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1999-00 FACULTY SENATE  
OF

CALIFORNIA STATE UNIVERSITY, SACRAMENTO

Issue #16

Minutes  
May 11, 2000

**ROLL CALL** [+ indicates alternate]

**Present:** Amata, Anderson, Baldini, Barakatt, Bauerly, Behrman, Bossert, Brentwood, B. Buckley, L. Buckley, Cakouros, Chambers, Dillon (Parliamentarian), Elfenbaum, Ewing, Gelus, Haffer, Hall, Hill, A. Jensen, Kando, Klyse, Krabacher, Leezer, Llamas-Green, Lund, Lundmark, Maningo, McCormick, Moore, Mulira, Nowell, Raingruber, Reardon, Reihman, Robinson, Scanlan, Timmer, Turrill, Tobey (Emeritus Faculty), Valadez, Wheeler, Williams, Wong, Zack, Zucker

**Absent:** Antonyappan, Bayard, Cameron Wedding, Carper, Ching, DeBow, Gagerman, Gunston-Parks, Jaoudi, Kim, Lan, Lascher, Lee, LeFebvre, Lewis, Maxwell, McCrystle, Reveles, Rosegard, Russell, Smith, Tice, Verdone

FS 00-41/Flr. MINUTES

The Minutes of the meeting of April 27 (#14), 2000, are approved as published.

Carried.

FS 00-46/Flr. MINUTES

The Minutes of the meeting of May 4 (#15), 2000, are approved as published..

Carried.

FS 00-47/Ex. WRITING AND READING SUBCOMMITTEE (Amends FS 99-10; FS 00-21)

The Faculty Senate amends the membership of the Writing and Reading Subcommittee of the Curriculum Policies Committee as follows:

The Writing and Reading Subcommittee of the Curriculum Policies Committee shall comprise one member from the English department and one member from each college serving three-year, overlapping terms, and the Coordinator of the Writing Program or

designee, the Learning Skills Program Director or designee, and the Director of the Center for Teaching and Learning, ex officio.

Carried unanimously.

**\*FS 00-48/CPC, Ex. CURRICULUM REVIEW—DEPARTMENT OF ETHNIC STUDIES**

The Faculty Senate receives the commendations and recommendations (May 11, 2000, Faculty Senate Agenda Attachment A) of the Curriculum Policies Committee on the program review of the Department of Ethnic Studies and recommends that:

1. The B.A. degree program in Ethnic Studies be approved for six years or until the next program review, and
2. The minor in Ethnic Studies be approved for six years or until the next program review.

Carried unanimously.

**\*FS 00-50/CPC, Ex. CURRICULUM REVIEW—COLLEGE OF BUSINESS ADMINISTRATION**

The Faculty Senate receives the commendations and recommendations (May 11, 2000, Faculty Senate Agenda Attachment C) of the Curriculum Policies Committee on the program review of the College of Business Administration and recommends that the undergraduate and graduate programs in the College of Business Administration be approved for a period of six years or until the next program review.

Carried unanimously.

**\*FS 00-51/CPC, Ex. PROGRAM CHANGE PROPOSALS**

The Faculty Senate recommends approval of the following program change proposals:

**B.A. Geography:** Reorganizes the major by adding two specialized concentration options for students who choose to receive a Geography B.A. with an emphasis on either physical geography or cartography, geographic information systems and planning rather than the general geography degree.

**Gerontology Minor:** Reorganizes the minor requirements to allow students to choose between two courses based on their interests and career paths. Reduces the minor by three units and makes it more consistent with other university minors.

**Regional and Continuing Education—Graduate Certificate (of Academic Achievement) in Gerontology:** The program targets those already working with older adults and addresses the need for more education in gerontology due to the increase in the older adult population.

Carried unanimously.

**\*FS 00-52/CPC, Ex. PROGRAM REVIEW PROCESS**

The Faculty Senate recommends that the CSUS Program Review Process be amended to include the following:

Units preparing for a program review which have had a recent (within two years) national accreditation review shall answer all of the Self-Study Guideline questions; however, the accreditation self-study and visitor report may be used to answer some or all of the Self-Study Guidelines questions. Academic Affairs and the Program Review Team may, a) accept proposed substitutions, or b) accept some of the substitutions and request further information.

Carried unanimously.

**\*FS 00-53/APC, Ex. SATISFACTORY PROGRESS STANDARDS**

The Faculty Senate recommends that the CSUS policy on "Satisfactory Progress Standards" (adopted June 6, 1996) be amended as follows [double underlined = additions]:

**III. PROCEDURES FOR STUDENTS WHO FAIL TO MEET SATISFACTORY PROGRESS STANDARDS****A. PROCEDURES FOR STUDENTS WITH GPA AND UNIT DEFICIENCIES**

If it is determined that a student's GPA is below a 2.0 (3.0 or graduate students) the student will be required to complete a **Required Advising Form for Financial Aid** with an advisor before any aid can be awarded. Any student reaching a seven-unit deficiency will become ineligible for financial aid but shall have access to the appeals process (See Section IVA.1). Students with a major or taking units for a major will be expected to meet with an advisor in the major department. If the Academic Advising Center (or the EOP or Admissions offices, where applicable) verify that the student's advisor in the major department is unavailable, the student may meet with a general advisor for the advising and signature described above. In such cases a copy of the signed form will be sent by the signer to the student's major department. The student will be required to meet with a major advisor for additional consultation and possible adjustment to the student's class schedule. This form signed by the major advisor as an indication of final approval must be returned to the Financial Aid Office in order for the student to be eligible for subsequent financial aid. Students who are undeclared will meet with an advisor in the Academic Advising Center or in the EOP Office if they are EOP students. The advisor will assist students with strategies regarding how to improve the GPA. These strategies will be outlined on the **Required Advising Form for Financial Aid**. The Advising Form will then be signed by both the advisor and the student before being returned to the Financial Aid Office. Once the agreement is

returned, the financial aid check can be disbursed. Student progress in reducing grade point deficiencies in accordance with the **Required Advising Form for Financial Aid** will be monitored at the end of the Spring Semester of the subsequent academic year.

...

In addition, the Senate recommends that the Academic Advising Office and the Financial Aid Office develop a form to be sent to the student's major department, in the case where faculty are not consulted prior to preliminary approval of a student's program.

Carried unanimously.

**\*FS 00-39/Ex. BUDGETARY PROCESS, FACULTY SENATE INFORMATION ABOUT THE CSUS**

WHEREAS, Budgetary decisions are central to the ability of the University to fulfill its academic mission; and

WHEREAS, Widespread concern has been expressed by CSUS faculty members about lack of understanding of the current budgetary process; and

WHEREAS, A Faculty Senate governance group met during the 1999-2000 academic year to discuss ways to improve faculty involvement in the campus budgetary process; and

WHEREAS, The governance working group developed a set of recommendations aimed at enhancing faculty knowledge about the budgetary process and ability to provide input about the budget under consideration; therefore be it

RESOLVED: That the Faculty Senate endorses the proposals contained in the governance working group's "Recommendations Regarding Faculty Senate Input on the Budgetary Process;" (April 27, 2000, Faculty Senate Agenda Attachment E) and, be it further

RESOLVED: That the Faculty Senate urges that, to the extent feasible, the CSUS Administration and the Faculty Senate Chair implement for the 2000-01 academic year the recommendations contained in the above report.

Carried.

**FS 00-16A/Ex. BACCALAUREATE LEARNING GOALS, CSUS**

The Faculty Senate receives the "Report on CSUS Baccalaureate Learning Goals" (May 11, 2000, Faculty Senate Agenda Attachment G) and thanks the Faculty Senate Working Group on University Learning Goals—

Jude Antonyappan (Social Work)  
 Margaret Cleek (Organizational Behavior and Environment)  
 Jackie Donath (Humanities)  
 Cid Gunston-Parks (Teacher Education)  
 James Hill (Chemistry)  
 Jennifer Lundmark (Biological Sciences)  
 Fred Reardon (Mechanical Engineering)—  
 for their work.

Carried unanimously.

\*FS 00-44/APC, Ex. GRADE APPEAL PROCESS—APPEAL OF VIOLATIONS OF  
 PROCEDURE (Amends FS 00-13)

The Faculty Senate recommends amendment of the CSUS Grade Appeal Process with the addition of Section VIII, Appeal of Violations of Procedure (May 4, 2000, Faculty Senate Agenda Attachment B-2).

Carried.

The following items received a first reading and will be presented for second reading on the May 18, 2000, Faculty Senate agenda:

FS 00-43A/FPC, Ex. FACULTY MERIT INCREASE (FMI) PROGRAM—PRINCIPLES,  
 CSUS

FS 00-43B/FPC, Ex. FACULTY MERIT INCREASE (FMI) PROGRAM--PROCEDURES,  
 PART I, CSUS (Amends FS 99-56)

FS 00-43C/FPC, Ex. FACULTY MERIT INCREASE (FMI) PROGRAM--PROCEDURES,  
 PART II, CSUS (Amends FS 99-56)

The following item was moved to first reading and then postponed pending the Executive Committee obtaining additional information:

FS 00-49/CPC, Ex. CURRICULUM REVIEW—DEPARTMENT OF MUSIC

*See 3rd Minutes  
5/18/00*

## INFORMATION

1. Tentative Spring 2000 Faculty Senate meeting schedule [*Note: Additional meetings may be scheduled*]: May 18
2. Reminder to mark your calendars: Senate Retreat, Wednesday, August 23, 2000
3. Senate Home Page: <http://www.csus.edu/acse/> or CSUS Home Page *then* Administration and Policy *then* Administration *then* Faculty Senate

The meeting was adjourned at 4:40 p.m.

*Janice McPherson*  
 Janice McPherson, Secretary

\*Presidential approval requested.