

*A motion to move to Second Reading was made, seconded and carried.*

*A motion was made, seconded, and carried to amend item #5 to read:*

*“Faculty members ~~that~~ **who prefer to use paper ballots or** have difficulty accessing ~~the~~ e-mail or using the electronic system ~~may~~ ~~can~~ receive **a paper ballot or** assistance from the Faculty Senate Analyst (currently Kathy Garcia) or the Faculty/Staff Resource Center (ARC 3012).”*

*The body voted on the main motion, and FS 12/13-55 was agreed to unanimously.*

The Faculty Senate endorses the electronic voting procedures for 2012-2013 for campus-wide elections (such as temporary faculty representatives to the Senate, statewide academic senators, initiatives and referendums) held during the 2012-2013 academic year, to be re-visited in fall 2013.

Electronic Voting Procedures for 2012-2013

1. Elections Committee provides the Director of ATCS (currently J.P. Bayard) with ballot text and list of faculty eligible to vote.
2. ATCS obtains e-mail addresses of the faculty eligible to vote from IRT, after receiving approval from the Provost.
3. ATCS uses the Class Climate system to administer the election, the same system used to perform course evaluations online.
  - a. Electronic ballot is created with text provided by Senate.
  - b. Random identifier is created for each e-mail address.
  - c. E-mails are sent to each voter with the unique link.
4. Faculty receive the e-mail, click on their link and submit their vote in the online system. Several reminder emails can be sent to faculty members who have not yet submitted their responses.
5. Faculty members ~~that~~ **who prefer to use paper ballots or** have difficulty accessing ~~the~~ e-mail or using the electronic system ~~may~~ ~~can~~ receive **a paper ballot or** assistance from the Faculty Senate Analyst (currently Kathy Garcia) or the Faculty/Staff Resource Center (ARC 3012).
6. After voting closes, ATCS sends electronic election results to the Senate Elections Committee. Elections Committee determines the outcome of the election and notifies the Senate Chair of the election results.

Electronic Voting FAQ: [FS 12/13-55a](#)

Background Information: [FS 12/13-55b](#)