

1999-00 FACULTY SENATE
OF

CALIFORNIA STATE UNIVERSITY, SACRAMENTO

Minutes
November 18, 1999

Issue #6

ROLL CALL

Present: Amata, Anderson, Antonyappan, Baldini, Bauerly, Behrman, Brentwood, B. Buckley, L. Buckley, Cakouros, Chambers, Ching, Cleveland (Emeritus), DeBow, Dillon (Parliamentarian), Edmond, Elfenbaum, Ewing, Gagerman, Gunston-Parks, Haffer, Hall, Hill, Jaoudi, A. Jensen, Kando, Klucas, Klyse, Kostyrko, Krabacher, Lan, Lascher, Lee, Leezer, LeFebvre, Lewis, Llamas-Green, Lund, Lundmark, Maningo, Maxwell, Mulira, Murai, Nowell, Raingruber, Reardon, Reihman, Reveles, Robinson, Russell, Scanlan, Smith, Tice, Turrill, Verdone, G. Wheeler, V. Wheeler, Williams, Zack

Absent: Bossert, Cameron Wedding, Cleek, de Haas, Kim, McCormick, McCrystle, Peters, Rosegard

ACTION ITEMS

FS 99-86/Flr. MINUTES

The Minutes of October 28 (#5), 1999, are approved as published.

Carried.

FS 99-87/Ex. COMMITTEE APPOINTMENTS – SENATE

Curriculum Policies Committee:

MAJORIE LEE, At-large, 2000 (repl. J. Willett)

Pedagogy Enhancement Awards Subcommittee:

RUTH BALLARD, NS&M, 2001

Carried unanimously.

*FS 99-88/Ex. COMMITTEE APPOINTMENTS--UNIVERSITY

Persons with Disabilities, Committee for:

MARDA WEST, NS&M, 2001

PREETHAM KUMAR, E&CS, 2001

Carried unanimously.

*FS 99-89/CPC, Ex. PROGRAM CHANGE PROPOSALS—UNDERGRADUATE

The Faculty Senate recommends approval of the following program changes:

College of Arts and Letters

- a. Department of Communication Studies, Journalism BA: Adds Jour 135, Reporting Public Issues, and Jour 148, Mass Media Law, to the core for Journalism majors. Journalism majors may now minor in Communication Studies.

College of Business Administration

- b. Department of Management, Strategic Management Concentration: Increases required courses from one to three (adds MGMT 172 and MGMT 187). Decreases number of elective areas from six to five.
- c. Department of Accountancy, Accounting Information Systems Concentration: Creates Accounting Information Systems concentration to prepare students for careers in EDP technology applications in accounting and in EDP auditing. Requires 24 units (three required accounting courses, three required management information science courses and one elective course in each of the areas).
- d. Department of Management Information Science, Applied Information Technology Minor: Creates Applied Information Technology minor for students majoring in non-computer related disciplines who wish a foundation in information systems. The minor is comprised of three segments: lower division core requirements (six units), upper division core requirements (nine units) and elective requirements (six units).

College of Education / College of Social Sciences and Interdisciplinary Studies

- e. Liberal Studies Program, Blended Program in Liberal Studies/Multiple Subjects: Creates new Blended Program in Liberal Studies/Multiple Subjects option to provide students who know early-on that they want to be teachers with an opportunity to blend together the Liberal Studies subject matter course work with the pedagogy course work and student teaching in four to four and a half years. This option does not replace the current Liberal Studies Program or the traditional "fifth year" credential program.

College of Engineering and Computer Science

- f. Department of Computer Science, Certificate of Academic Achievement: Creates Managing Information on the WWW Certificate of Academic Achievement to provide non-Computer Science students with knowledge and understanding about managing a web site.

College of Health and Human Services

- g. Department of Health and Physical Education, BS Kinesiology—Athletic Training Option: Separates the Athletic Training option from the Athletic Training/Pre-Physical Therapy option as required by recent initial CAAHE accreditation. The Pre-Physical Therapy option will be revised and absorbed by the Exercise Science option.
- h. Department of Health and Physical Education, BS Kinesiology—Exercise Science Option: Modifies Exercise Science Option and combines it with the Pre-Physical Therapy Option (this option to be renamed Therapeutic Exercise and Rehabilitation Track). This newly proposed option would be called Exercise Science and would contain a common core followed by two tracks: 1) Exercise Science Track, and 2) Therapeutic Exercise and Rehabilitation Track.
- i. Department of Health and Physical Education, Physical Education—Teaching Option: Modifications designed to provide students with the opportunity to complete their subject matter preparation in the Physical Education Teaching Option and their Single Subject Credential in a four and one-half year period of time, include a reduction of units required for the degree, a reconfiguration and design of existing courses, and several new courses in the major that combine pedagogy with subject matter content.
- j. Department of Recreation and Leisure Studies, B.A.: Deletes RLS 180, Foundations of Commercial Recreation from “Concentration Requirement, 1. Recreation & Park Management.” Increases from 15 to 18 units “Any upper division RLS courses approved by major advisor from one of three areas...” in “Concentration Requirement, 1. Recreation & Park Management.”

Carried unanimously.

***FS 99-90/CPC, Ex. PROGRAM CHANGE PROPOSALS—GRADUATE**

The Faculty Senate recommends approval of the following program changes:

College of Education

- a. Education M.A., Early Childhood Education: Changes language that specifies expectations of the M.A. program. Changes Admission Requirements section to reflect the two-page statement requirement and the added portfolio requirement. Removes the option of CBEST as a substitution for the WPE. Revises Culminating Requirement

section to reflect the Culminating Seminar (3 units) and the Culminating Experience (MA Thesis or Project) (3 units).

College of Natural Sciences and Mathematics

- b. Department of Chemistry, M.A.: In response to academic program review and after an intensive review process, revises MS to focus on interests of potential students in Northern California with three primary emphases 1) analytical with an emphasis in separation techniques, 2) the biotechnology laboratories (who also use separation techniques), and 3) organic synthesis.

Carried unanimously.

***FS 99-84/APC, Ex. ENGLISH DIAGNOSTIC TEST**

The Faculty Senate recommends replacing current catalog language regarding the English Diagnostic Test (page 69, 1998-2000 CSUS Catalog) with the following:

English Diagnostic Test – Undergraduate International Students and Permanent U.S. Residents from Non-English Speaking Countries

All undergraduate international students (on visa) and permanent residents (green card holders) from non-English speaking countries must take the English Diagnostic Test (EDT) unless they have taken the English Placement Test (EPT) at California State University, Sacramento.

Until the test requirement is met, international students and permanent residents from non-English speaking countries will not be allowed to register for any classes, including ESL (English for Speakers of other Languages) classes.

It is recommended that all other native speakers of languages other than English take the EDT as well. The EDT will determine placement in the most appropriate courses for speakers of languages other than English and will determine which students are eligible for the ESL administration of the Writing Proficiency Exam (WPE).

Exemptions are available for those with English as their first language and for other compelling reasons.

Students who have not satisfied the freshman composition requirement and who would benefit from ESL instruction will be placed at the appropriate level in the following sequence of courses:

Learning Skills 86

Learning Skills 87

English 2

Students who have not satisfied the Graduation Writing Assessment Requirement (GWAR) by passing the WPE will be placed in the following sequence of courses:

Learning Skills 86

English 109E

(passage of the English 109E exam will satisfy the GWAR requirement)

If you are required to take...[include appropriate remaining catalog instructions].

Carried.

***FS 99-85/CPC, Ex. PROGRAM REVIEW PROCESS—ELIMINATE APPEALS
FROM PANEL TO PROGRAM REVIEW SUBCOMMITTEE**

The Faculty Senate recommends that the Program Review Process be amended to eliminate procedures for an appeal from panels to the Program Review Subcommittee.

FS 99-91A/Flr. WAIVER OF FIRST READING OF FS 99-91

The Faculty Senate waives the first reading of FS 99-91, Amend Section 5.03, University ARTP Document.

Carried.

***FS 99-91/UARTP, Ex. UNIVERSITY ARTP DOCUMENT—AMEND SECTION 5.03**

The Faculty Senate recommends amendment of the University ARTP document as follows [strikeover = deletion; underscore = addition]:

5.03 Temporary Appointments

To complete a recommendation to appoint an applicant to a part-time or full-time temporary faculty position, the person or persons acting severally or jointly, simultaneously or sequentially to make the recommendation shall make each of two decisions in the following order: 1) the decision to select an applicant from the pool of applicants for the position, and 2) the decision to assign the selected applicant to a place within a range of salaries on the salary scale. In each instance of initial recommendation, these decisions shall be reached by a judgment that applies previously published criteria of decision to the facts defining the application under consideration based on evidence contained in a file.

B-A. Selection of applicant from the pool:

Once the applications for temporary faculty appointments have been reviewed, the best qualified person shall be appointed on the basis of merit and competence related to the teaching assignment or other department or equivalent unit need.

Criteria used in initial and subsequent selection shall include:

1. degrees earned in relevant disciplines
2. relevant teaching experience
3. relevant professional experience
4. recommendations or other documents including student and peer evaluations of teaching and performance.

B. Placement on the pay scale of an applicant selected for initial temporary appointment:

A. The following guidelines shall normally determine the location on the pay scale at which an initial temporary appointment is made:

1. ~~Assistant Lecturer L~~: Bachelor's degree in the discipline.
2. ~~Instructor Lecturer A~~: Master's degree in the discipline or equivalent educational experience; or Bachelor's degree plus the equivalent of at least five years teaching or relevant professional experience.
3. ~~Assistant Professor Lecturer B~~: Doctorate or equivalent educational experience; or Master's degree plus the equivalent of at least five years teaching or relevant professional experience.
4. ~~Associate Professor Lecturer C~~: Doctorate or equivalent educational experience plus at least five years of teaching experience.
5. ~~Professor Lecturer D~~: Doctorate or equivalent educational experience plus at least ten years of teaching experience.

Exceptions to these guidelines must be approved by the appropriate dean. (Additional criteria may be required by the department.) Within each ~~rank~~ salary range, the particular ~~step~~ salary at which a person is appointed will depend on the extent to which the person's qualifications exceed the minimum requirements for the particular ~~rank~~ range.

C. Temporary Faculty Range Elevation

1. "Temporary faculty range elevation" is a term employed in the M.O.U. to refer to the decision, informed at a minimum by an evaluation of teaching performance, to compensate a temporary faculty member at a rate of pay equal to the first step of the salary range immediately above the range within which he or she was compensated during a prior appointment.
2. Units recommending applicants for a temporary faculty range elevation shall specify in their ARTP documents the criteria to govern the decision to recommend it. These criteria may be some combination of the criteria set forth in sections 5.03.A and B above and shall, at a minimum, include teaching performance as evidenced by recommendations or other documents including student and peer evaluations of teaching performance.

3. “Those eligible for lecturer range elevation shall be limited to lecturers who have no more SSI eligibility in their current range, and have served five (5) years in their current range.” (M.O.U. 12.16)
4. “Criteria for range elevation for temporary faculty (excluding coaches) shall be appropriate to lecturer work assignments.” (M.O.U. 12.17)
5. “Denial of range elevations shall be subject to the peer review process pursuant to provision 10.11 except that the peer panel’s decision shall be final.” (M.O.U. 12.18)
6. “On each campus the pool for funding successful lecturer range elevation appeals is limited to 4 steps per each 50 lecturer faculty eligible for range elevation.” (M.O.U. 12.19)

Carried.

INFORMATION


1. A Moment of Silence was observed in memory of:

JOE SERNA, JR.

Professor of Government and Ethnic Studies
CSUS 1970 – 1999

2. Faculty Policies Committee Chair Fred Baldini described a questionnaire and other means the FPC Committee is planning to use to critique the FMI policy and procedures and asked for comments from Senators.
3. Senate Chair Bob Buckley reported on the 25th CSU Academic Conference “Managing Change in the CSU: Learning from Our Success,” held November 3-5, 1999.
4. Tentative Fall 1999 Faculty Senate Meeting Schedule:
December 9 Senate Meeting - Presentation of Merit Scholars
December 16 Senate Meeting
5. Senate Home Page (<http://www.csus.edu/acse/> or CSUS Home Page *then* Administration and Policy *then* Administration *then* Faculty Senate) - Senator Arthur Jensen

The meeting was adjourned at 4:25 p.m.


Janice McPherson, Secretary

*Presidential approval requested.