

1999-2000
FACULTY SENATE
California State University, Sacramento

AGENDA

Thursday, February 17, 2000
Foothill Suite, University Union
3:00-5:00 p.m.

MOMENT OF SILENCE

DOROTHY M. SCHMITTGEN

Staff Emeritus
CSUS 1959 - 1980

FRANCIS ALLEN (FRANK) DARKNELL

Professor of Sociology Emeritus
CSUS 1968 -1992

DONALD W. BAILEY

Dean of Students Emeritus
CSUS 1948 - 1971

DEANE ROBERTSON

Professor of Journalism Emeritus
CSUS 1965 - 1986

OPEN FORUM

CONSENT CALENDAR

**FS 00-02/Ex. ADVISORY COMMITTEE FOR THE SELECTION OF PROVOST AND
VICE PRESIDENT FOR ACADEMIC AFFAIRS**

CANDACE GOLDSWORTHY, Department of Speech Pathology and Audiology
THOMAS KRABACHER, Department of Geography
ANNE-LOUISE RADIMSKY, Department of Computer Science
DON TAYLOR, Department of Communication Studies
GAIL TOM, Department of Management

FS 00-03/Ex. COMMITTEE APPOINTMENTS—Senate

Academic Policies Committee:

MARILYN KENT, At-large, 2002 (repl. B.Raingruber)

FS 00-04/Ex. COMMITTEE APPOINTMENTS--University

Diversity Awards, Committee for:

RHONDA RIOS KRAVITZ, At-large, 2000

* PAMELA KING, SSP At-large, 2000

Persons with Disabilities, Committee for:
SENON VALADEZ, SS&IS, 20000

FS 00-05/CPC, Ex. PROGRAM CHANGE PROPOSALS

The Faculty Senate recommends approval of the following program change proposals:

Department of Anthropology, B.A.: Grants two-year waiver of the 48 unit rule to allow anthropology a 49 unit major.

Department of Family and Consumer Science, B.A.: (See Attachment A for proposed changes.)

Department of Theatre and Dance, Dance Concentration: Creates Dance Concentration with Theatre Arts major in the new Department of Theatre and Dance.

REGULAR AGENDA

Carried FS 99-101/Flr. MINUTES

Approval of Minutes of December 9 (#7), 1999.

Carried FS 00-01/Flr. MINUTES

Approval of Minutes of December 16 (#8), 1999.

Carried FS 00-06/Flr. 2000-2001 COMMITTEE ON COMMITTEES

The Faculty Senate elects college representatives to the 2000-2001 Committee on Committees, as follows: [see Attachment B for eligibility by college]

SECOND READING ITEMS

[Action may be taken]

Carried FS 99-99/FPC, Ex. UNIVERSITY ARTP DOCUMENT—ADD SECTION 6.10.E, OPEN RECRUITING

The Faculty Senate recommends amendment of the University ARTP document as shown in Attachment C [see December 9, 1999, Faculty Senate Agenda Attachment F-1 for background information].

FS 99-108/FPC, Ex. COMMITTEE ON DIVERSITY AND EQUITY (CODE), ESTABLISH FACULTY SENATE

Carried

The Faculty Senate establishes the Committee on Diversity and Equity with the following charge and membership (see Attachment D):

[Note: Based on discussion at the December 16, 1999, Senate meeting, the Executive Committee has moved to substitute the CODE membership and charge shown in Attachment D for that originally presented (Attachment D-1).]

FIRST READING

[Discussion only—10 minute limit, unless extended by majority vote; no action.]

FS 00-07/APC, Ex. GRADE CORRECTIONS, POLICY ON

The Faculty Senate recommends approval of revision of the Grade Change Policy as follows [strikeover = deletion; underscore = addition] *italics* indicate language in the 1998-2000 Catalog which was not in the University Manual document reviewed by the Academic Policies Committee]:

CHANGE CORRECTION POLICY

A grade correction is possible only in the case of a declared clerical error. A ~~change~~ correction in letter grade ~~may can~~ must be approved by *the instructor of record and the department chairperson* ~~within 90 days after being~~ by the last day of the semester after the grade is posted to the student's record. ~~only in the case of a an error in grade calculation or posting declared clerical error.~~ The definition of clerical error is an error made by the instructor or assistant in grade ~~calculation estimating~~ determination or posting. Under no circumstances, ~~(except for completion of work missing when "I" was issued),~~ may a grade change be made as the result of work completed or presented following the close of a grade period. ~~Posted~~ Grades cannot be changed to "W" nor can they be changed from a letter grade to Credit/No credit.

A grade correction after the semester following grade award will be allowed only if the course instructor and department chair of the department where the course was offered submit the grade change and an explanation for the late grade correction to the Registrar.

INFORMATION

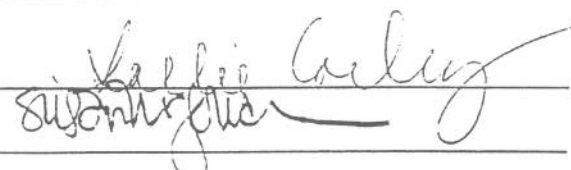
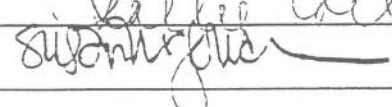
1. Report on January 20-21, 2000, CSU Academic Senate Meeting – Statewide Senators

2. Tentative Spring 2000 Faculty Senate meeting schedule [Note: Additional meetings may be scheduled]:
 - February 24
 - March 9, 23
 - April 13 (3:00-3:30, Nomination of 2000-2001 Officers), 27
 - May 4 (3:00-3:30, Election of 2000-2001 Officers), 11, 18

3. Senate Home Page: <http://www.csus.edu/acse/> or CSUS Home Page then Administration and Policy then Administration then Faculty Senate

FORM B

**CALIFORNIA STATE UNIVERSITY, SACRAMENTO
PROGRAM PROPOSAL**

Academic Unit: Family and Consumer Sciences	Date of Submission to School Dean: September 29, 1999
Requested Effective: Fall <u>X</u> , Spring __, 2000	
Name of Contact Person, if not Department Chair:	
Title of the Program: BA Family and Consumer Sciences	
Type of Program Proposal: <input checked="" type="checkbox"/> Modification in Existing Program: <input checked="" type="checkbox"/> Substantive Change ___ Non-Substantive Change ___ Deletion of Existing Program <input type="checkbox"/> New Programs ___ Initiation (Projection) of New Program on to Master Plan ___ New Degree Programs ___ Regular Process ___ Fast Track Process ___ Pilot Process ___ New Minor, Concentration, Option, Specialization, Emphasis ___ New Certificate Program	
PLEASE NOTE: Form B is to be used only as a Cover Form. Additional information is requested for each of the above as noted in the corresponding procedure in the Policies and Procedures for Initiation, Modification, Review and Approval of Courses and Academic Programs.	
Briefly describe the program proposal (new or change) and provide a justification. The Program Change Proposal includes: <ul style="list-style-type: none"> • Modifications in the BA Family and Consumer Sciences including changing Family and Consumer Sciences concentration to a general program with two advising emphases to strengthen the family and consumer focus of our department and better meet needs of students. • Changes in core requirements, including one additional FACS course and a research course to provide a more integrative core and better prepare our students to interpret and utilize research methodology. • Substantive changes in two additional courses plus introduction of one new course. The proposed changes are based on programmatic goals outlined in our Fall 1997 five-year plan which was prepared for SSIS Dean Sheley, program review recommendations, and internal assessment of our programs.	
Approvals: Department Chair: <u></u> Date: <u>10/15/99</u> School Dean: <u></u> Date: <u>11/4/99</u> University Committee: _____ Date: _____ Associate Vice President For Academic Affairs: _____ Date: <u>JAN 11 2000</u> <div style="text-align: center; margin-top: 10px;"> Original Signed By CECILIA GRAY </div>	

**FAMILY AND CONSUMER SCIENCES DEPARTMENT
PROGRAM CHANGE PROPOSAL – SEPTEMBER 1999**

Summary of Changes

1. Change Family and Consumer Sciences concentration in the BA Family and Consumer Sciences to a general program with two: (1) consumer studies and (2) family studies.
2. Retain concentrations in Nutrition and Food and Apparel Marketing and Design and Subject Matter Program with modifications based on changes noted below.
3. Reduce total units for BA Family and Consumer Sciences from 54-59 TO 51-53 as a result of proposed changes #s 5, 6, 7, and 8.
4. Change total units for Subject Matter program from 51-52 plus 9 units of electives to 54-55 with no electives. Total units will decrease due to proposed changes 5, 7 and 8.
5. Eliminate requirement of 9 units of electives from other departments.
6. Delete FACS (INTD) 20, Design, from core. INTD 20 remains a required course for the Apparel Marketing and Design concentration and the Subject Matter Program.
7. Add SOC 8, Sense and Nonsense in Social Research OR STAT 1, Introduction to Statistics, to required core.
8. Add FACS 160, Communication and Education in Family and Consumer Sciences (formerly FACS 345, Home Economics Methods) to required core. CCP attached.
9. Add FACS 143, Consumer Policy, a new course. CCP attached.
10. Add FACS 162, Family Support Services, a new course. CCP attached.
11. Change title and description for FACS 128, Household Equipment and Energy Management.
New title: Consumer Technologies and Environments.
CCP attached.
12. Delete FACS 153, Experiences with Young Children.
13. Delete FACS 158A, Aging and the Family.
14. Delete FACS 158B, Career and Family: Life-Cycle Perspective
15. Delete FACS 195B, Internship at Child Study Center.

Continued on next page.....

16. Add the following courses that were deleted in error in 1998/2000 catalog to the Subject Matter program listing.

- (3-4) *One of the following:*
FACS 110 Food Management
FACS 111 Experimental Study of Food
FACS 113 Nutrition and Metabolism
FACS 116 Food Service Management

- (3) *One of the following:*
FACS 152 Adolescent Development
FACS 154 Issues in Parenting
FACS 155 Family Life Education

17. Delete FACS 20, 21, 22, 120, 123A, 123B, 124A, 124B, 126C, 127, 129, 129A, 129K. These are Interior Design (INTD) courses, which are currently cross-listed with FACS. The courses will remain as INTD only.

CATALOG COPY CHANGES:

18. Delete reference to Environmental Design area of study, which was suspended for 1996/98 and 1998/2000 catalogs.

19. Change headings for upper division course categories presented in catalog as follows:

Current Category (98/00)	Proposed Category (00/02)
Child and Family Development	Family Studies
Home Management, Family Economics, and Consumer Studies	Consumer Studies
Textiles, Clothing and Merchandising	Apparel Marketing and Design

Programmatic or fiscal impact of changes

- a. How will the changes be accomplished within the department/College existing fiscal resources? The Department will offer courses with current faculty allocation; however, expected increases in number of majors may result in need for additional faculty resources. We also have a continued need for a faculty member with expertise in family and consumer sciences education.
- b. If the proposed changes will require additional resources, describe the level and nature of additional funding the College will seek for or the program changes. NA
- c. What additional space, equipment, operating expenses, library, computer, or media resources, clerical/technical support, or other resources will be needed? The Department will be relocating to new facilities in Classroom Building II in Fall 2000. We will utilize a new computer laboratory which will be assigned to the College of Social Sciences and our department and a variety of new instructional and media equipment for SMART classrooms which will be purchased with funds allocated to our department. We do not anticipate the need for additional other resources at this time.

Summary of Changes – page 3

NOTE: Sallie Corley, Department Chair, has discussed the following proposed changes with the department chair of affected departments. The proposed changes do not have a significant fiscal impact.

Deletion from required core:

FACS (INTD) 20, Design from core

Jim Kenney, Interim Chair
Department of Design

Addition to required core:

SOC 8, Sense and Nonsense in Social Research OR

Judd Landis, Chair
Sociology

STAT 1, Introduction to Statistics

Wallace Etterbeck, Chair
Mathematics and Statistics

Prerequisite for FACS 143, Consumer Policy:

GOVT 1 Essentials of Government OR

GOVT 150 American Governments

Mignon Gregg, Chair
Government Department

2000-2001 COMMITTEE ON COMMITTEES

Committee Meeting Schedule:

- #1: Tuesday, February 29, 3:00-5:00 p.m., SAC 275
- #2: Tuesday, March 14, 3:00-5:00 p.m., SAC 275

Committee Members:

Bob Buckley	Chair, Faculty Senate
Ted Lascher	Vice Chair, Faculty Senate
Fred Baldini	Member, Executive Committee (FPC Chair)
Joan Bauerly	Member, Executive Committee
Ann Haffer	Member, Executive Committee (CPC Chair)
Art Jensen	Member, Executive Committee
Bonnie Raingruber	Member, Executive Committee
Mary Ann Reihman	Member, Executive Committee (GEP/GRC Chair)
Gregory Wheeler	Member, Executive Committee (APC Chair)
Ben Amata	Senior Library Senator
Vivian Llamas-Green	Senior Student Services Senator
PLUS:	One Senator elected from each college

Eligible College of Arts and Letters Senators

<input type="checkbox"/> Cliff Anderson	<input type="checkbox"/> Marjorie Gelus
<input type="checkbox"/> Linda Buckley	<input type="checkbox"/> Maria Jaoudi
<input checked="" type="checkbox"/> Andonia Cakouros	<input type="checkbox"/> Lew Robinson
<input type="checkbox"/> Henry Chambers	<input type="checkbox"/> Catherine Turrill
<input type="checkbox"/> Roberta Ching	<input type="checkbox"/> John Williams
<input type="checkbox"/> Edith LeFebvre	<input type="checkbox"/> Laurel Zucker

Eligible College of Natural Sciences and Mathematics Senators

<input type="checkbox"/> Bruce Behrman	<input type="checkbox"/> Donald Hall
<input type="checkbox"/> J. Michael Bossert	<input type="checkbox"/> James Hill
<input checked="" type="checkbox"/> Nick Ewing	<input type="checkbox"/> Jennifer Lundmark
<input checked="" type="checkbox"/> Tom Krabacher	<input type="checkbox"/> Paul Verdone
<input type="checkbox"/> Roger Leezer	

Eligible College of Social Sciences and Interdisciplinary Studies

<input type="checkbox"/> Mary Brentwood	<input type="checkbox"/> Tom Kando
<input type="checkbox"/> Ken DeBow	<input checked="" type="checkbox"/> Peter Lund
<input type="checkbox"/> Rita Cameron Wedding	<input type="checkbox"/> Jessie Mulira
<input type="checkbox"/> _____ (Fam. & Cons. Sci.)	<input type="checkbox"/> Senon Valadez

Eligible College of Business Administration Senators

<input type="checkbox"/> Donald Carper	<input checked="" type="checkbox"/> Ming-Tung "Mike" Lee
<input type="checkbox"/> Jong Kim	<input type="checkbox"/> David Scanlan

Eligible College of Education Senators

<input type="checkbox"/> Cid Gunston-Parks	<input checked="" type="checkbox"/> Francisco Reveles
<input type="checkbox"/> Michael Lewis	<input type="checkbox"/> Nathan Smith
<input type="checkbox"/> Linda Nowell	<input type="checkbox"/> Pia Wong

Eligible College of Engineering and Computer Science Senators

<input checked="" type="checkbox"/> Steven de Haas	<input type="checkbox"/> Kwai-Ting Lan
<input type="checkbox"/> Joel Moore	<input type="checkbox"/> Fred Reardon

Eligible College of Health and Human Services Senators

<input type="checkbox"/> Jude Antonyappan	<input type="checkbox"/> Michael McCrystle
<input type="checkbox"/> Ed Barakatt	<input type="checkbox"/> Erik Rosegard
<input type="checkbox"/> Janice Gagerman	<input checked="" type="checkbox"/> Joe Russell
<input type="checkbox"/> Louis Elfenbaum	<input type="checkbox"/> Robert Tice
<input type="checkbox"/> John Maxwell	

6.00 APPOINTMENT

...

6.10 Vacancy Announcements

A. – D. ...

E. Open Recruiting

1. Open recruiting is a means of eliciting applications to teach in the University from sources unanticipated in the usual course of inviting applications. It is used to encourage qualified applicants to seek employment in any campus department or program even if the department or program is not at the time of the application formally conducting a search to fill an already authorized position. Its use assumes that departments or programs continue in every case of appointment to determine the normal minimum qualifications for a full-time appointment.
2. Open recruiting advertisements developed by Academic Affairs or Faculty and Staff Affairs shall be widely disseminated. Such advertisements may be used as a supplement to other recruiting efforts.
3. Applications generated through open recruiting shall be directed initially to the Office of Faculty and Staff Affairs. That office shall then forward them to the appropriate College Dean or Deans each of whom shall notify and make available to every department in his or her college a copy of the materials.
4. If a department is currently recruiting in the area of expertise of the applicant responding to open recruiting, his/her application shall be included in the applicant pool. The candidate's application shall be reviewed in due course under currently approved appointment procedures.
5. If a department is not currently recruiting in the area of expertise of the applicant responding to open recruiting, the department may consider the applicant for appointment. The Department shall determine whether to pursue the appointment. If a department determines that it does not want to consider the applicant for an appointment, the application shall be returned to the Dean's Office. The Dean shall then notify the applicant of the department's decision. If the department determines that it wants to consider the applicant for appointment, it shall confirm with the College Dean that a position is available. Consideration shall be subject to the department's currently approved screening process and applicable university procedures and practices, such as those described in the current Guidelines for Full-Time Faculty Recruitment and Section 6.06.B of this document.

6. In any case of an application arising out of open recruiting, the department receiving the application shall consider it in light of the department's previously announced curricular needs and its previously developed hiring plans. While an appointment despite these needs and plans may on occasion be justified, a department shall usually recommend an appointment consistent with these needs and plans and not otherwise.

7. In accordance with Section 6.06.B of this document, recommendations for appointment of applicants responding to open recruiting shall originate in the department or equivalent unit.

COMMITTEE ON DIVERSITY AND EQUITY

CHARGE

Based on federal equal opportunity and affirmative action guidelines, the committee reviews, develops, and recommends to the Executive Committee revisions to existing goals, policies, and procedures in accordance with the University non-discrimination policies.

Identifies (in consultation with the University's Equal Opportunity/Affirmative Action Office) and reports to the Executive Committee on areas in which policy needs to be established.

Participates in establishing both short-term and long-term goals for University equity and diversity and evaluates progress toward achieving those goals.

Reports to the Executive Committee on progress in meeting the objectives** specified for the Pluralism Theme of the University's Strategic Plan.

Works to develop and assure implementation of an assessment plan for analyzing the progress toward achieving the University's equity and diversity goals.

Prepares and annual report on equity and diversity to be presented to the Faculty Senate in the spring semester.

Heightens faculty's awareness of the University's equity and diversity goals, policies, and procedures; and works with Colleges and Departments to achieve these goals.

Reviews and recommends methods to improve recruitment and retention of diverse faculty.

Provides assistance to Departments and Colleges as they seek to achieve equity and diversity in hiring.

Provides assistance to University, College and Department Search Committees as they seek to achieve equity and diversity in hiring.

Recommends to the Executive Committee representatives to serve on University-wide Search Committees.

MEMBERSHIP:

- | | | |
|------|--------------------------|-------------------------------------|
| (7) | At-large faculty members | three year terms * |
| (1) | Faculty senator | term corresponds to term of senator |
| (1) | Staff member | two-year term |
| (1) | Student member | <u>one year term</u> |
| (10) | Total voting members | |
- (1) Affirmative Action Officer or designee (ex-officio, non-voting member)

* Members will serve staggered three-year terms.

The Senate, in making appointments, shall attempt to represent the University as broadly as possible and to reflect the diversity of the campus community. Members should have a strong commitment to promoting equity and diversity.

Election of the Committee Chair will occur at the last meeting of the spring semester. The Chair elect will serve for following academic year.

** The objectives associated with the Pluralism Theme of the University's Strategic Plan are as follows:

1. To create an environment which yields graduation rates that are independent of racial, ethnic, cultural, and gender differences.
2. To graduate students who are aware of and sensitive to racial, ethnic, cultural, and gender issues, and who have the knowledge and skills needed to live productive lives in a multicultural society.
3. To create an environment in which all employees are supportive of University efforts to achieve a pluralistic community, are knowledgeable about University efforts, and have the skills, awareness, and motivation to support these efforts at the University, unit, and individual levels.

FS 99-108/FPC, Ex. COMMITTEE ON DIVERSITY AND EQUITY (CODE),
ESTABLISH FACULTY SENATE

The Faculty Senate establishes the Committee on Diversity and Equity with the following charge and membership:

COMMITTEE ON DIVERSITY AND EQUITY

Charge:

Based on federal equal opportunity and affirmative action guidelines, develops, reviews, and recommends goals, policies, and procedures in accordance with the University non-discrimination policies. Develops and implements policies in consultation with the University's Equal Opportunity/Affirmative Action Office. Participates in establishing both short-term and long-term goals for equity and diversity and evaluates progress toward achieving those goals. Heightens faculty's awareness of equity and diversity goals, policies, and procedures, and recommends training for department affirmative action representatives on search committees. Reviews and recommends programs to improve recruitment and retention of diverse faculty. Reviews Department and College long-range plans for equity and diversity hiring and retention.

Meets two to three (2-3) hours per month with additional subcommittee meetings, liaison activities, and service on administrative search committees.

Members should have a strong commitment to promoting equity and diversity.

Membership:

- (7) Faculty members
- (1) Faculty Senator
- (1) Staff member
- (1) Student member
- (10) Total voting members

- (1) Affirmative Action Officer or designee (ex officio, non-voting)

The Senate in making appointments shall attempt to represent the University as broadly as possible. In addition, the Senate shall also consider representation from protected classes, including persons with disabilities.