AITC
MINUTES OF THE MEETING OF SEPTEMBER 1, 2017
Approved: [September 15, 2017]

CALL TO ORDER:

    The Chair called the meeting to order at 12 noon

ROLL CALL:

    Roll was taken.

        Voting Members: Clarke (absent), Coleman, Dahlquist (absent), Kaplan, Keegan (absent), Markovic, Moore (absent), Norris, Stark

        Non-Voting/Ex-Officio Members: Heather (absent), Miller (represented by Jen Schwedler), Perez, Koropp

GUESTS: Ted Koubiar (IRT), Ryan Arndt (ITC)

Open Forum

    Introductions of members

    Zooming in to meetings? (referred to Agenda)

APPROVAL OF THE AGENDA: Amended to add Zoom item

NO MINUTES TO APPROVE

1. Using ZOOM to attend AITC meetings

    We decided that members (or anyone) could use ZOOM to attend the meeting (Lynn Koropp would set this up), though attending by ZOOM was not mandatory at this time, i.e., people were free to physically attend if they wanted.

2. Networking Issue (Ted Koubiar)

    Ted gave us an explanation for the problem (and solution) of the recent networking problems, including the problems with MySacState at the start of the semester.

    IRT is working on a more automatic monitoring scheme that would let someone know when a critical system has malfunctioned.

3. Eduroam

    Eduroam is replacing Saclink Secure. They will pull the plug on Saclink Secure in January. Probably the biggest issue is that Eduroam requires one to identify their campus, e.g., rcoleman@csus.edu , not just rcoleman, and this creates some problems until people get used to it. Of course, this is also the big benefit of

Eduroam, namely that a Sac State faculty/staff/student can use their services at ANY Eduroam-enabled institution.

4. Canvas

There have been a few blips for early adopters, but these have been resolved. There are 270 sections using CANVAS right now (~120 instructors, 6000 students). Faculty are encouraged to develop courses for Spring 2018. The gradebook is not as robust in functionality as SacCT. Shells will automatically be generated for all courses in the spring, i.e., one does not have to request the shell.

SacCT will be gone at the end of the fall of 2018, but old material will be archived and will be retrievable.

5. Academic Technology Center (ATC)

The transformation from ATCS to ATC is now complete. ATC exists in ARC 2005. Basically, the technology portion of the former ATCS is now ATC. The Creative Services portion lives on elsewhere. The phone number for the former tech service portion of ATCS now redirects to ATC.

6. Computer Refresh update

We now have a four year refresh for faculty computers. This is done automatically based on a database of when the previous machine was purchased, i.e., machines that were purchased four years ago, now are flagged as being "old" at the four year mark. These machines are ordered at the start of the fiscal year, i.e., July 1st and deployed soon thereafter.

Lab computers are a different scheme, more along the lines of "equipment" and are subject to funding from Academic Affairs.

Teaching labs are under College Control (and their desire/ability to refresh them).

7. Campus web presence

Big Picture: "Public Affairs" is now subsumed into "Advancement", responsible for our overall presence.

The challenges are several-fold. The WASC report requires us to improve our web presence, but the request is rather vague.

There is value in some degree of uniformity (Jonathan): it makes it easier for people to find information

We need a comprehensive analysis to determine what are the issues that need to be resolved.

e.g., We have templates (in the WCM – Web Content Manager) but not everyone is using the latest ones (this is an issue at all levels of the university)

We need to figure out what are our responsibilities at different levels, and who is responsible for implementing and monitoring them.

What do students want/need? (access to high level info, locating/contacting faculty, other things?) Should we ask them?

How to get new tenure-track faculty immediately on the right track?

e.g., have them create/populate a faculty website as part of orientation – contact Dianne Hyson)

What about part-time faculty?

Students need to be able to find these people.

ADA requirements

There are laws which define what kind of information MUST be available to any and all students. For this reason, non-ADA compliant websites need to be examined/ adjusted. How deep into our web presence is this required, e.g., instructional material MUST be ADA compliant, but what about material deeper into a faculty members own webpage? Legacy material is a huge issue.

Should the university require Colleges/Departments to use the latest template? Who checks?

This is probably a multi-level problem/issue that should be addressed at multiple levels.

What is the role of AITC?

e.g., Perhaps the AITC can determine the minimum necessary information for a faculty website

Date and Currency

How do we maintain currency? How does a viewer know information is current?

Authorship

Do we need to specify that each page have an identifiable author, to which questions/updates/etc can be directed.

ADJOURNMENT: The meeting was adjourned at 1:20.