



## UNIVERSITY APPOINTMENT, RETENTION, TENURE AND PROMOTION COMMITTEE

**Monday, April 16, 2018**  
**3:00 – 5:00 pm, 275 Sacramento Hall**

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### MEMBERS

Tanya Altmann, Nursing (HHS)  
Chris Boosalis, Graduate and Professional  
Studies (EDU) Absent  
Rebecca Cameron, Psychology (SSIS)  
Leilani Hall, Library  
Ernie Hills, Music (A&L)  
Marlyn Jones, Criminal Justice (HHS)

Boatamo Mosupyoe, Ethnic Studies (SSIS) Absent  
Ahmed Salem, Computer Science (ECS)  
Sudhir Thakur, Finance (CBA) Absent  
Jim Wanket, Geography (NSM) Absent  
David Zuckerman, Communication Studies (A&L)  
Vacant Representative Seat: Counseling (1)

### NON-VOTING/EX-OFFICIO MEMBERS

Julian Heather, Chair, Faculty Senate - Absent  
Brian Oppy, Associate VP for Faculty Advancement - Absent

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## MINUTES

APPROVED: MAY 7, 2018

1. **Call to Order:** The meeting was called to order at 3:08 pm
2. **Open Forum**
  - **Peer Review in the Evaluation Process:** This item was added to the agenda.
3. **Approval of the Agenda:** The agenda was amended as follows:
  - 1) Item 6 was moved to the May 7 meeting.
  - 2) Peer review in the evaluation process was added as the new #6.

The agenda, as amended, was approved.
4. **Approval of the Minutes – April 2, 2018** Attachment: [UARTP 17/18-24](#)
  - a. The minutes were approved as published.
5. **Peer Review in the Evaluation Process:** A member of the Committee stated that the University ARTP Policy and the CBA do not address peer reviewed/refereed publication. He recommended that the University Policy be amended to address this. The Committee discussed the issue and noted that the requirement for peer-reviewed products is not consistent across all units. The Committee Chair will review the CBA to see how it is used or not used and will report back.

6. **Unit ARTP Policy Amendments Status Report:** Garcia presented the status of reviews.
7. **School of Nursing ARTP Policy Amendments:** The item was moved to the May 7 meeting.
8. **Reflection on Provost's Visit and Discussion:** The Committee commented on the number of administrator changes and how the inconsistencies with these changes have affected the ARTP review process for the faculty and the UARTP Committee.

Concern was expressed that the probationary faculty are not given adequate guidance in preserving their records of accomplishment throughout the year and the types of evidence necessary for proper evaluation by the peer review primary and secondary committees.

The Committee Chair will meet with the Provost, to ask for clarification on her request for "standards" and to discuss the process of taking this to the Faculty Senate for approval.

9. **Adjournment:** 4:50 pm