

ORGANIZATIONAL MEETING

2000-01

FACULTY SENATE

California State University, Sacramento

AGENDA

Thursday, May 4, 2000

3:00-3:30 p.m.

Foothill Suite, 3rd Floor, University Union

MARK YOUR CALENDARS: The 2000-01 Faculty Senate Retreat is planned for all day Wednesday, August 23. Please complete the enclosed form and mail to the Senate Office before you leave for the summer so we'll know how to send you further details. Thanks!

FS 00-40/F1r. ELECTION OF OFFICERS

Election of 2000-01 Senate Officers:

Chair: BOB BUCKLEY (Computer Science)*

Vice Chair: TED LASCHER (Public Policy and Administration)*

Policy Committee Chairs:

Academic Policies Committee: TOM KRABACHER (Geography)*

Curriculum Policies Committee: TOM KANDO (Sociology)*

Faculty Policies Committee: WILL VIZZARD (Criminal Justice)*

SYLVIA NAVARI (Social Work)*

General Education Policies/

Graduation Requirements Committee: MARY ANN REIHMAN (Biological Sciences)*

~~GREGORY WHEELER~~ Declined subsequent to 4/13 mtg.

At-large Executive Committee

(three positions; *additional nominations may be made at this meeting*):

ARTHUR JENSEN (Management)

BONNIE RAINGRUBER (Nursing)

JOAN BAUERLY (English)

*See attached statements of "qualifications and intentions."

Bylaws of the Faculty Senate, California State University Sacramento, Article II:

E. Election of Officers

1. Order of Business

As provided in Section III.A of these By-Laws, the newly constituted Faculty Senate shall elect its officers at a meeting called for the purpose.

The order of business shall be as follows:

1. election of the Chair,
2. election of the Vice Chair,
3. election of the Chairs of the Standing Committees,
4. call for additional nominations of candidates to become the at-large elected members of the Executive Committee,
5. election of the at-large elected members of the Executive Committee.

2. Election of Chair and Vice Chair

The election of the Executive Officers of the Senate (Chair and Vice Chair) shall be by secret ballot. The candidate for each office who receives more votes than any other candidate for that office shall be elected.

3. Election of Chairs of the Standing Committees

The election of the Chairs of the Standing Committees of the Faculty Senate shall be by secret ballot. The candidate for each office who receives more votes than any other candidate for that office shall be elected.

4. Election of the At-large Elected Members of the Executive Committee

The manner of electing the at-large voting members of the Executive Committee shall be as follows:

- a. If the number of candidates nominated is twice the number of at large positions available, the Faculty Senate shall reduce the number to twice the number of available positions by selecting, by secret ballot, from among the several nominees, a number equal to twice the number of available positions for a vote in the subsequent election. When making this selection, each representative may vote for twice the number of available positions. In case of ties, the number of nominees shall be increased to include the tied candidates. Each candidate selected shall have received more votes than any candidate not selected.
- b. When the candidates have been selected, the Senate shall immediately elect, by secret ballot, from among those candidates the at-large elected members of the Executive Committee. Each representative may vote for each of the available at-large positions. Each of the at-large candidates elected shall have received more votes than any candidate not elected. In case of ties, the Senate shall immediately vote by secret ballot to break the tie. Each representative shall have one vote. The candidate(s) elected shall have received more votes than any candidate not elected.

STATEMENT OF QUALIFICATIONS AND INTENTIONS

Bob Buckley, Nominee for Chair of the Faculty Senate

As I indicated in my statement last year, the Chair and the Executive Committee should provide the leadership required for effective engagement of the Senate in policy issues. With the addition of the Senate Committee Chairs to the Executive Committee, the planning and organizing of the Senate's business has been much improved. The inclusion of the Committee Chairs in the Senate has better informed Senators about the content and the intent of items brought before the body.

Continuing on the restructuring "theme" mentioned above, an additional benefit has been a more coherent and representative role played by the Faculty Senate – through its representatives – on the Council for University Planning (CUP). Planning, prioritizing and budgeting happens in and through CUP. While the Senate's representatives have provided a unified and constructive "voice", continued changes in this involvement and in the process are needed. The administration has been very receptive and supportive of the faculty's changing role in this process. I am optimistic that the coming year will provide the opportunity to make additional changes and to begin the process of involving the Senate in the budgeting and planning process.

One of the activities that "drives" this process is the University's Strategic Plan. The Plan contains a number of broadly stated themes, which are more specifically defined in terms of objectives and University budget priorities. The Senate through its representatives is involved in the process that annually reviews the themes and sets priorities - this is the CUP process mentioned above. There are a number of themes, which are, in effect, "owned" by the faculty. The Academic Programs Theme is one. The discussions begun this spring on the University's learning goals are a precursor to the rewriting of this Theme and the eventual reformulation of budget priorities. The Senate will continue this discussion in the coming year, as well as begin discussions on new budget priorities. In addition, this work will lead to further modifications in our Program Review Process and a rewriting of our Assessment Policy. All of this will provide for more consistency and compatibility (and less work) in our response to the WASC process, CSU Accountability reporting, the various professional accreditation processes, and to our own program review process.

We will again conduct an end-of-the year survey of Senators to collect feedback on both the work and "performance" of this year's Senate. The survey will also provide an opportunity for Senators to communicate concerns and issues of importance to themselves and the faculty they represent. The information provided will help the Executive Committee plan for this year's faculty retreat as well as for the coming academic year.

I continue to believe that working collaboratively and collegially with the administration is the most effective way to represent our faculty and to serve our University community. There are many opportunities for faculty participation, and the Senate should be represented "at the table" and actively engaged in the discussions and decisions that affect all of us. Again, I am honored to serve as Chair and will do my best to represent the Senate in a manner that will reflect positively on all of us.

Ted Lascher
April 26, 2000

**Statement of Qualifications and Intentions
Candidate for Faculty Senate Vice Chair**

BACKGROUND

- o Associate professor, Graduate Program in Public Policy and Administration
- o Started at CSUS in January, 1996
- o Telephone extension: 84864; e-mail address: tedl@csus.edu

QUALIFICATIONS

- o Current vice chair of Faculty Senate and chair of Election Committee
- o During 1999-00, actively involved in such issues as revision of the program review process and FMI guidelines, and enhancing senators' understanding of the campus budgetary process
- o Faculty senator since fall 1996
- o Senate Executive Committee 1997-98, 1998-99
- o Ad hoc Faculty Governance Committee 1998-99
 - took lead in writing Committee's report to the Senate presented in October, 1998
 - coded, analyzed, summarized, and helped develop surveys of faculty and faculty senators
- o Member of Curriculum Policies Committee for three years
- o Incoming chair of the CSU system's Social Science Research and Instructional Council

INTENTIONS

I aim to support the Senate Chair in his efforts to further improve the conduct of business in the Senate and to build bridges to different parts of the campus community.

NOTE

I will likely miss the final Senate election meeting to participate in the Executive Fellowship selection process (part of my core academic responsibilities).



CALIFORNIA STATE UNIVERSITY, SACRAMENTO

DEPARTMENT OF GEOGRAPHY

California State University, Sacramento
6000 J Street
Sacramento, California 95819-6036

APR 25 2000

April 24, 2000

Faculty Senate Received
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TO CSUS Faculty Senate
FROM Thomas Krabacher
APC chair nominee

I write this as a nominee for the position of Academic Policies Committee chair during the upcoming (2000-2001) academic year. My name was placed in nomination by vote of this year's Committee at its meeting of April 7th.

I will bring to the position considerable experience in faculty governance and policy development on the CSUS campus. I am the immediate past Faculty Senate chair (1997-1999), and in that position I worked closely with the Senate's standing policy committees (including APC) in the development of policy. For the past year I have served as a member of the Academic Policies Committee, occasionally chairing committee meetings in the absence of the regular chair. During this time, the Committee has dealt with a number of important policy issues, probably the most substantial of which has been the comprehensive review of the grade appeals policy that came before full Senate earlier this semester. This background means that I already have experience in those areas that are the primary responsibilities of a committee chair: committee management, serving on the Executive Committee, and working with the Council for University Planning (CUP).

My goal as chair for the upcoming year will to make sure that the committee works as an efficient component of the overall faculty governance structure. In particular, this means ensuring that business is dealt with promptly and recommendations are reported out to out of committee in a timely fashion. This is important in order to provide the Executive Committee and the full Senate the opportunity to consider such items without rush and in a systematic manner throughout the course of the academic year. At the moment, the APC calendar for the upcoming year looks as if it will be dealing with several carry-over items from this year, including recommendations from the RCE program review and a possible revision of the current syllabus requirement for classes. It also is likely that the committee will be dealing with several new items of major importance, perhaps most significant of which is an updating of CSUS's current policy on distance learning.

It is a privilege to have been nominated for this position and I will attempt to carry out its responsibilities as diligently as possible. Thank you.

6000 J Street, Sacramento, California 95819-6003 • (916) 278-6109 • (916) 278-7584 FAX

Curriculum Policies Committee

Statement of Qualifications and Intentions

Tom Kando, Sociology

April, 2000

I am honored to have been nominated to chair the Curriculum Policies Committee starting academic year 2000/2001.

I. Qualifications:

1. Many years of experience with University governance, including:
 - A. Most relevantly, CPC member for past 4 years
 - B. Senate member for past decade
 - C. Member Senate Executive Committee for 2 years
 - D. *Chair* and member, Dept. Curriculum Committee
 - E. Member, for many years, Arts and Sciences Curriculum Committee
 - F. Member, various G.E. sub-committees

2. *Chair* of many program review teams, including Foreign Languages, Asian Studies, Geography and RCE, plus member of additional program review teams.

3. *Chair*, Visiting Scholars Committee, responsible for disbursing substantial sums.

3. Very collegial mentality: I enjoy excellent relationships with many faculty members across the entire University, and members of the administration. I work effectively and pragmatically. As Chair of various committees, my *forte* has been, I believe, the ability to reduce bureaucracy and red tape and, conversely, to find solutions and make decisions with an maximum of efficiency.

4. Good communications and social skills, good sense of humor (according to some).

I. Intentions:

Having been a member of the CPC for many years, I will provide continuity and an understanding of curricular issues.

I have, for years, been involved in many central curricular issues, from the review of the GE program to writing in the major, from “assessment” to changes in program review policies, from Cornerstones to degree requirements, etc. The central function of the CPC is to preserve and enhance the quality of the education we provide to our students. As Chair of this committee, I will be inspired by my excellent predecessors. When new issues and challenges arise, I will rely on the brain power and collective expertise of the committee. In sum, even though the world is becoming more complicated, I will work toward further *clarity*.

William J. Vizzard
Associate Professor
Division of Criminal Justice

I have been an associate professor in the division of criminal justice for four years. I came to CSUS from the University of Wisconsin-Oshkosh where I was an assistant professor of public affairs. Since arriving at CSUS I have served on a variety of division committees, the HHS Academic Council, the HHS ad-hoc committee on RTP procedures and the Academic Policies Committee. Prior to teaching at UWO, I spent 29 years in federal law enforcement, primarily in management. My areas of academic specialization are criminal justice policy, organizational theory and policing. I have published a number of articles and two books in these areas during the past six years.

I was asked by the current faculty policies committee to stand for election to the position of chair. I do not bring any particular agenda to this position other than to remain open to all points of view and diligently carry out the responsibilities of the position. My assets consist primarily of my extensive experience in dealing with complex bureaucracies and my ideological neutrality. I did not go in search of this nomination; it came in search of me. If elected, I will carry out the duties as best I am able. If I am not, I will suffer no disappointment.

Sylvia Navari
Nominee for Chair of Faculty Policies

I believe I am qualified to hold the position of Chair, Faculty Policies committee. I served as a member of the Senate Executive Committee from 1990-1996. I was Academic Senate Chair from 1993-1996. During my tenure as Senate Chair, I was instrumental in effecting change in the Senate Committee structure and in bringing leadership to the faculty. Of relevance to the present, during my tenure as Senate Chair I facilitated the development of a uniform set of criteria the CSUS Administration utilized and followed in the awarding of Performance Salary Step Increases (PSSI), the precursor to the Faculty Merit Increase program {FMI}). During the 1996-1997 academic year, I chaired the university's PSSI committee. It is noteworthy that during my tenure as Chair of the University's PSSI committee, the President adhered quite closely to the faculty committee's recommendations.

I make note of my experience with the Performance Salary Step Increase program because I believe that the FMI program requires faculty diligence in order to effect fairness among us all. Such diligence is the responsibility of the Faculty Policies Committee. Those Senators who have served over the past two years are well aware of my opinion that the faculty voice was non-existent during the development and implementation of the Faculty Merit Program. As Chair of Faculty Policies, I would make every effort to insure that the faculty voice is articulated and heard in all matters pertaining to faculty policies, with particular attention to the FMI program.

Thank you for your vote.

NOMINEE FOR 2000-2001 GENERAL EDUCATION POLICY/GENERAL
EDUCATION REQUIREMENTS CHAIR

Mary Ann Reihman

I have been chosen as the nominee of the General Education Policy/Graduation Requirements Committee (GEP/GRC) for 2000-2001 committee chair.

I have served on the GEP/GRC for all academic years since 1990-91 except for 1992-93. I have served as GEP/GRC chair for the past four years. My experience in both serving as committee member and chair is my primary qualification as nominee for 2000-2001 chair.

During the past four years, GEP/GRC developed and administered GE area assessment questionnaires for Area B2 Life Forms, Area B1 Physical Science, and Advanced Study. Additionally, GEP/GRC sent a proposed a new GE Area Review Procedure to the Senate in Fall 1999. This was approved and will be implemented in Fall 2000. During 2000-2001, Area B will be examined for course compliance with Area criteria and assessment questionnaires for Areas B4 Quantitative Reasoning and B5 Further Studies will be developed and administered.

Additionally, GEP/GRC has begun evaluation of the current General Education program in preparation for the GE Program Review. In Spring 1998, GEP/GRC developed and administered a faculty GE poll. Based on that initial poll, a faculty GE questionnaire was administered earlier in Spring 1999. The results of the questionnaire are available on the Senate Web Page. During the Fall 1998 CASPER registration, a student questionnaire on the GE program and graduation requirements was administered and the results assessed. In Fall 1999, GEP/GRC developed a Student GE Questionnaire. This was administered in selected GE courses by GEP/GRC members. Additionally, GEP/GRC members interviewed department chairs and college deans. All of the data gathered with these questionnaires and interviews will be used for the GE program review.

One of the primary tasks of GEP/GRC in 1999-2000 has been preparation of the General Education program self study document. (Drafts of this document were written by Jackie Donath, GEP/GRC member and former GE Faculty Coordinator, and myself.)

Other issues before GEP/GRC include assessment of graduation requirements, gathering information regarding compliance with the computer literacy/information technology policy, and initiating assessment of additional Areas of GE.

My intention with regard GEP/GRC is to continue the ongoing work of the committee and to oversee the committee's role in the program review process.