

**UNIVERSITY APPOINTMENT, RETENTION, TENURE
AND PROMOTION COMMITTEE**

Monday, April 2, 2018
3:00 – 5:00 pm, 275 Sacramento Hall

MEMBERS

Tanya Altmann, Nursing (HHS)	Boatamo Mosupyoe, Ethnic Studies (SSIS) (absent)
Chris Boosalis, Graduate and Professional Studies (EDU)	Ahmed Salem, Computer Science (ECS) (absent)
Rebecca Cameron, Psychology (SSIS)	Sudhir Thakur, Finance (CBA)
Leilani Hall, Library	Jim Wanket, Geography (NSM)
Ernie Hills, Music (A&L) (absent)	David Zuckerman, Communication Studies (A&L)
Marlyn Jones, Criminal Justice (HHS)	Vacant Representative Seat: Counseling (1)

NON-VOTING/EX-OFFICIO MEMBERS

Julian Heather, Chair, Faculty Senate
Brian Oppy, Associate VP for Faculty Advancement

MINUTES

APPROVED: APRIL 16, 2018

- 1. Call to Order**
- 2. Open Forum**
- 3. Approval of the Agenda: the agenda was reordered to move Item 6 to the top of the agenda. Approved as amended.**
- 4. Approval of the Minutes – March 5, 2018** Attachment: [UARTP 17/18-22](#)
- 5. Unit ARTP Policy Amendments Status Report:** Attachment: [UARTP 17/18-23](#)
- 6. Provost Wang**

Department of Sociology amended ARTP Policy: The Provost spoke about her review of the Unit's policy and stated that the document addressed the criteria and provided a definition of what should be counted as scholarly and creative, teaching, and service but that it did not address standards for what exceeds or meets expectations. The Provost will forward a memo to the UARTP Chair regarding her review.

Provost's Review of WPAFs: The Provost used the Department of Sociology's recently reviewed ARTP document to share with the Committee what evidence she expects in each file and expanded on expectations not currently in the University ARTP Policy. Concern was expressed from the Committee that the Provost's expectations were not shared with the Primary/Secondary Committees and the Deans. Her expectations challenge what the Primary/Secondary Committees and Deans are asked to provide. The Committee felt that

a memo from the Provost to the Primary/Secondary Committees and Deans at the beginning of the academic year explaining her expectations may provide the accountability she wants to see. Chair Jones informed the Provost that any changes to the WPAFs or the University ARTP Policy must go through the UARTP Committee and the Faculty Senate.

The Provost stated that she would like to meet again with the Committee to discuss how to bring the Unit ARTP Policies current.

The Provost briefly commented on electronic WPAFs.