-6036

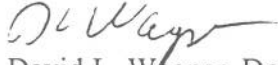
MEMORANDUM

APR 15 1999

TO: Thomas Krabacher, Chair
Faculty Senate

Faculty
413

Senate Received

FROM: 
David L. Wagner, Dean
Faculty and Staff Affairs

SUBJECT: Executive Order #702

E.O. 702 (attached) calls for the election of a panel of full-time faculty to review faculty grievances and disciplines. Since elections of faculty to various university-wide faculty committees is handled by the Faculty Senate, I am asking you to initiate the election process for this panel. The number of faculty elected is up to campus discretion. My suggestion is that 120 faculty be elected to the panel since separate committees are selected by lot from the panel to hear each grievance.

Please let me know by Wednesday, April 21, 1999, the process by which the Senate will conduct this election. If you have any questions concerning this matter, please call me at extension 6078 or Ms. Sheila Orman at extension 6169.

cc: D. Gerth
J. Koester
J. Lustig
S. Orman

6000 J Street, Sacramento, California 95819-6032

California State University, Sacramento
6000 J Street
Sacramento, California 95819-6036

March 4, 1999

MAR 4 - 1999

MEMORANDUM

Faculty Senate Received
413

TO: Tom Krabacher, Chair
Faculty Senate

FROM: Miki Vohryzek-Bolden, Chair *Mika*
Faculty Policies Committee

RE: Modification of Section 9.03 (B) of the UARTP

On March 3, 1999, you forwarded to me and the Faculty Policies Committee a letter from William Dillon, Presiding Member, of the University ARTP Committee regarding an amendment to Section 9.03(B), which relates to periodic evaluations, including those of tenured faculty. The amendment, clarifying the handling of the evaluations of tenured faculty, would incorporate within the University ARTP document a statement of the relationship between the University ARTP document and those parts of the M.O.U contained in it and the Periodic Review of Tenured Faculty Guidelines.

The Committee considered the amendment and concurred with the University ARTP (UARTP) Committee that there is a need to clarify the relationship between the UARTP document and its applicability to the periodic evaluations of tenured faculty. The amendments recommended by UARTP meet that need. We also recognize that at a later date, the Committee must examine the Periodic Review of Tenured Faculty - Guidelines contained in the University Manual (UMP14050) to clean-up dated language and incorporate by reference any applicable university policies.

Please do not hesitate to contact me if I can provide you with any additional information.

MEMO

Date: February 24, 1999

To: Tom Krabacher, Chair
Faculty Senate

From: William A. Dillon
Presiding Member
University ARTP Committee

Subject: Section 9.03.B of the University ARTP document

The University ARTP Committee recommends amendment of the subject section as follows:

9.03 Periodic Evaluation

A. ...

- B. "Periodic evaluation procedures shall be approved by the President after consideration of recommendations from the appropriate faculty committee(s). Such procedures shall, for tenure-track faculty unit employees who teach, include, but not be limited to, student evaluations of teaching performance, peer review(s), and administrative review. Department chairs may make recommendations as a part of the periodic evaluation process. If such a separate recommendation is to be made the chair shall not participate as a member of the department peer committee." (M.O.U. 15.18) (On this campus, 1) procedures shall be developed by primary and secondary committees and shall be reviewed by the University ARTP Committee in the case of the periodic evaluation of probationary faculty; 2) procedures shall be developed by primary committees and shall be reviewed by the University ARTP Committee in the case of the periodic evaluation of temporary faculty; and 3) procedures shall be developed by primary committees and shall be reviewed by the Faculty ~~Affairs~~ Policies Committee in the case of periodic

evaluation of tenured faculty.) Unless ordered otherwise by University policy, periodic evaluation of tenured faculty shall be ordered by the provisions of this document, and in no case shall it be ordered in a manner inconsistent with the M.O.U.

...

This amendment incorporates within the University ARTP document a statement of the relationship between the University ARTP document and those parts of the M.O.U. contained in it on the one hand and the Periodic Review of Tenured Faculty Guidelines on the other.¹

That relationship has peristed in fact since the Senate created a separate document to govern "post tenure review" in part and referred faculty to "appropriate portions of the University Manual and more general policy documents (in this case including the Memorandum of Understanding) to understand the content and the extent of rights and obligations arising under these procedures".²

The amendment is offered to preclude in future the possibility of an evaluator's claim that no document except the Guidelines governs his or her power. Such claims have been made from time to time in the recent past to justify conduct that the University ARTP document clearly forbids in the context of any review of faculty performance including "post tenure review" but about which the Guidelines are silent. These claims, persisted in through appeals and grievances, have done real harm to the health and well-being of faculty subject to the power sought to be unbridled by such an unfounded claim.

Adoption of this amendment will not in any way alter the ability of the Faculty Policies Committee to recommend changes in local campus policy as that policy bears on "post tenure review". But it will preserve that policy as applied to "post tenure review" until the Senate by positive action recommends otherwise and the University adopts that recommendation. Thus, faculty subject to "post tenure review" will retain all of the rights and protections afforded them by local campus policy and the M.O.U. in any case of evaluation until the University by positive, published act, alters or abolishes them in the case of "post tenure review".

End Notes

¹See generally, University ARTP document, PM 85-13, last revised September 1997, Policy File Number UMU18050.htm and Periodic Review of Tenured Faculty Guidelines, PM 85-06, AS 84-64, PM 88-08, last revised 6 October 88, Policy File Number UMP 14050.

²(Guidelines, cited above, p. 1, 2d paragraph. This language substantially tracks the language originally recommended by the Senate as recorded in Attachment B to the Senate Minutes of 12-12-84.)

WD:j

cc: Miki Vohryzek-Bolden, Chair, Faculty Policies Committee
David Wagner, Dean, Faculty and Staff Affairs
Sheila Orman, Director of Faculty Affairs

ADVISORY STANDARDS FOR WRITING IN THE UNDERGRADUATE MAJOR

A EXCELLENT—A paper in this category

- Addresses the assignment thoughtfully and analytically, setting a challenging task.
- Displays awareness of and a sense of purpose in communicating to an audience.
- Establishes a clearly focused controlling idea.
- Demonstrates coherent and rhetorically sophisticated organization; makes effective connections between ideas.
- Provides clear generalizations with specific detail, compelling support and cogent analysis.
- Cites relevant sources and evaluates their validity, effectively integrating them into text when appropriate.
- Displays superior, consistent control of syntax, sentence variety, word choice, and conventions of Standard English.

ESL Guideline: Grammatical errors are rare and do not interfere with overall effectiveness of paper; occasional imprecision in word choice or usage may occur.

B STRONG—A paper in this category

- Addresses the assignment clearly and analytically, setting a meaningful task.
- Addresses audience needs and expectations.
- Establishes a clearly focused controlling idea.
- Demonstrates clear and coherent organization.
- Provides clear generalizations and effective support and analysis.
- Cites relevant sources, effectively integrating them into text when appropriate.
- Displays consistent control of syntax, sentence variety, word choice, and conventions of Standard English.

ESL Guideline: Some grammatical errors may occur throughout the paper but do not interfere with overall effectiveness; occasional inappropriate word choice or incorrect usage may occur.

C ADEQUATE—A paper in this category

- Addresses the assignment with some analysis.
- Addresses most audience needs and expectations.
- Establishes a controlling idea.
- Demonstrates adequate organization.
- Provides support for and some analysis of generalizations.
- Cites appropriate sources, adequately integrating them into text.
- Displays adequate control of syntax, sentence variety, word choice, and conventions of Standard English; errors do not slow the reader, impede understanding, or seriously undermine the authority of the writer.

ESL Guideline: Grammatical errors, inappropriate word choice, or incorrect usage may occur throughout the paper but rarely interfere with effective communication.

D SERIOUSLY FLAWED—A paper in this category

- Addresses the assignment inadequately.
- Shows insufficient audience awareness.
- Strays from the controlling idea, or the idea is unclear.
- Displays formulaic, random, or confusing organization.
- Lacks generalizations, or provides generalizations with inadequate support or analysis.
- Fails to cite sources or cites and/or integrates them inappropriately.
- Shows deficient control of syntax, word choice, and conventions of Standard English; errors impede understanding.

ESL Guideline: Serious and frequent errors in grammar, word choice, or usage hinder communication.

F FUNDAMENTALLY DEFICIENT—A paper in this category

- Fails to address assignment.
- Demonstrates a lack of audience awareness.
- Lacks a controlling idea.
- Lacks organization or organizes illogically.
- Displays inability to generalize, analyze, or support ideas.
- Fails to use outside sources or misuses the texts of others.
- Shows inadequate control of syntax, word choice, and conventions of Standard English.

ESL Guideline: An accumulation of serious and frequent errors in grammar, word choice, or usage prevent communication.

Guidelines for Evaluating the Writing of ESL Students: The writing of ESL students should be held to native speaker standards for content and addressing the assignment. However, because certain types of errors persist in ESL writing even at an advanced level, some accommodation for ESL features is appropriate.

PERMISSION TO USE STUDENT WRITING

The writing program at California State University, Sacramento, has permission to copy and use writing that I produce in this class for educational purposes. My name will not be used.

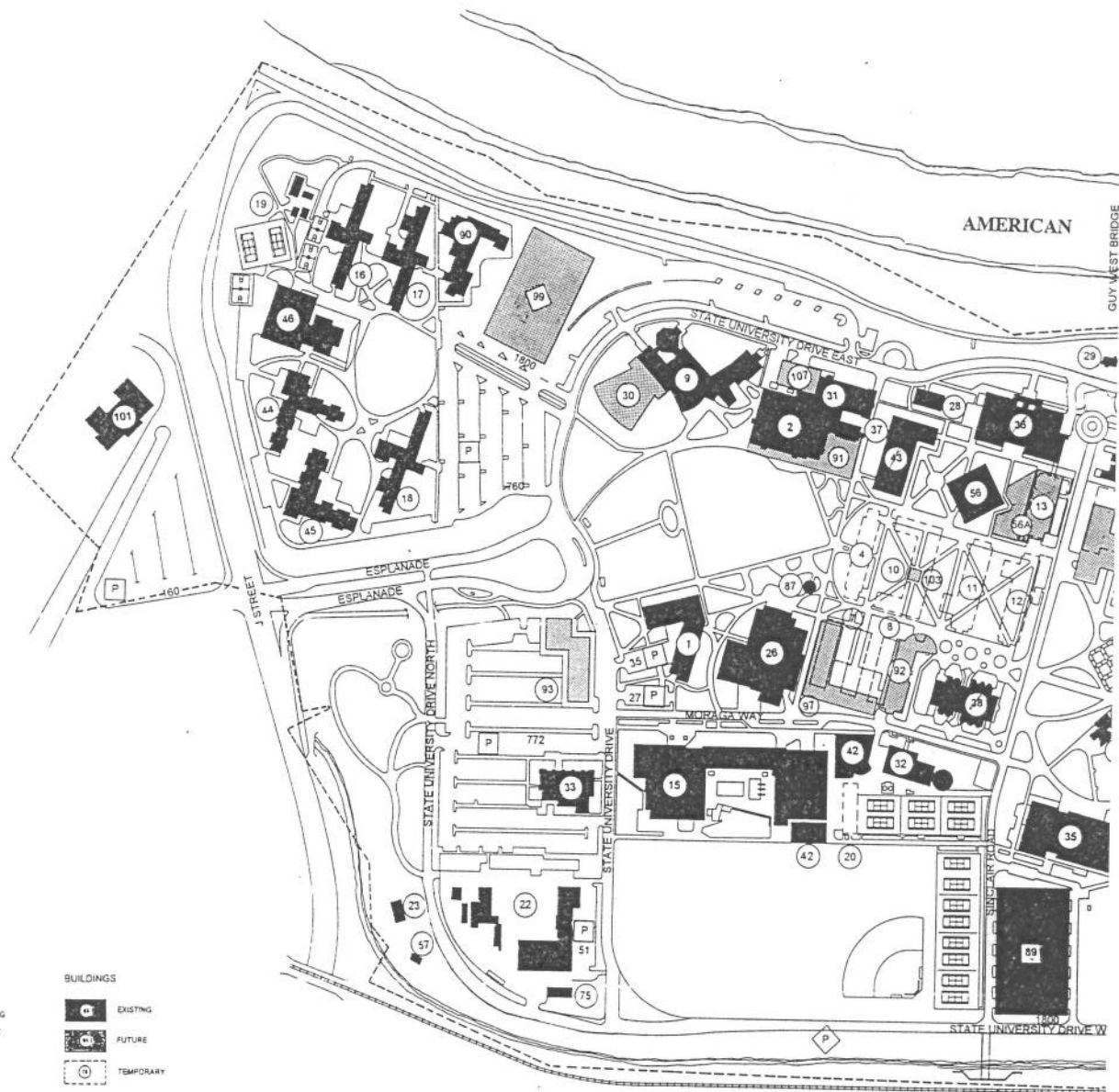
Please print:

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Course: _____ Section: _____

Signature: _____



AMERICAN

GUY WEST BRIDGE

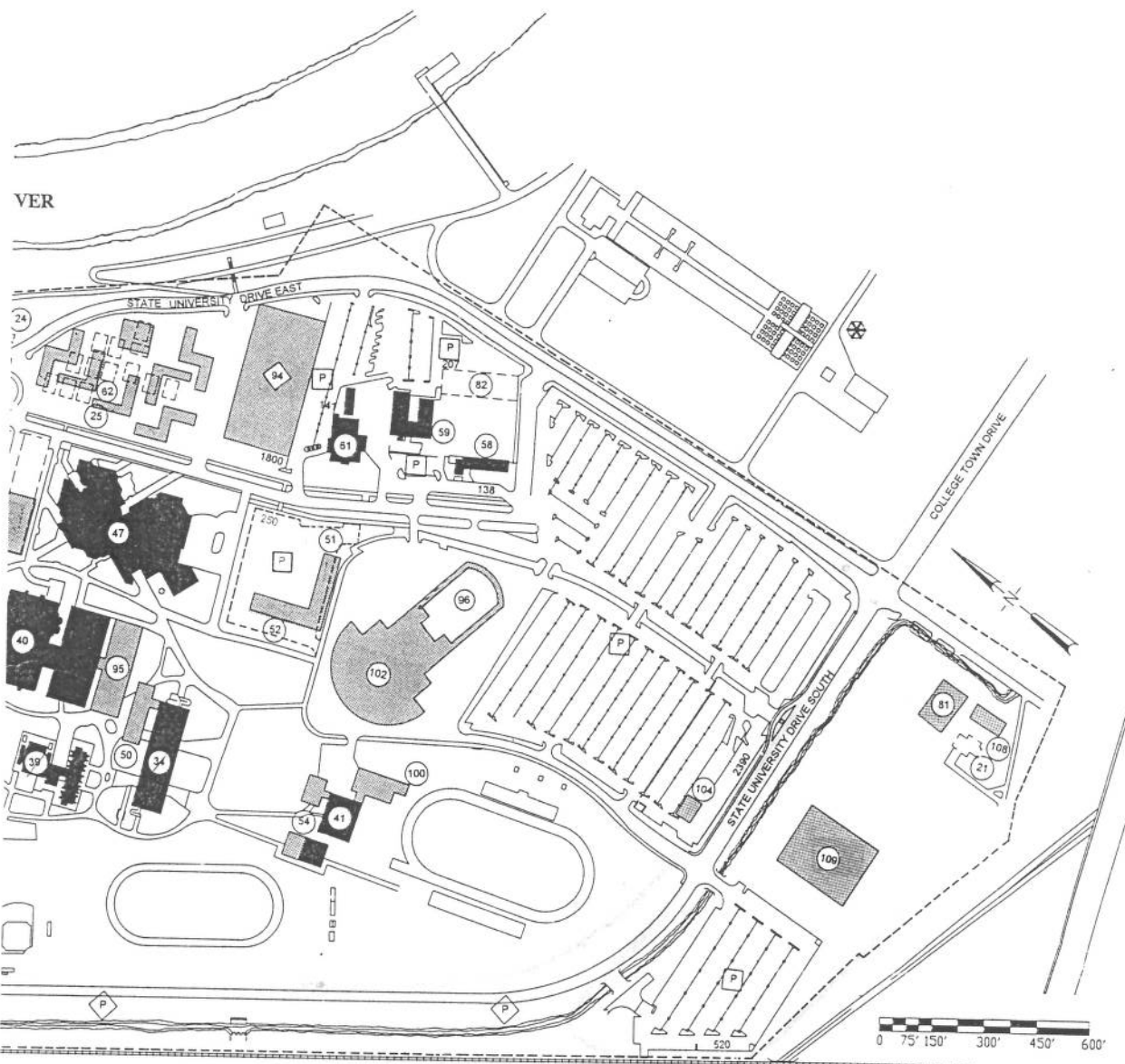
CALIFORNIA STATE UN.

CAMPUS M
Approved

FACILITY LEGEND: EXISTING FACILITY: *Proposed Facility*

- | | | |
|---|---|---|
| <ol style="list-style-type: none"> 1. SACRAMENTO HALL 2. RIVER FRONT CENTER 4. DOUGLAS HALL - TEMPORARY BUILDING 7. KADEMA HALL - TEMPORARY BUILDING 8. MARIPOSA HALL - TEMPORARY BUILDING 9. SHASTA HALL BUILDING 10. CALAVERAS HALL - TEMPORARY BUILDING 11. ALPINE HALL - TEMPORARY BUILDING 12. BRIGHTON HALL - TEMPORARY BUILDING 13. BIOLOGICAL SCIENCE - TEMPORARY BUILDING 14. SANTA CLARA HALL - TEMPORARY BUILDING 15. YOSEMITE HALL 16. DRAPER HALL (DORMITORY NORTH) 17. JENKINS HALL (DORMITORY NORTH) 18. FOLEY HALL (DORMITORY NORTH) 19. RECREATION FACILITY (DORMITORY NORTH) 20. HANDBALL COURTS - TEMPORARY BUILDING 21. UNIVERSITY HOUSE - TEMPORARY BUILDING 22. PHYSICAL PLANT SERVICE CENTER 23. CORPORATION YARD ADDITION 24. NON-DESTRUCTIVE LABORATORY - TEMPORARY BUILDING 25. South Dormitories & Dining Commons 27. OUTDOOR THEATER 28. GREENHOUSE 29. GEOLOGY OPTICAL LAB Auditorium 31. HORNET FOUNDATION OFFICE | <ol style="list-style-type: none"> 32. CENTRAL HEATING & COOLING PLANT 33. STUDENT HEALTH CENTER 34. TAHOE HALL 35. MUSIC 36. SEQUOIA HALL 37. BOOKSTORE 38. EUREKA HALL 39. AMADOR HALL 40. LIBRARY I / LIBRARY II / MEDIA CENTER 41. PHYSICAL EDUCATION FIELD HOUSE 42. SOLANO HALL 43. MENDOCINO HALL 44. SIERRA HALL (DORMITORY NORTH) 45. SUTTER HALL (DORMITORY NORTH) 46. DINING COMMONS (DORMITORY NORTH) 47. UNIVERSITY UNION 48. RIVERSIDE HALL 49. FOOD SERVICE OUTPOST Classroom Laboratory Building Classroom Faculty Office Building 52. Art Physical Education Classroom - Locker II Music II 56. PLACER HALL 57. STORAGE BUILDING 58. PUBLIC SERVICE 59. EL DORADO HALL 61. CHILD DEVELOPMENT CENTER 62. TEMPORARY BUILDING (EAST) | <ol style="list-style-type: none"> 75. RECEIVING WAREHOUSE 81. WAREHOUSE 82. ART SCULPTURE LABORATORY - TEMPORARY BUILDING 87. ROUNDHOUSE 89. PARKING STRUCTURE I 90. DESMOND HALL (DORMITORY NORTH) 91. University Union Activities Building 92. Mariposa Hall 93. Administration Building 94. Parking Structure 95. Library Addition III 96. Performing Arts Theater 97. Art, Lecture Halls & Faculty Offices 99. Parking Structure 100. University House 101. CITY FIRE STATION 102. Amphitheater 103. Theme Structure 104. Alumni House 105. Engineering II 106. BASEBALL STORAGE FACILITY 107. Hornet Foundation Food Service / Bookstr 108. KXPR Studio Building 109. Multi-Purpose Arena |
|---|---|---|

VER



SACRAMENTO STATE UNIVERSITY, SACRAMENTO

MASTER PLAN
1995

Master Plan Enrollment: 25,000 FTE

CAMPUS BOUNDARY

- EXISTING
- FUTURE

PARKING

- P EXISTING LOT
- P FUTURE LOT
- 126 TOTAL SPACES

BUILDINGS

- 63 EXISTING
- 91 FUTURE
- 78 TEMPORARY
- 78 EXISTING STRUCTURE
- 58 FUTURE STRUCTURE

Campus Acreage: 282 Acres
Existing Parking Total: 7527