

AITC
MINUTES OF THE MEETING OF FEBRUARY 2, 2018
Approved: [February 16, 2018]

CALL TO ORDER:

The Chair called the meeting to order at 12 noon

ROLL CALL:

Roll was taken.

Voting Members: Clarke, Coleman, Dahlquist, Gonzalez[absent], Kaplan [absent], Keegan, Markovic, Moore, Norris [absent], Stark [absent]

Non-Voting/Ex-Officio Members: Heather [absent], Miller, Perez [absent], Koropp, Singh [absent], Pokhrel, Hammersley

GUESTS:

Open Forum

Lisa: University Calendar difficult to work with

Lisa used to be the contact person for the OneWorld program and so her name was associated with the University Calendar OneWorld events. She no longer has that role but it seems impossible to change the “ownership” of the OneWorld entities on the calendar. As such, she continues to get all the email for OneWorld events. [Christine will investigate]

Rich: Folsom Hall computer labs not fully functional

Folsom Hall 1029/1033 have about 100 computers in them, yet 12 of the computers are broken. Service tickets have been made but the machines are still broken, which is compromising teaching. [Christine will investigate]

Binod: Followup from last meeting re ITCs being aware of ATI requirements

Binod informed us that all ITCs have been made aware of ATI requirements (e.g., computers having JAWS software)

Milica: Quality Matters training available

CTL has money to allow people to take Quality Matters training on such things as course design. While the training was targeted for those doing online courses, it is broadly applicable to teaching in general. If interested, contact Milica. Courses are often asynchronous, 10-15 hours, online within a two week timeframe. There will also be face-to-face training on “Applying the QM rubric” later in the spring semester (possibly spring break or at the end of the semester).

APPROVAL OF THE AGENDA: YES

APPROVED MINUTES OF NOVEMBER 17, 2017: YES

5. CTL space issue.

This issue is not yet resolved: CTL would like access to space that is under the control of IRT. This needs to be worked out. Attempts will be made to see if there is policy pertaining to this.

6. Makerspace

Amy Kautzman sent along an email giving the status of the Makerspace in the library. Basically, space is being allocated for a makerspace along with a couple of other initiatives (e.g., entrepreneurship). It does not appear that there is money in hand to build out the makerspace.

Question: How can faculty/staff get involved in deciding what should be in a makerspace, and other similar questions?

Action: Ron will forward this question to Amy.

7. Blackboard to Canvas transition

Canvas is now available to all faculty either for teaching or for planning future courses

Currently 40% of LMS courses are in Canvas, 60% still in Blackboard.

The goal is to have all courses in Canvas for Spring 2019. (Blackboard will go away forever in Summer 2019).

Ron asked what the target was for the fall. Christine suggested that having 75-80% of LMS courses in Fall 2018 on Canvas would be good.

There are apparently some issues with Canvas, e.g., it does not support scientific notation [Milica]. Binod would like annotating videos.

Christine said that IRT will soon (March) conduct a survey of Canvas users to identify weaknesses/areas-of-improvement, etc. The LMS Advisory group will vet the results and prioritize which items need to be addressed first.

8. Matlab

In the late fall, we had presentations from Matlab about getting a systemwide license for Matlab. Christine says that CSUS “opted in, pending final pricing”. We are waiting to hear the decision of other campuses, and then negotiations between Matlab and the Chancellor’s office to decide if the deal will go through. Timeline is unknown.

ISSUE: The bigger issue is the need for a process for similar decisions, i.e., software for campus-wide or at least multi-college use. Rachel pointed out that many people would not know how to start such discussions or where to go. The suggestion was made to put some info on the IRT software page that if anyone had suggestions/recommendations that they should contact IRT and/or AITC to get the ball rolling.

9. CMS update this weekend

The main data center is moving this weekend from Salt Lake City to the San Jose area. This involves a lot of stuff and is going to take CMS down for most of the weekend (starting tonight after midnight). There will be a lot of testing and ideally most systems will be back up and running Monday morning and most users will not know the difference. **Email will not be affected and should continue to function through the transition.

10. Web task force

Christine said that IRT made a presentation to the Senate Exec committee earlier this week and will be soliciting input from the campus community in the near future.

11. Next AITC meeting will be Friday, Feb 16, at noon, in Riverside 3014.

ADJOURNMENT: The meeting was adjourned at 1:20.