

ACADEMIC INFORMATION TECHNOLOGY COMMITTEE

AITC
Friday, November 21, 2014
12:00-1:00 p.m.
Sacramento Hall Room 275

MINUTES

Members Present: Debra Brady, Sylvester Bowie, Chia-Jung Chung, Rachel Clark, Ronald Coleman, Carolyn Gibbs, Jonathan Kaplan, Christine Miller, David Moore, Mary Reddick, Mark Rodriguez, Mike Wimple

Also Present: Kathy Garcia, Ted Koubiar

1. Debra Brady volunteered to take notes, meeting was recorded on a digital recorder
2. Meeting Minutes: approved by Johnathan Kaplan; Second Sylvester Bowie
3. Update on Charge for AITC Strategic Plan: At Faculty Senate November 20, 2014, discussion added “development and assessment” to our responsibilities as part of Technology and Academic Affairs. Language should be broad enough to allow be involved in evaluation of the data and processes also. This is now a Faculty Senate document. A clean and updated copy will be sent out.

4. Open Forum:

Summer Teaching Institute: Participants of the CTL Summer Teaching Institute are given Apple iPad tablets as incentive to faculty to begin to use this technology, unfortunately few if any classrooms can take full advantage of the technology, in particular, the ability to connect to the projector system wirelessly from the tablet. We request to have a pilot project to see if this can be done. Carolyn Gibbs volunteered to be the contact person

How to connect a smart phone to campus email? As new faculty/staff/students arrive on campus, it would be ideal to have simple online instructions on how to configure smart phones to hook up to campus resources. There used to be something like this, but it seems to have disappeared. It needs to be resurrected. Some sort of “Orientation to CSUS IRT” introduction page would be very helpful.

The article in the Sac State Hornet by Gregory Allen unfortunately had some inaccuracies. In particular, it represented the AITC (Academic Information Technology Committee) as a “regulatory body”. In the future, we need to request to see the article prior to publication to avoid such problems.

5. Ted Talk (by Ted Koubiar, IRT): Network structure

Common network structure; equipment is refreshed on a 5 year cycle; Analyzing use and peak times of use. What can not be known is all of the individuals that can not get on, therefore individual information on access problems are important to pass on. Ted welcomes feedback from the

campus to alert IRT to problems.

Wireless network requires a wired “brain location with transmitters, and people to run this”.

Folsom Hall has had problems with wireless service. It is “difficult” to run a hard connection between campus and Folsom Hall because of Hwy 50 right-of-way. Currently there is a microwave connection but IRT is trying to find a way to run a fiber cable. This might happen with the developing Ramona Avenue project. That should increase performance and reliability.

Every Monday Ted gets reports detailing networking performance and issues. This data is used to determine priorities for upgrades, etc. We currently have over 1120 access points across campus, many of these are in high density areas and are being replaced due to crowding.

There have been over 140 additional access points requested and adhoc funds used to help address identified trouble spots. Some buildings are challenging due to the physical structure of the building, e.g., Eureka, Sequoia.

There is continual growth so this requires continuous attention. It is difficult to predict growth in demand, hence the importance of communicating with Ted’s group if problems appear.

IRT Annual report requested to address questions: how were project priorities adjusted.

6. Social Media Guidelines

Three Issues:

1. Links to faculty/student responsibilities: Carolyn Gibbs will locate and insert.
2. Information on Netetiquite will be located and addressed by _____
3. Wording on potential conflict: “In the event of misunderstanding or conflict related to use of social media faculty and students should consult the following Univeristy policies_____: In addition college and program specific policies or guideline regarding use and misuse of social media should be consulted.”

First agenda item next meeting and should be read for presentation.

7. Next Meeting

Next meeting will be December 5, 12- 1 pm, SAC 275