

ORGANIZATIONAL MEETING

2000-2001

FACULTY SENATE

California State University, Sacramento

AGENDA

Thursday, April 13, 2000
Foothill Suite, University Union

3:00-3:30 p.m.

FS 00-24/Flr. NOMINATION OF OFFICERS

Nomination of 2000-2001 Senate Officers (see back of agenda for list of Elected Senators eligible to serve as Chair, Vice Chair, or At-large Executive Committee Member):

1. Candidates for office of Chair
2. Candidates for office of Vice Chair
3. Candidates for office of Chair of Standing Committees (refer to Attachment A):
 - a. Academic Policies
 - b. Curriculum Policies
 - c. Faculty Policies
 - d. General Education Policies/Graduation Requirements
4. At-large Executive Committee Members (3 positions)

Refer to Attachment B for Bylaws of the Faculty Senate, California State University, Sacramento, Article II.D:

NOTE ON YOUR CALENDAR: Election of 2000-2001 officers will be on Thursday, May 4, 3:00-3:30 p.m., Foothill Suite, University Union.

(over)

Voting Member's Unit	Senators	
	2001	2002
Accountancy		John Corless
Anthropology		Senon Valadez
Art		?
Athletics	William Zack	
Biological Sciences	Nick Ewing	
Bilingual Multicultural Education	Harold Murai	
Chemistry		James Hill
Civil Engineering	Joel Moore	
Communication Studies	John Williams	Michael Fitzgerald
Computer Science	Bob Buckley	
Counselor Education		Nate Smith
Criminal Justice	Joe Russell	Ernest Uwazie
Economics		Peter Lund
Ed. Admin. & Policy Studies	Francisco Reveles	
Electrical & Electronic Engr.	Jean-Pierre Bayard	
English	Linda Buckley	Joan Bauerly
Environmental Studies	Mary Brentwood	
Ethnic Studies	Jessie Mulira	
Family & Consumer Sciences	Vacant	
Foreign Languages	Marjorie Gelus	Joseph Klucas
Geography		Tom Krabacher
Geology		Dave Evans
Government	Ken DeBow	
Kinesiology & Health Science	John Maxwell	Louis Elfenbaum
History	Henry Chambers	
Humanities		Maria Jaoudi
Learning Skills	Roberta Ching	
Library		Ben Amata
Management	Arthur Jensen	Laurence Takeuchi
Management Information Science	David Scanlan	
Mathematics/Statistics	Roger Leezer	Elaine Alexander
Mechanical Engineering		Andrew Banta
Music		?
Nursing	Bonnie Raingruber	
Organizational Behav. & Environ.		First Week of May
Philosophy	Cliff Anderson	
Physical Therapy	Ed Barakatt	
Physics & Astronomy		Vacant Don Hall
Program of Design	?	
Psychology	Paul Verdone	
Public Policy & Administration		Ted Lascher
Recreation & Leisure Studies	Erik Rosegard	
Social Work	Jude Antonyappan	Marilyn Kent
Sociology	Tom Kando	
Special Ed., Rehab. & Sch. Psych.		Election Late April
Speech Pathology & Audiology	C. Roseberry-McKibbin	
Student Services	Rita Maningo	Vivian Llamas Green
Teacher Education	Cid Gunston-Parks	?
Temporary Faculty Representative	Matt McCormick	Lynne Klyse
Temporary Faculty Representative	Vacant	Vacant
Theatre Arts	Andonia Cakouros	
Women's Studies	Rita Cameron Wedding	



CALIFORNIA STATE UNIVERSITY, SACRAMENTO
FACULTY SENATE

Memo

Date: March 15, 2000
To: CSUS FACULTY
From: Bob Buckley
Faculty Senate Chair
Subject: Call for Nomination of Senate Committee Chairs

The Faculty Senate will hold two organizational meetings to nominate and elect officers for the coming academic year. At the first meeting, scheduled for April 13th, 2000, nominations will be made for Chair of the following committees:

Academic Policies Committee
Curriculum Policies Committee
Faculty Policies Committee
General Education Policies/Graduation Requirements Committee

The elections will be held at the second meeting on May 4th.

NOMINATIONS

Current members of each of these committees are charged with the task of nominating a candidate for Chair of their committee. These nominations are deemed particularly important since, by virtue of their familiarity with the committee and its tasks, committee members are well suited to identify a most suitable candidate for the job. However, additional nominations are also invited. These nominations may come from either the Senate floor or by petition. Floor nominations can be made at the April 13th meeting. In the case of nomination-by-petition, the petition must be signed by ten (10) or more full-time faculty members and filed with the Faculty Senate Office on or before April 5th 2000 (to request a form call 8-6593 or send Email to mcpersonjl@csus.edu).

All candidates must submit a one-page description of qualifications and intentions to the Faculty Senate Office on or before April 26th, 2000. These statements will be distributed to senators prior to the election meeting on May 4th, 2000.

ROLE AND RESPONSIBILITIES

In addition to serving as Chair of their respective committee, the Chair is a voting member of each of the following:

- Faculty Senate, as an at-large member
- Faculty Senate Executive Committee
- Council for University Planning (CUP)

The meeting times of the committees is listed below:

Faculty Senate Executive Committee	Tuesdays, 3:00-5:00 PM
Faculty Senate	Thursdays, 3:00-5:00 PM
Council for University Planning (CUP)	Fridays, 9:00-11:00 AM (and occasional Wednesdays, 9:00-11:00 AM)
Academic Policies Committee	1 st and 3 rd Fridays, 2:00-3:30 PM
Curriculum Policies Committee	1 st and 3 rd Tuesdays, 1:30-2:50 PM
Faculty Policies Committee	1 st and 3 rd Wednesdays, 1:00-2:30 PM
General Education Policies/ Graduation Requirements Committee	1 st and 3 rd Mondays, 3:00-4:30 PM

The Chair's responsibilities include the following:

- To carry out the committee's charge as articulated by the Executive Committee
- To initiate and see to the preparation of committee correspondence
- To see to the preparation of working drafts/proposals for discussion by the committee
- To see to the preparation of final policy recommendations
- To establish committee priorities

In addition, the Chair is responsible for planning and managing committee meetings. These responsibilities include the following:

- To prepare of agendas in advance of the meeting
- To convene committee meetings
- To facilitate and frame committee discussions
- To Identify and convene ad-hoc committees and task forces established by the committee
- To provide specific charges to all ad-hoc committees and task forces

All nominees for committee Chair should be willing and able to fulfill these responsibilities. Chairs will receive 6 units of release time (ordinarily 3 per semester) as compensation.

Feel free to contact the Faculty Senate office (8-6593) if you have any questions.

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**From: BY-LAWS OF THE FACULTY SENATE, CALIFORNIA STATE UNIVERSITY,
SACRAMENTO**

Article II. OFFICES OF THE FACULTY SENATE

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D. Nomination of Candidates for Elected Offices

1. Order of Business

As provided in Article III, Section A, of these *By-Laws*, the newly constituted Faculty Senate shall first meet to nominate its officers, that is, the Chair, the Vice Chair, the Chairs of the Standing Committees and the at-large voting members of the Executive Committee. At the meeting to nominate, the order of business shall be:

1. nomination of candidates for office of Chair,
2. nomination of candidates for office of Vice Chair,
3. nomination of candidates for office of Chair of Standing Committees,
4. nomination of candidates for office of at-large elected members of the Executive Committee.

2. Nomination of candidates for the offices of Chair and Vice Chair of the Faculty Senate

Nominations of candidates for Chair and Vice Chair shall be made from the floor; nomination of oneself shall be permitted. If more than two nominations either to the office of Chair or the office of Vice Chair are made, the Senate shall immediately select from among the several nominees to the office, the two whose names shall be put to a vote in the subsequent election. The selection shall be made by secret ballot. Each Senator shall have one vote in relation to each office. Each of the two candidates selected shall receive more votes than any candidate not selected.

The candidates for both the Chair and Vice Chair shall submit a one page description of qualifications and intentions to the Faculty Senate office for inclusion with the agenda for the election meeting.

3. Nominations for Candidates for the Office of Chair of a Standing Committee

Nominations of candidates for Chair of each Standing Committee may be made by a senator from the floor; by the current membership of the Standing Committee; or by a petition signed by ten (10) or more full-time faculty members and filed with the Faculty Senate office before the first meeting of the new Faculty Senate.

The candidates for Chair of each Standing Committee shall submit a one page description of qualifications and intentions to the Faculty Senate office for inclusion with the agenda for the election meeting.

4. Nominations for Candidates for the Office of At-large Members of the Executive Committee

When the Senate has finished nominating candidates for Chair, Vice Chair, and Chairs of the Standing Committees, it shall nominate candidates to become the at-large elected members of the Executive Committee. Nominations shall be made from the floor; nomination of oneself shall be permitted. Additional nominations of candidates to become at-large elected members of the Executive Committee may be made at the meeting to elect the officers of the Senate.

