

1998-99 FACULTY SENATE
OF
CALIFORNIA STATE UNIVERSITY, SACRAMENTO

Minutes
October 22, 1998

Issue #5

ROLL CALL

Present: Alexander, Amata, Anderson, Barakatt, Barrera, Bauerly, Behrman, Bossert, Buckley, Chambers, Cleek, DeBow, de Haas, Dillon (Parliamentarian), Dundon, Dworkin, Elfenbaum, Hall, Hill, Huff, Jacobs, A. Jensen, Kando, Klyse, Krabacher, Lan, Lascher, Lee, LeFebvre, Lewis, Lund, McCrystle, McKee, Moore, Newsome, Olson, Palmer, Phillips, Raingruber, Reardon, Scanlan, Scott, Seid, Shaw, Turrill, Verdone, G. Wheeler, V. Wheeler, Zucker

Absent: Banks, Cameron Wedding, Corley, Dokimos, Jew, Kim, Lee-Sammons, Leezer, Llamas-Green, Pickett, Rodriguez, Serrano, Smith, Stabinsky, Strahan

INFORMATION

1. A Moment of Silence was observed in memory of:

CLAUDE BRASHEARS
Business Services
CSUS 1960 - 1978

CAROLINE ESMAILPOUR
Junior, CSUS

PETER A. GRIFFIN
Professor of Mathematics and Statistics
CSUS 1965-1998

2. Tentative Fall 1998 Faculty Senate Meeting Schedule:

October 29--

November 3--CONVOCATION--Chancellor Reed (1:30 p.m., Grand Ballroom, University Union)

November 5--

November 12--

November 19--No meeting

November 26--No meeting—Happy Thanksgiving!

December 3--

December 10--

December 17--

3. Senate Home Page (<http://www.csus.edu/acse/> or CSUS Home Page then Administration and Policy then Departments then Faculty Senate) - Vice Chair Arthur Jensen

ACTION ITEMS

FS 98-64/Ex. COMMITTEE APPOINTMENTS--Senate

Faculty Policies Committee:

LINDA GOFF, Library/Student Services, 2001 (repl. R. Rios Kravitz)

Carried unanimously.

*FS 98-65/Ex. COMMITTEE APPOINTMENTS--University

Financial Aid Satisfactory Progress Appeals Board:

ANN MOTEKAITIS, At-large, 1999 (repl. J. Barrena)

Grade Appeal Procedural Appeals Panel:

KEN DeBOW, At-large, 1999

WILLIAM DILLON, At-large, 1999

ANN MOTEKAITIS, At-large, 1999

Institutional Scholarship Committee:

JACK BRACKMANN, At-large Emeritus, 2000

Lottery Fund Allocation Committee:

ROLLIN POTTER, A&L, 2001

Persons with Disabilities, Committee for:

LEILANI HALL, Library Faculty, 2001

Student Economic Support, University Committee for:

JIM HILL, NS&M, 2000

RICHARD CIONCO, A&L, 2001

CANDELARIA PEREZ-DAVIDSON, H&HS, 2001

Student Health Advisory Committee:

SUSANNE LINDGREN, At-large, 1999

Carried unanimously.

*FS 98-60A/Ex. CONVOCATION

The Faculty Senate recommends that a convocation be called to allow Chancellor Reed to address the campus community during his CSUS visit on November 3, 1998.

Carried.

FS 98-60/Flr. CHANCELLOR REED'S VISIT -- *Motion withdrawn by the maker.*

FS 98-63/Flr. MINUTES

The Minutes of the meeting of October 1 (#4), 1998, are approved as published.

Carried.

*FS 98-58/CC, Ex./Flr. COMMUNITY SERVICE-LEARNING [*FS 98-33 postponed from 1997- 98 session.*]

The Faculty Senate recommends approval of the Community Service-Learning definition and guidelines presented in Attachment.

Carried.

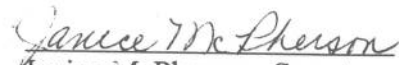
The hour of adjournment having arrived, the following items were postponed to the next meeting:

FS 98-61/Flr. POSSIBLE SENATE ACTIVITIES IN CONNECTION WITH CHANCELLOR'S VISIT

FS 98-62/Flr. FACULTY SENATE CONSIDERATION OF POSSIBLE ACTIONS ON LACK OF FACULTY CONTRACT

FS 98-66/Flr. DISTANCE LEARNING, PROPOSED POLICY STATEMENT ON (*First Reading*)

The meeting was adjourned at 5:05 p.m.


Janice McPherson, Secretary

*Presidential approval requested.

COMMUNITY SERVICE-LEARNING

Definition: Community Service-learning courses and /or course components include three essential elements. They

- (1) provide meaningful community service with public benefit organizations and programs
- (2) require structured reflection on the relationship of that service experience to academic course content.
- (3) promote civic and social responsibility.

Community Service-learning courses differ from other forms of experiential education.

Guidelines:

- (A) Departments or programs may offer Community Service-Learning (CS-L) in two formats:
1) CS-L may be embedded in course requirements, or 2) a 1-2 unit, credit/no credit CS-L option may be attached to a regular course offering with a maximum of nine units to be applied to the undergraduate degree.
- (B) Community Service-Learning units that are optional add-ons to regular courses shall require for each unit of credit, 30 hours or more of community service with a public benefit organization or program, and 15 hours of structured reflection activities. CS-L embedded in course requirements may vary from 10 hours to 60 or more hours, depending on whether a CS-L project is the central focus of the class or only one of several requirements. The number of hours of reflection activity needed to relate the CS-L experience to course content will vary accordingly.

In cases where CS-L is embedded in the course, the course may be letter graded if the CS-L component is less than or equal to 1/3 of the basis for grade determination. In courses where the CS-L component is greater than 1/3 of the basis for grade determination, the course shall be graded credit/no credit.

Structured reflection is the vehicle for linking service to academic content and assessing student learning. It shall require students to articulate how the service experience affirms, expands, integrates, or calls into question the academic content of the course. Reflection shall be supervised by a faculty member and include specific student activities, e.g., journal writing, small group discussion, oral presentation, essay writing.

- (C) Academic credit shall be given for learning, not for service: merely putting in the specified number of hours at a service site is not an academic activity and does not earn academic credit. Credit is earned for relating the service experience to academic content through the reflection process.
- (D) No more than 10 percent of a service-learner's service time shall involve tasks that have little or no intellectual challenge, e.g., filing, verifying addresses on a mailing list. Departments offering the courses are ultimately responsible for the placement of students and for ensuring that community partner organizations provide students with service experiences that enhance learning.
- (E) Courses with Community Service-Learning components shall follow the normal Department, College, and University course approval and evaluation processes.

